



**77th IFLA GENERAL CONFERENCE, SAN JUAN, PUERTO RICO – 13-18 AUGUST
2011
CATALOGUING SECTION**

ISBD Review Group

Minutes

Meetings:

Monday, 15 August 8:00-10:00
Thursday, 18 August 11:30-13:30

Attendees: Anders Cato, Elena Escolano (Chair), Agnese Galeffi, Massimo Gentili-Tedeschi, Renate Gömpel, Ben Gu, Mauro Guerrini, John Hostage, Lynne C. Howarth, Irena Kavčić, Françoise Leresche, Dorothy McGarry, Glenn Patton, Gordon Dunsire representing ISBD/XML Study Group chair,

Apologies: Tuula Haapamäki, Natalia Kasparova, Jaesun Lee, Françoise Leresche for the second meeting, Mirna Willer

Consultant members: Anders Cato, Gordon Dunsire, Patrizia Martini, Françoise Pelle, Margaret Stewart

Observers: Ana Barbarić, Vincent Boulet, Christine Frodl, Isabel García-Monge, Eeva Murtomaa, Sandy Roe, David Reser, Barbara Tillett,

The Review Group met two times, addressing all the agenda topics. The order of issues of the Agenda was changed, moving up the inclusion of unpublished resources in ISBD, and approved. The conclusions of the issues addressed are as follows in the order in which they were considered:

- 1 – 2 Opening of the meeting, apologies and adoption of the agenda
- 3 - Approved the minutes of the meetings held in Gothenburg, 2010
- 4 - Finances: confirmed expenses and all were reimbursed.
5. Elections: Thanks given to outgoing members Elena Escolano, Mauro Guerrini and Lynne C. Howarth for their inestimable work. John Byrum, who expressed the desire not to continue being a corresponding member, was given thanks for his many years of valuable support and work. The rest of the members who didn't confirm their willingness to continue their terms by email, confirmed during the meeting. Jaesun Lee will send a representative to finish her term. New members Anders Cato, Agnese Galeffi, and Massimo Gentili-Tedeschi were welcomed to the group. Mirna Willer was accepted

as new chair of the ISBD Review Group, and Françoise Leresche as the new chair of the ISBD/XML Study Group. Elena Escolano was accepted as a new corresponding member.

6 - Reports from Study Groups:

Unpublished Resources in ISBD Study Group. Irena Kavčič (chair of the Study Group) reported on the work and methodology done by the Study Group to prepare the draft sent in June 2011 to the ISBD Review Group for its consideration and comments. The object of the Study Group was to prepare a draft showing what changes in the ISBD would be necessary, trying to keep the standard clear and simple and keeping in mind the principles and objectives that are in the introduction to the standard. After the report there was a big debate. The ISBD Review Group concerns reflected that the group is not against the inclusion of rules to describe single documents in libraries applying ISBD, but the group does not want it be interpreted that the standard for archival description should not be used. On the contrary.

The final conclusion and decision was:

To accept that ISBD will include rules for description of unpublished resources in the next revision and updating work under the same objectives that guided the Study group work and with the following conditions:

- Definitions and scope should be revised with two principles in mind:

1° - To make reference to ISAD(G) and clearly establish that ISBD is applied for the description of single document, not for archival collections.

2° - To recognize in ISBD two levels of granularity in the rules: general rules that are not in much detail for unpublished resources (which could be developed afterwards in a specific code); and full detailed rules for published resources.

This decision has been taken in order to allow that ISBD be applied as general framework for description of all bibliographic resources that are in our libraries, but it is not possible to cover all the details that the description of unpublished resources could require. The objective is to get more consistency in our databases and make data more interoperable.

This decision will require significant updating work for the next revision of the standard to be carried out by the entire ISBD Review Group. The Study Group in charge of the investigation was disbanded with thanks.

ISBD/XML Study Group

Gordon Dunsire on behalf of Mirna Willer, chair of the Study Group, reported in detail on all activities carried out during the year.

All planned activities have been finalized: ISBD elements and vocabularies are registered in the Open Metadata Registry, while some of them, such as Area 0, have been published with translations into Spanish and Croatian.

The Study Group had two meetings during the General Conference time. In conclusion, it can be said that there are still many actions that should be handled concerning the objectives and work of the study group, such as:

Link with IFLA models and standards (FRBR, UNIMARC); carry out activities to integrate the ISBD RDF representations with the IFLA infrastructure, establish links with non-IFLA standards (RDA, RDA vocabulary); the Application profile has been delayed due to external problems; encourage translations into other languages, following the Spanish and Croatian experience; develop guidelines for those who want to refine the

ISBD ontology. There is still need of a liaison with the Namespaces Task Group and the Semantic Web Incubator Group, and it also could be interesting to collaborate in the RDF RDA-ONIX framework, with that collaboration requested; also it should be necessary to continue monitoring Permanent UNIMARC Committee developments, with FRBR Namespaces; to establish a protocol to check relations with FRBR; monitor relationship and new initiatives within ISSN in RDF and other standard identifiers for manifestations; and monitor relationships with other namespaces such as DC and other bibliographic namespaces.

Therefore the ISBD Review Group decided not to disband the Study Group, and accepted Françoise Leresche as new chair of the Study Group.

The recommendation from the Study Group to make the wording in ISBD more aligned and parallel to the label display in RDF was also accepted, which will influence the work for the next updating.

It is important to stress its recommendation: It is imperative that the **Consolidated ISBD be published online** as soon as possible as it is the reference source of the ISBD in RDF that is already in published status and is being used by some libraries.

The Study Group, as liaison with the **Namespaces Task Group**, also recommended that the ISBD Review Group endorse the recommendation of the Namespaces Task Group, that is: the Namespaces Task Group remains in a caretaker role while awaiting the implementations of the proposed IFLA Standards Committee, to which the Namespaces Task Group will report. As a result, the task group does not have access to a specific source of funds to support its activities. Until this situation is resolved the IFLA sections with representation on the task group are asked to be prepared to contribute to the funding of relevant activities by the task group. The IFLA Professional Committee is also asked to be prepared to contribute funds.

Both recommendations were reported to the Cataloguing Section Standing Committee second meeting by the ISBD Review Group chair.

ISBD Examples Study Group.

Dorothy McGarry, chair, reported how the group had revised the full examples that had been prepared for the Preliminary Consolidated Edition of the ISBD in order to delete the GMD, add Area 0, and change other areas in line with other ISBD changes. The revised publication with the full examples was completed shortly after the Consolidated Edition of the ISBD, and was added to the IFLA web site prior to the WLIC in San Juan.

Following recommendation of its chair, the group was disbanded. The chair of the ISBD Review Group and Dorothy McGarry's emails would be available to receive updates for corrections.

Material Designation Study Group

As the Consolidated Edition of the ISBD includes Area 0, and following recommendation of Lynne Howarth, the chair of the group, it was decided to disband the study group.

7 - **ISSN WG report** on preliminary discussion of the ISSN harmonization proposals by Françoise Pelle: the harmonization is a very important issue for the WG as it collects in one data base all the information from many countries which in some cases don't work with the same

standards. In 2000 there was a harmonization agreement that would be very interesting to renew now. There has been some preliminary discussion work, but with no decision taken, as any change in the ISSN Manual has to be discussed thoroughly. Some results could be presented in October. There is a list of issues of differences with RDA and new issues raised with the Consolidated ISBD edition. Therefore it was requested that an ISSN Network representative be included in the harmonization meeting between the Joint Steering Committee for Development of RDA and the ISBD Review Group foreseen for November as a tripartite meeting.

Decision: It was agreed by the ISBD Review Group and the liaison from the JSC to include the ISSN Network in the projected meeting in Glasgow in November.

8 - **JSC for Development of RDA** report. Marg Stewart reported on the plans and final dates for the joint meeting. The JSC will meet from November 2, so the joint meeting will be November 3 or 4, to be confirmed.

It was decided that one day or one and a half days would be necessary; it would be an open session to observers depending on room availability.

In order to organize the meeting and take advantage of the time, the following schedule was agreed to:

September 15th, deadline for the ISBD RG members to add their view on the issues to discuss with JSC.

September 30, send the final list of issues that the ISBD RG wants to deal with to the JSC, and also to the ISSN representative. Then discuss the list sent by the JSC, to decide position on issues.

October 20, ISBD Review Group sends to JSC and ISSN our own positions on other proposals.

It was decided that Mirna Willer, the chair, Françoise Leresche and Elena Escolano would attend the meeting representing the ISBD Review Group. In case these persons cannot attend, Massimo Gentili-Tedeschi and Dorothy McGarry offered to attend the meeting.

The outgoing chair gave thanks to study groups chairs and editor for the great support received, and past and current members of the Review Group for the tremendous work realized in these past years and for the lovely gift received.

Respectfully submitted,

Elena Escolano Rodríguez
ISBD Review Group, chair 30 August 2011