



IFLA Division III: Libraries Serving the General Public Co-ordinating Board Meetings

**Draft Minutes of the Meetings in Durban, South Africa
on Friday 17 and Friday 24 August, 2007**

Meeting 1 members present: Ingrid Bon (Secretary – Children’s and Young Adults), Helen Brazier (Secretary – Blind), Tai Ai Cheng (Secretary – Metropolitan), Beatrice Christensen Skôld (Chair - Blind), Torny Kjekstad (Chair of CB and Public), John Lake (Secretary of CB and Public), Joanne Locke (Chair of Disadvantaged), Tone Moseid (Secretary - Disadvantaged), Kirsten Leth-Nielsen (Chair of Multicultural), Liv Saeteren (Chair - Metropolitan), Ivanka Stricevic (Chair of Children’s and Young Adults), Susy Tastesen (Secretary Multicultural).

Apologies: Lourense Das (Secretary – Schools), James Henri (Chair – Schools).

Meeting 2 members present: Ingrid Bon (Chair – Children’s and Young Adults), Helen Brazier (Temp Chair – Blind), Tai Ai Cheng (Secretary – Metropolitan), Barbara Imroth (Secretary – Schools) Mijin Kim (Chair of Multicultural), Torny Kjekstad (Chair of CB), John Lake (Secretary of CB and Chair of Public), Helle Arendrup Mortensen (Secretary – Disadvantaged), Tone Moseid (Chair - Disadvantaged), Viviana Quinones (Secretary of Children’s and Young Adults), Benthe Dahl Rathje (Secretary – Blind), Liv Saeteren (Chair - Metropolitan), Susy Tastesen (Secretary - Multicultural), Karen Usher (Chair – Schools).

Agenda

1. Greetings and apologies for absence

TK welcomed all members to the meeting and apologies for absence were recorded (as above).

2. Approval of the Agenda

The agenda was approved with the addition of the Multicultural Manifesto.

3. Document check

The document check included;

- Draft minutes of the mid year meeting held on 2 and 3 March 2007 in Zagreb, Croatia
- Programme for Social Inclusion on Wednesday 22 August 2007.
- Professional Structure Review Report
- Guidelines for Babies

4. Approval of the minutes and matters arising from the meeting in Zagreb Friday 2 & Saturday 3 March 2007 previously circulated

IFLA Multicultural Manifesto

An update was received from KLN. Aziz Abid had given his approval of the wording prior to his retirement and the final approval would be requested at the Unesco meeting in the autumn. Alex Byrne had assisted with the final wording and would attend the programme for the Multicultural Section at the Durban Conference where the final paper would be presented.

The Manifesto had also been presented by KLN at the pre-conference satellite conference in Pretoria in August 2007 and was included in the conference packs.

Item 13

TM reported that the change of name for the Disadvantaged Section would be requested for approval at the second meeting of the Coordinating Board prior to seeking approval at the Professional Committee in December 2007.

IS reported that the workshop held by the Schools Section in Zagreb following the mid year meeting had attracted 40 people and was well handled and delivered by James Henri and Lourense Das.

5. Programmes for IFLA 2007 in Durban, South Africa

TK informed the meeting of the practical details concerning the conference in Durban.

The continuity of the Schools Section was discussed with regard to the retirement of the Secretary and the lack of a nomination for the current Chair. With no new officers had been confirmed. (Subsequently confirmed as Karen Usher as Chairperson and Barbara Immroth as Secretary).

The day long Divisional programme on Social Inclusion was discussed and tasks assigned. TK and JBL explained about the last changes to the selection process of the papers. The issues of the number of papers any one person may have or the number of times a paper can be submitted to different Sections would be discussed further at the Professional Committee in light of some problems this year. It was suggested that something could be placed in the acceptance letter to speakers and a standardised timetable for the Call for Papers would assist the process. All Sections reported on the programmes to be held at the Durban Conference.

6. IFLA Professional Structure Review Committee Report and Recommendations April 25, 2007. Paper GB 07 - 028RRR previously circulated

TK explained the main changes to the report since the last discussions. Children's and Young Adults had been placed in the Division for Library Materials rather than Library Types.

The Chairs of the new Divisions would be elected at the end of their period of office not concurrently as Chairperson or Secretary of a Section.

Further discussions would be had at the special session on Sunday 19 August at the Conference, following which the report would go back to the Professional Committee and the Governing Board for approval in December 2007.

7. Elections for the Co-ordinating Board 2007
a) Members retiring from Committee
b) Election of new officers – Chair & Secretary

The arrangements for the elections of the current Sections of this CB were noted as taking place at the first of the Section meetings on 18 August 2007. All new officers should be reminded to attend the Extraordinary Meeting on Sunday 19 August to elect the new Chair and Secretary of this Division. It was noted that there could be a problem in a Chairperson being forthcoming for the Division.

8. Report from Governing Board and Professional Committee Meeting

TK reported back from these meetings. It was noted that observers could attend the GB meeting but with no voting rights to make the workings of IFLA more transparent.

9. Chair's Report including financial report

TK reported that there was 299 Euros left of the Divisional funding.

10. Guidelines for Babies - Update

The guidelines were now finished and would be presented at the Divisional day on Social Inclusion under the Right to Read section of the day. The Section would then be promoting the guidelines at other conferences and pursuing their translation into other languages.

11. Section Updates – Strategic Plans and Projects

A brief update of Section plans was provided but TK noted that new Strategic Plans were now due for 2008 – 09 and therefore nothing could be reported further on this matter.

The second meeting started at this point in the agenda.

TK thanked the meeting for the vote of confidence in her through the proposal to the Professional Committee that she be retained as Chairperson of the CB for a further 2 years as a test of the proposed revision to the Divisional structures.

A review of the Durban conference was made with the following comments on the Divisional day on Social Inclusion;

IB - Overall a good programme with a nice mix of cultural highlights – just a bit too long.

TM – This sort of day would not serve a purpose unless it is on a broad subject, therefore, not to be repeated every year.

MK – Liked the day, it was already being talked about widely but also thought it was too long. The session could have been in a smaller room – but it was noted that we would not have had the benefit of Simultaneous Interpretation had that been the case. Numbers of 275 – 300 had been recorded in the first session but this had reduced to 140 for the end session.

HB – Papers had been of a high quality, again the day had been just too long.

LS – Suggested that rather than one long day, consideration be given to two half days at a future conference with cooperation between the 7 Sections.

KU – Liked the day overall – the similarities from each group had been a positive but Schools had difficulty in using the remaining hour left to the Section since a partner could not be found.

12. Preliminary discussion on themes and programmes for the IFLA Conference in Quebec, Canada, 2008

TM reported on the pre-conference satellite conference on *Library Services to the Elderly* and was eager to include the participation of another Section from the Division in the programme.

IB reported on the pre-conference satellite meeting with the Public Libraries Section on *Navigating with Youth* being planned in Montreal. An off-site meeting on the *Babies and Toddlers Guidelines – What services are suitable?* and a one hour session on *Revised Version of the Guidelines for Young Adults*.

MK reported that the Multicultural Section was looking to cooperate on a theme to be considered.

HB reported that the Blind Section were planning a programme on *Accessibility*, including new guidelines on accessible presentations using PowerPoint, a prize for accessible Websites, accessibility teaching for everybody, good examples of accessible posters. The Management and Marketing Section would be cooperating with this programme.

JL reported that in addition to the Pre-conference satellite with the Children's and Young Adults Section, a programme on Advocacy was being planned. It was hope that this could be made into a joint session with the Metropolitan Section.

TM suggested that consideration be given to a Divisional day for Senior Citizens or Accessibility in the future – all to consider.

13. Any other Business

TM reported that the proposed name change for the Disadvantaged Section was to *Accessible and Inclusive Library Services*. This would be disseminated to other Sections for comment. There was a discussion on whether the Blind Section should be merged into the Section as a result of this name change but this could not be pursued until the next meeting of the Section at the mid year meeting in 2008.

The date and location of the Division's mid year meeting was discussed. It was agreed that London should be the location and the alternative dates of 7 – 9 March and 14 – 16 March to be decided on. The meeting would start at 14.00 on the Friday 7th or 14 March and with departure by Sunday lunch at

the latest, with the business meetings taking place on the Friday and Saturday only.

Torny Kjekstad (Chair)
John Lake (Secretary)

17 May 2008