

**Survey on Holdings of African Newspapers (dailies and/or weeklies) kept in National Archives,
National Libraries and University libraries in Africa
conducted by the IFLA Section on Newspapers together with IFLA PAC**

*Questionnaire to be completed by the person in charge of the Newspaper Collection
in your institution*

1. Name of the Institution :

2. Address :

Tel :

Fax :

3. Contact Name :

e-mail address :

4. Collecting Policy :

Do you collect newspapers comprehensively yes no selectively yes no

5. Catagories qualifying for permanent retention :

All African newspapers yes no Own country's newspapers yes no

Own region's newspapers yes no Own local newspapers yes no

Microfilmed newspapers yes no

Do you have any arrangement of shared preservation with other institutions ? yes no

6. Criteria for disposal of newspapers :

Limited retention period : yes no If so how many years ?

Disposal after microfilming : yes no Shared Preservation arrangement : yes no

7. Catalogues :

Do you have a separate catalogue of newspapers ? yes no

Is the catalogue : on-line printed

8. Please join a list of your newspaper holdings to this questionnaire (eventually a photocopy of your newspaper catalogue if printed, or the web address if on-line)

Title, first and last date of publication, town of publication and information on holding gaps

9. Do you have newspapers on microfilm ? yes no

Microfilms from commercial providers ? Microfilms made on site ?

What kind of reading equipment do you have ? Does it work ? yes no

Do you have access to digitised newspapers ? yes no If so, how many computers available for the users ?

10. Other information about the newspaper collection if necessary

Please send your replies before December 31, 2003 by e-mail or by fax to :

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