



Information Literacy. Section

Minutes

1st Standing Committee Meeting

August 18th 2007, Durban, South Africa

Attendants

Members of the Standing Committee

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Observers

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1- Welcome

a. Welcome to the observers –Apologies for absence

After a short presentation of the attendants to the SC meeting, Jesus Lau, outgoing chair of the section welcomes SC members and observers and gives the apologies for absence at the 2 meetings from Gary Norman and Linda Toivonen. Other new members who are not present this day will attend the 2nd meeting.

b. Adoption of the agenda.

S. Chevillotte, outgoing secretary suggests a date for a lunch of the section. It is agreed on Wednesday August 22.

2- Approval of the minutes of previous meetings

- a. SC 1, 12th August 2005 (In SC II meeting (SChevillotte)
<http://www.ifla.org/VII/s42/min/s42-200508-minutes.pdf>
- b. SC 2, 21 August 2004 (Sylvie Chevillotte)
<http://www.ifla.org/VII/s42/min/s42-200408-minutes.pdf>

3- Election of new officers (<http://www.ifla.org/V/pr/officershb.pdf>)

- a. Chair - Sylvie Chevillotte (France)
- b. Secretary - Antonio Calderon (Spain)
- c. Information Officer - Albert Boekhorst (Netherland)

Sylvie Chevillotte thanks Jesus Lau for the great job he did as a chair and expresses the pleasure it was to work with him during two years. She reminds the SC members that she can only be chair the 2 coming years and that she will focus in building a team work since Infolit grew to a 20 members section.

4- IFLA Durban Division Business Report

- a. Report CB I Education and Research (Div VII)
- b. Other Division matters

[At the moment, each section of IFLA belongs to one of 8 divisions. Infolit belongs to division VII, Education and Research. <http://www.ifla.org/VII/divstruc.htm>. Chair and/or secretary of the section attend the division meetings]

The main topic of the division meeting was the reduction of divisions to 4. This will be presented and discussed in 70 PC Hearing on IFLA's Professional Structure, Sunday, 11.45-13.30. Everybody is welcome to attend.

Recall of instructions during the conference (security instructions).

Next meeting for new chair and secretary, Friday.

5- IL activities at the Conference

- a. Durban Conference Program (Linda Goff, covenor). **Wednesday, August 22. 08.30-10.30 and 10.45-12.45,**

The section organizes a 4 hours session along with Academic and Research section. 7 speakers were selected.

Conduits for transformation: incorporating multimodal instruction and learning into information literacy

- b. Unesco session related to Information literacy. **Monday, August 20. 13.45-15.45.** Dr Khan, Assistant Director General, Information and Communication Division, UNESCO will present UNESCO's involvement with Information literacy topics. Jesús Lau, Sylvie Chevillotte and Linda Goff will then present the International IFLA/UNESCO IL Resources Directory and the IL International State of the Art Report and ask for more participation. A discussion group will then follow the presentation. Every member of the section is asked to participate to the session. Need for volunteers to hand out flyers on the Infolit/Unesco projects and to help to lead the discussions during the 2nd part of the session.

- c. Papers for IFLA Express– Volunteer. Christina Tovote will write a short paper on Gabarone Satellite workshop; Eva Tolonen will write a report on Unesco session.

- d. President´s meetings – Volunteers. Albert Boekhorst (1st meeting), Franziska Wein (2nd meeting)

6- Reports

- a. **Secretary** (Sylvie Chevillotte)

The secretary reports on her task writing the minutes; sending e-mails to the SC members; editing the newsletter with Eva Tolonen, Information officer. Other tasks include working closely with the chair on the different projects.

- b. **Financial report** (Jesus Lau)

Each section gets some money from IFLA, according to the number of members. 220 euros for Infolit section. The money has to be asked for in October and the invoice should be brought at the next conference. Money was mainly used in printing .

- c. **Information Officer Report** (Eva Tolonen)

Eva worked on the discussion list. 110 people subscribe, mainly new one. It should be more active and some one should moderate it more. It's Albert new role as information officer to try to lead some discussions on hot topics for IL and get more subscribers.

Newsletter. One this year at the end of July. It should better reflect the activities and projects on IL around the world. It was difficult until then because of the few number of members in the SC. Everyone in the SC should participate for their region. The aim in 2008 should be to win the Newsletter contest!! One issue is compulsory – generally at the beginning of summer -and must be given to the members. Another issue in December or January would be great!

d. Tasks' reports (*See list at the bottom*)

e. Satellite Workshop, Information Literacy Section – Botswana - 13-15 August 2007 (Christina Tovoté).

Jointly organised by the Information Literacy section of IFLA, Unesco and the University of Botswana, Gabarone, Botswana. J. Lau and C. Tovote taught it. The workshop was co-organized by Babakisi Fidzani from the University of Botswana which contributed to its success.

The objective of these workshops was to teach the participants to recognize key information literacy concepts and be able to draft an institutional program, using the IFLA Information Literacy Guidelines for Lifelong Learning.

21 participants from several countries: Botswana, Uganda, South Africa and Japan. The workshop was based on the use of the Guidelines + exercises and slides (Jesus Lau). The participants were asked to build a portfolio (the best ones will be published on IFLA website) and were given a graded certificate.

The workshop was held with the help of Unesco's funding.

Christina Tovote is going to write a full report that could be included in the next newsletter.

The SC members discuss the opportunity of doing such workshops in other parts of the world. It is important for the section to be involved in such training. It creates an IL network and the sharing of knowledge.

Several participants ask Jesus Lau for the exercises and slides. He is going to have them on Veracruzana University website once they've been reviewed. A manual would complete the Guidelines.

f. E learning discussion group (Sylvie Chevillotte)

The e learning discussion group was (re)created in the Education and Training section in 2006. It holds a 2 hours session Tuesday, 08.30-10.30, *E-learning - in search of collaboration and quality*. The co-covenantors of the group are Anna Maria Tamaro (Education and Training) and Ian Smith (CPDW) and Sylvie Chevillotte for IL section. Since Sylvie will be quite busy with her role as a chair, she needs some help. Maria-Carme Torras volunteers to get involved in e learning matters and further projects.

7- UNESCO IL Projects Reports (See them at: www.infolitglobal.info) (Jesus Lau)

a. International Information Literacy Resources Directory.

79 members are listed. M. Lamouroux asks for precise instructions concerning the entries in the directory. Answer : a short entry can be entered and then be completed later. The framework and content of the directory should be more standardized.

b. International Information Literacy State-of-the-Art Directory.

Publishing deadline = April 30. Changes can be made by regional coordinators. Still missing: Eastern Europe countries; Northern Africa; Caribbean. Franziska Wein volunteers for Germany. The conference should give each member the opportunity to talk about the project and get some new contributions.

c. International IL Logo

Jesus Lau goes on with the project. Jesus Lau asks Unesco for some funding (4000 \$). He wants to publish a toolkit for the users. The project is to have an international logo contest. It is important to involve people from national associations. Therefore Jesus Lau should attend the ALA winter conference on this matter. He already has the support of several associations. Deadline for the contest: March 30th. Decision, April 15.

There should be a logo call in the list serv, in the newsletter and in the directory website.

Next meeting will be on section projects.

[SC Tasks – 2006-2007

1. Book referees, at least a new SC committee. Book "Infolit perspectives", edited by Jesus Lau to be published by IFLA. Selection of papers from IL sessions the past 3 years. - **Done**
2. Facilitate Gabarone workshop- **Done**
3. Finish the history of the section –*partially done*
4. Logo committee: strategy to get support from library associations –*to do*
5. Need for country contacts - **Done**
6. Organize/convene Gabarone, Botswana workshop - **Done**
7. Send a monthly message to listserv –*to do*
8. Send invitation messages to recruit directory contributors - **Done**
9. Translation of flyer –*to do*
10. Translation of guidelines –*partially done*
11. Update the general flyer – **Done**]

Besides, Albert Boekhorst, the information officer, asked members to contribute information which can be published by the section.

9. Strategic Plan 2007-2009

It is necessary to discuss new resources, to do a planning of projects and to translate documents to the different IFLA-official languages.

We can use other previous strategic plans.

There are 3 principal goals:

- Disseminate INFOLIT in other areas, languages and in all kinds of libraries.
- Advocate for IL in our society, getting support, funds... as with UNESCO or within IFLA. Some examples of this possibility was the meeting in Budapest where Albert participated because they wanted to have a IL Section member or the expert meeting which will take place in Madrid in October.
- Create new resources and documents as the Botswana Workshop. Jesus will publish the documents on the web. It is necessary to translate them. Mireille will translate them into French.

It is important to work together with other committees. We are going to try working with the Division VII, the E-learning discussion group and the Education and Training Section, which has been working on continuing professional development.

Sylvie will draft the strategic plan.

10 New projects

a) Quebec -2008

Sylvie presented possible themes for the section in WLIC 2008 (Quebec). The general topic that has been discussed in Seoul was about "Evaluation of IL" . After some discussion, the following theme is approved: "Return on investment: a look at learner outcomes in Information Literacy".

Emphasis is placed on evaluation and there is an interest in studying what is being done at the University (at LIS departments).

Long term sustainability is important too. In the same way, it is necessary to know about the different levels of the students, which can be seen through assessment, as a key element for a diagnostic baseline.

The Academic and Research Libraries Section wishes to collaborate with us again. Thus we might have a 4 hours session in Quebec. Agnes Colnot will be the convenor.

As we will focus in learning outcomes and how to assess them, Linda Goff and Albert Boekhorst will draft a report about measurement tools, specially for the Higher Education.

It is necessary to assess before and after the IL: for getting a diagnostic, for knowing post-instruction and for analysing the long term (from school to university through lifelong learning). Multilingualism and multiculturalism must be considered too.

The deadline for abstracts will be January 15 or 30. The paper selecting committee members: Linda, Dalia, Albert, Agnès+ Sylvie

Discussion on how to reach new members? How people interested in our section but not members formally speaking could participate in our section. Some of the possibilities mentioned were the listserv, to be a correspondent member, contact with section members, to propose a paper or to supply information for the newsletter.

b) Milan 2009. Main programme and Satellite.

- A satellite meeting for WLIC 2009 was discussed. No more than 3 days is the best option. Sylvie and Maria-Carme will be the convenors. Some potential locations are Brasov (Rumania) and Parma. The satellite must be approved by IFLA Headquarters. [After discussion with other members of the e-learning discussion group, it is decided that the satellite meeting follow the form of workshops as the one in Gabarone. Maria-Carme is in charge of contacting colleagues in Brasov. The location should be known and proposed to IFLA by Feb 2008]
- Milan conference, 2009. Albert proposes to be the convenor. The topic will be discussed during Quebec business meetings.
- "Midterm meeting". Sylvie proposes a midterm meeting. After discussion, it seems to be too difficult to set up. Members propose rather having a "midterm" e-meeting. Time differences will be a problem. We would like to consider a blended "midterm" meeting in February. (Albert will set up the meeting)

c) e-learning discussion group

- The section should go on working with the e learning discussion group. The Durban session went very well and was very interactive. The group plans to open a list-serv. Sylvie + Anna Maria will represent the section to it.

d) IFLA-Unesco matters

- *See minutes 1*
Additional translations of the guidelines. Volunteers are: French (the 3 French members of the section), German (Franziska), Dutch (Albert), Catalan (Maria-Carme).
- Unesco project on Information Literacy indicators. J. Lau will submit a paper.

11. Tasks and responsibilities – See separate sheet

a) **Information newsletter:** Redactor committee: **Linda**, Eva, Dalia and Tshediso?

b) **Listserv:** Albert

c) **Flyer-proofread:** Alison. **Translated for November by Albert.** . . .

d) **Guidelines** are in English, Spanish, Russian and Bahasa Melayu. It should be translated into other languages: French, German (Franziska), Dutch (Albert), Catalan (Maria-Carme).

Convenor for translating: Jesus.

Deadline: December

e) **State of Art report:**

There are some gaps: Austria, Switzerland... (Franziska); Development countries; School libraries (Mireille)

f) **New resources:**

Workshop in Botswana (Jesús), Translating coordinator: Jesus.

Guideliness for health libraries (Nancy).

g) **Directory:** Flyers and bookmarks have been produced for promoting the directory. The Monday session was excellent for disseminating this work.

h) **Logo:** It is important to have a logo and disseminate it. Jesus delivers a form with the contest proposal and requirements. Linda is responsible for dealing with the feedback.

12 Other business:

Jesus reminds newcomers that there is a manual on IFLA they can read. He also asks for a brainstorming regarding the IL logo.

Photos.