



**Rare Books and Special Collections Section
Mid-term Business Meeting
Wednesday 11 April 2018**

Venue: National Library of Norway, Oslo

Meeting Room: Slottsbiblioteket (in public area)

The Library opens at 9:00 am; stop at main reception desk just inside the entrance doors and ask for Nina Korbu or Bente Granrud. You will not require visitors' badges to access the meeting room.

Papers and information for Agenda items

- 1. Welcome and introductions (9:30–9:40am)**
- 2. Approval of the agenda (9:40–9:45am)**
- 3. Membership Matters (9:45–10:00am)**
 - a. Information coordinator
 - b. Corresponding members
- 4. Updates from IFLA HQ (10:00–10:30am)**
 - a. Global Vision
 - b. Website updates
- 5. Updates regarding programme planning for 2018 World Congress in Kuala Lumpur (10:30–11:30am)**
- 6. Future programme planning (11:30am–12:20pm)**
 - a. 2018 World Congress, Kuala Lumpur, Malaysia
 - b. 2019 Mid-Term Meeting
 - c. 2019 World Congress, Athens, Greece
 - d. Future meeting suggestions
 - e. Other sponsored meetings or activities
- 7. Cultural Heritage (12:20–12:30pm)**
- 8. Break for lunch in working groups (12:30–1:30pm)**
 - Competencies group
 - Rare Materials Cataloguing
 - ILAB reporting stolen materials
- 9. Action Plan Items (1:30–3:00pm)**
 - a. Communications plan
 - b. Metadata standards, ISBD Review Group (see appendix E)

- c. Collaboration with ILAB regarding reporting of stolen books
- d. Competencies for Rare Books and Special Collections librarians
- e. Programming relating to the collection and management of digital and born-digital materials

10. Tour of Special Collections and Comfort Break (3:00–3:30pm)

11. Continuation of programme planning (3:30–4:30pm)

12. Any other business (4:30–5:00pm)