



INTERNATIONAL FEDERATION OF LIBRARY ASSOCIATIONS AND INSTITUTIONS (IFLA)

PROFESSIONAL COMMITTEE

Professional Committee Documents: www.ifla.org/III/officers/index.htm#ProfessionalCommittee

Minutes of the meeting held on 05 December 2006, The Hague, Netherlands

Present:

Jacinta Were (Chair), Donna Scheeder (Division 1 and Vice-Chair), Nancy Bolt (Division 2), Torny Kjekstad (Division 3), Barbara Tillet (Division 4), Edward Swanson (Division 5), Nancy Gwinn (Division 6), Gwynneth Evans (Division 7), Isabel Franca (Division 8), Zhang Xiaolin (member), Claudia Lux (President-Elect, ex-officio member).

Staff:

Sjoerd Koopman, Josche Ouwerkerk (minutes)

Apologies: Vinyet Panyella

M06-27 Welcome

Jacinta Were welcomed all present.

M06-28 Approval of the agenda (DOC 06-118)

Donna Scheeder moved to approve of the agenda, Barbara Tillet seconded the motion. The agenda was then approved.

M06-29 Minutes of the Professional Committee, August 2006 (DOC 06-119)

Edward Swanson moved to approve of the agenda, Barbara Tillet seconded the motion. The agenda was then approved.

A06- 30 Matters arising

Action List, August 2006

GB 06 – 119

M06-08.1 Project Proposal Form
Done and ongoing

M06-9.1.2 List of no-show presenters
Done

- M06-18.02.2 Section Review
On the agenda
- M06-18-3.1 IFLA Agreement with IASL
On the agenda
- M06-18.7 Officers Training Session
In hand.
- M06-22.2.1 Investigate poss. f. seed money for Satellite Meetings
In hand.
- M06-23.1 Sales data publications
Done, on the agenda.
- M06-24 Investigate use of Mr and Ms in IFLA communications
Done. There will no longer be a distinction between Mr and Ms in IFLA communications.

Other matters, not elsewhere on this agenda

No discussion on this item

Decisions taken by e-mail

There had been an online discussion and decision about the reallocation of projects funds from the Statistics and Evaluation Section.

A06- 31 IFLA's Professional Programme and Professional Structure

31.0 General

31.0.1 IFLA Professional Units: for information: GB 06 – 123

The overview was noted.

*31.0.2 Review of Sections/Hearing: for discussion: GB 06 – 117
GB 06 – 158*

Nancy Gwinn reported on the history of this item and the actions taken before the hearing in Seoul. There were a lot of comments after the hearing and the group was asked to continue their work. Another hearing meeting is being planned for the Durban Congress.

Torny Kjekstad commented that she was worried about the continuity of the process since a lot of the current members of the Professional Committee would not continue after Durban. It was decided that the new groups of PC members would have to receive a package with all the documentation on this issue to enable them to continue the process.

Gwynneth Evans asked the group to make sure that there would also be a framework for the future, rather than just a workplan for the current situation. She claimed that there was a need for a stronger relationship between the professional structure and the Statutes and Rules of Procedure.

It was decided that, there would preferably be a face-to-face meeting of the working group to be held late February. The group could use the unspent 2006 PC funds.

31.1 Division 1: General Research Libraries (Donna Scheeder)

Donna Scheeder commented that all 3 Sections have a desire to have a different conference programme compared to the standard Open Session. They would like to have round table discussions. Other members of the Professional Committee commented that they had heard more questions about this kind of set-up.

It was decided that Josche Ouwerkerk would make sure that there was one such room available throughout the whole of the conference. She would ask the Sections for their preference in one of the forms to be sent out in January.

31.2 Division 2: Special Libraries (Nancy Bolt)

Nancy Bolt reported that there was much concern about the restructuring discussion. Many Sections were concerned about membership numbers.

31.3 Division 3: Libraries Serving the General Public (Torny Kjekstad)

Torny Kjekstad reported on several activities within the Division. There was going to be one main full day conference programme supported by all the Sections within the Division. The midyear meeting was scheduled in March 2007 in Croatia.

She also reported on the Manifesto prepared by the Library Services to Multicultural Populations Section. She had some discussions with Aziz Abid and was working on the official way to get IFLA and UNESCO status for the document. It was decided to send the final text to the full Governing Board for approval.

31.4 Division 4: Bibliographic Control (Barbara Tillett)

Barbara Tillett reported on several activities within the Division. 3 different Guidelines were under preparation, the Sections had all planned their conference sessions and at the same time the FRANAR, FRSAR and ISBD projects were still ongoing. The fifth IME ICC meeting was being planned in Pretoria in 2007.

31.5 Division 5: Collections and Services (Edward Swanson)

Nothing to report.

31.6 Division 6: Management and Technology (Nancy Gwinn)

Nothing to report.

31.6.1 Proposal Women, Information and Libraries DG

GB 06 – 130

Nancy Gwinn moved for approval, Edward Swanson seconded the motion. The Discussion Group was then approved.

31.7 Division 7: Education and Research (Gwynneth Evans)

Gwynneth Evans reported that the Library History Section was not upset about no longer being a Section, but they wanted to continue as a Special Interest Group.

She also reported that there was a lot of support for cooperation within Division 7 and that the cooperation with IRA/IBBY was continued.

31.7.1 Proposal renewal E-Learning DG

GB 06 – 126

Gwynneth Evans moved for approval, Barbara Tillett seconded the motion. The Discussion Group was then approved.

31.8 *Division 8: Regional Activities (Isabel Franca)*

31.8.1 *Proposal for new Discussion Group ATINA GB 06 – 125*

Isabel Franca reported on the proposal and commented that both herself and the LAC Coordinating Board supported the proposal.

Donna Scheeder moved for the approval, Barbara Tillet seconded the motion. The Discussion Group was then approved.

M06-32 IFLA's Core Activities

32.1 *IFLA/ALP*

Sjoerd Koopman reported that the ALP Core Activity was now being evaluated. The self-assessment was done and there was a proposal for the peer-review.

32.2 *IFLA/CLM*

Sjoerd Koopman reported that CLM would start the evaluation in 2007.

32.3 *IFLA/FAIFE*

Nothing to report.

32.4 *ICABS*

Nothing to report.

32.5 *IFLA/PAC*

Nothing to report.

32.6 *UNIMARC*

Sjoerd Loopman reported that Fernanda Campos had retired and that Ines Cordeiro had taken over as the new director for UNIMARC.

32.7 *Review of the Core Activities (Planning schedule)*

M06-33 President-Elect's Programme (Claudia Lux)

Claudia Lux reported that she was looking at the websites of Library Associations to see what activity there was about advocacy. This would take some time.

She also reported on the progress for the first conference to be held in January.

There would be a programme about this at the conference in Durban.

Claudia Lux reported that she planned to attend the midyear meeting of the Government Libraries Section.

World Digital Library: for information (ClaudiaLux) GB 06 – 163

Claudia Lux reported that she had visited a meeting of the working group on the World Digital Library and that there was a draft manifesto on the World Digital Library. She reported that there were some differences between the intentions of the working group and the Library of Congress.

The plan was now to write Guidelines for Digital Libraries which would cover all main aspects. It would become more a political statement with only a slight beginning to creating standards.

The PC members were asked to send their suggestions for people to be invited to the Working Group for the Guidelines to Sjoerd Koopman no later than 22 December 2006. The Working Group would consist of 5-7 people, all other people would be part of an Advisory Group.

M06-34 Finances and Projects (Donna Scheeder)

34.1 *PC Financial Year 2006: for information* GB 06 – 144

Nothing to report on this item.

34.2 *Project Proposals 2007: for decision* GB 06 – 145;
GB 06 – 160; GB 06 – 161

34.3 *Overview of funding requests 2007: for decision* GB 06 – 146

After some discussion a decision was made to get more clarification on the proposals from the National Libraries Section and the Information Technology Section, the Sections were advised to revise the proposals and resubmit them at a later stage, perhaps for the next financial year. The AHILA project from the Africa Section was rejected.

The Social Science Section proposal needed to be extended to a more international focus but was approved in principle. The Libraries for the Blind DAISY project was approved but only for 6000 Eur instead of the 9000 that were requested.

After some discussion it was decided that all reports for continuing projects would have to be submitted to the PC before the December meetings in order to enable to review the reports and to decide whether 2nd or 3rd year funding would be allocated.

34.4 *PC Budget 2007: for decision* GB 06 – 147

After some discussion it was decided to use the approx 11.000 Euro unspent 2006 funds for a meeting of the Working Group on the Structure.

Sjoerd Koopman would draft a provisional budget for this meeting and Jacinta Were suggested to ask the Executive Committee of IFLA for more funds in case the 11.000 Euro would not be sufficient.

Josche Ouwerkerk drafted an updated budget after all decisions were made and on the 2nd day of the meeting, the PC Budget for 2007 (06-147RR) was approved.

34.5 *Criteria for Projects: for discussion* GB 04 – 072R

After some discussion a number of corrections and additions were made to the document. A new version would be distributed after the meeting and would have to be added to the project proposal documentation.

It was decided that a full report on all outstanding projects and funds would have to be ready for the April Board Meetings.

It was decided to form a committee to review that document and to decide on the outstanding issues and to decide on a moratorium. Donna Scheeder, Gwynneth Evans and Edward Swanson were appointed as members of that committee.

M06-35 Conference Professional Programmes

35.1 Seoul 2006

35.1 PC Chair's Report

GB 06 – 120

For information.

35.2 Durban 2007

35.2.1 Programme Proposals: for approval

GB 06 – 132A; – 132B; – 132 C; – 132D; – 162

After some discussion all proposed programmes were approved. Josche Ouwerkerk would prepare a list of approved conference programmes.

35.2.2 Satellite meetings: for discussion

GB 06 – 073R

Sjoerd Koopman reported on the status of the Satellite Meetings; 2 of them had merged into one Satellite Meeting, Sjoerd Koopman would write to Judith Field to get information about the Sat. Mtg. of the Knowledge Management Section, Edward Swanson would send update information for the Sat. Mtg of the Serials and Other Continuing Resources Section, a solution would have to be found for the Library Buildings Sat. Mtg. since Joan de Beer had been ill for some time, Gwynneth Evans would chase the Library Theory and Research Section, Sjoerd Koopman would chase the Africa Section about the meeting about African Libraries and the FAIFE meeting needed some extra attention with all the developments in the FAIFE Office.

There had not been any communication with the group that proposed the meeting of Portuguese Speaking Librarians so that meeting was taken off the official list of Satellite Meetings.

35.2.3 Poster sessions: for discussion

GB 06 – 155

Sjoerd Koopman explained that the new meeting schedule of April would be too late to take a decision on the Poster Sessions. It was decided to form a small approval committee who would decide on the Poster Sessions. Torny Kjekstad and Donna Scheeder were appointed to this committee. IFLA HQ would send all proposals to them by the end of February 2007 and they would make a selection on behalf of the Professional Committee within a few weeks.

He also reported that HQ had started with a no shows list which would have to be set up slightly differently (last name, first name) so that it was easier to search the list.

35.2.4 Exhibition booth schedules: for discussion

Donna Scheeder reported from her Division that the booth time was very unsatisfactory for the Sections. This was supported by other members of the Professional Committee. Nancy Gwinn moved to stop having Section time at the booth. Nancy Bolt seconded the motion and the motion was accepted.

35.2.5 IFLA Express: for discussion

GB 06 – 136

Donna Scheeder suggested that perhaps 'blogging' could be a nice way of spreading information about the conference during the conference. It is done at some other conferences. Delegates can then add information themselves and people not at the congress can have realtime news about the congress.

After some discussion it was decided to ask IFLA HQ to continue the work on the proposal made by the Language Groups and decide on the best way forward. An update would be needed at the meetings in April.

35.2.6 *Officers training session(s): for discussion GB 06 – 133*

It was decided that there would have to be 2 Officers Training Sessions again at the Congress in 2007. The programme that was used for 2005 could be a model for this meeting.

Donna Scheeder suggested to ask some of the outgoing officers to be part of the meeting, they could possibly explain something about successful projects. Or maybe even a 'what I wish I knew when I started'.

Nancy Bolt added that she would like to see some information about communication, adding information to the web-site, deadlines for meetings etc plus some information on how the Professional Committee operates.

Donna Scheeder suggested to add information about the new Strategic Plan and how that should be related to the Section Strategic Plans.

Nancy Gwinn suggested that Josche Ouwerkerk would prepare a PPT presentation with a model for the Financial Reporting. She also suggested that Sjoerd Koopman could do a presentation on the IFLA Programmes.

Nancy Bolt commented that the importance of the elections and the time schedules should also be part of the information.

35.2.7 *Internet access during congress sessions*

Josche Ouwerkerk introduced the item explaining the history of the decision not to have internet access at conference sessions.

She explained that some Sections asked the Professional Committee to review this decision since connections and costs had improved considerably.

The Professional Committee decided that Internet Access would be made available to speakers at the conference.

35.3 *Québec 2008*

Nothing to report on this item.

M06-36 IFLA publications

36.1 *Overview of recent and planned publications:
for information*

GB 06 – 124

For information.

GB 06 – 129

Sjoerd Koopman emphasized that document 129 was confidential and for the Professional Committee only.

M06-37 Any other business

Edward Swanson asked why all PC Members received a full set of the documents in their hotel rooms since the idea was that people would print the documents themselves before travelling to The Hague.

It was decided to have a cut off date after which the documents would be printed and sent to the hotel.

Sjoerd Koopman asked the PC members to remind their Standing Committees to work on the nominations for the elections.

Addition to Strategic Plan

On the second day of the meeting there was a proposal from Nancy Bolt and Nancy Gwinn to ask the full Governing Board to add 2 more priorities to the Strategic plan:

- Review of the Structure
This was so allied to the Statutes Review and the Section Review and some funds might be needed for the discussions.
- Development of a Membership Recruitment Toolkit
To ask for the toolkit to be finished by 1 April 2007. A lot of Sections were waiting for such a toolkit

Nancy Bolt moved for approval, Nancy Gwinn seconded the motion and the proposal was approved to be recommended to the Governing Board.

M06-38 Executive session

M06-39 Close of meeting

Jacinta Were thanked all members present for their contribution to the meetings.