

2011:

Minutes for GENLOC Standing Committee meeting in San Juan

SC I: Saturday, August 13, 2011. 9.15-11.45 (Session # 21) in room 102b

Members present: Laverne Page (USA), Susan Lugo (US Virgin Islands), Ruth Hedegaard (Denmark), Russell Lynch (USA), Randy Olsen (USA), Terry Dahlin (USA), Frank Kirkwood (Canada)

Visitors: Joyce Jelks (USA), Jae-Sup Park (Korea), Jose Nogales (Spain)

Apologies: Elizabeth Melrose (UK), Anne Burrows (Australia), Janet Tomkins (Canada), Gerard Long (Ireland), Janice McFarlane (UK), Richard Huws (UK), Lijing Chen (China), Hsiao-ming Yu (Taiwan), Arun Chakraborty (India), Paul Smart (USA)

1. Introductions (Ruth):

Some Committee changes. This was Ruth's last meeting as Chair as she has completed her term of office. Janice has also completed her term on the Committee as Treasurer

Others, who have left the Committee for various reasons, usually work-related, are Lijing Chen (China), Gui Won Lee (South Korea), Gerry Long (Ireland), Wayne Metcalfe (USA), Janet Tomkins (Canada)

The Committee thanked all those who have served and recognised their work for GENLOC

2. Chair's report (Ruth):

As well as conducting the normal IFLA duties as Chair of GENLOC, Ruth had worked with Susan Lugo on the Pre-Conference Satellite meeting in St Thomas, US Virgin Islands – this Conference had been a great success and the organisers were congratulated.

Ruth had also attempted to make plans for a mid-year Committee meeting with Gerry Long (possibly via a Skype conference call). Unfortunately, this strategy was not successful on this occasion.

3. Election of GENLOC Section Officers 2011-2013 (Ruth):

Susan recommended that we take care of financial need before elections.

Financial matters:

- \$228 CAN: Transfer from LAC to St Thomas/St John Library Association. Antonio L. said the GENLOC Section has to approve the transfer. The GENLOC Section approves the transfer for the entire funds (\$555 CAN) from LAC to the St Thomas/St John Library Association. Ruth amended the resolution to maintain any surplus funds from St. Thomas for a future satellite meeting. We will conform to IFLA policies in the future and handle surplus funds the right way.
- We discussed a question about the Library of Congress paying GENLOC for the posters (probably 60 Euro.) We will check with Janice about an invoice for LC to pay.

Elections:

- Russell Lynch was nominated as Chair of GENLOC
- Elizabeth Melrose was nominated as Secretary
- Randy Olsen was nominated as Information Co-ordinator
- Terry Dahlin was nominated as Assistant Information Co-ordinator

Ruth asked the meeting for approval of these nominations. There were no dissenting votes and the nominees were elected.

[Ann Okerson, Chair of IFLA Professional Committee, joined the meeting at this point. There was a discussion about Newsletters and the co-ordination of information within a Section.]

4. IFLA HQ and Division business (Ruth/Russ)

The Committee discussed the practical information on the 'blue sheet' from IFLA Officers for Congress participants. This sheet contains general instructions for IFLA delegates, Standing Committee Members, session presenters, and officers.

5. Financial report (Janice)

This agenda item was postponed until after item #6, so that Ann Okerson could hear about the Pre-Conference Satellite Meeting. We discussed this after #6. GENLOC has not spent any money and the Committee still has 400 Euros for this year.

6. Satellite Meeting report (Susan)

Susan said we had 35 paid registrants and 13 volunteers. The theme for the Satellite Meeting was *The Information Diaspora: Innovating research and records custodianship for family history users*. Ten presenters participated during the three day event. The GENLOC website will have links to the presentations.

Friday was videotaped and was to be broadcast on television on the USVI (US Virgin Islands) network and on the BVI (British Virgin Islands) network.

We not only met but also considered action steps related to co-ordination within archive repositories.

The Lieutenant Governor had attended the Satellite Meeting. He is to travel to Washington, D.C. later this year, and the Meeting encouraged him to meet with the Director of the National Archives

7. Open Session status report (Russ)

Session #107 will be on Monday. Page 44 in the Programme has more details. We expect all presenters to arrive at the Congress for this Open Session

8. Study Tour status report (Ruth)

The Study Tour is on Wednesday, August 17. Participants need to meet at 7:45 a.m.

9. Strategic Plan 2011-2012

Not discussed; postponed to the second Standing Committee meeting.

10. GENLOC web pages

Not discussed; postponed to the second Standing Committee meeting.

11. GENLOC Newsletter

Not discussed; postponed to the second Standing Committee meeting.

**12. Section Activities for the Helsinki 2012 Congress
Study Tour in Helsinki, Finland**

There is a pressing need to identify some professionals who can advise and assist at the location
Both of these topics were postponed to the second Standing Committee meeting

13. Crimea Conference in 2012

Frank Kirkwood recommends that the GENLOC Section support the Crimea Conference during the second week of June 2012.

See also the second Standing Committee meeting

14. Any other business

Russ will e-mail instructions (from the IFLA blue sheet) to the Puerto Rico GENLOC Conference Open Session speakers

Russ will e-mail responsibilities of officers to all committee members.

Russ will arrange for a dinner on Monday evening (with Susan Lugo's help)

SC II: Tuesday, August 16, 2011. 9.45-11.15 (Session # 127) in room 102a

Members present: Ruth Hedegaard (Denmark), Wayne Metcalfe (USA), Laverne Page (USA), Susan Lugo (US Virgin Islands), Russell Lynch (USA), Michael Hall (USA), Randy Olsen (USA), Terry Dahlin (USA), Frank Kirkwood (Canada)

Visitors: Alan Hopkinson (UK)

1. Discussions (continued from SC I Meeting on August 13)

Open Session in Helsinki Congress 2012

We talked about community outreach, empowering the community, and conservation as possible themes.

The Newspaper Section invited GENLOC to participate in their satellite meeting in Mikkeli, Finland. Randy Olsen attended their Standing Committee meeting. The Newspaper Section already has its programme in place.

The GENLOC Meeting decided not to combine its open session with that of the Newspaper Section in Helsinki.

Selection of papers

We selected the paper about the Ferreira-Mendes Portuguese-American Archive for IFLA to review for publication.

Money to St. Thomas/St John Library Association. We approved reimbursing the St. Thomas/St. John Library Association for certain expenses in sponsoring the satellite meeting. We will need the financial details from Susan Lugo by August 25.

IFLA Publication session #165. We will not send a representative because of the time-clash with our study tour.

Crimea Conference in 2012

Frank Kirkwood and Alan Hopkinson (from Middlesex University, England) talked about the Crimea Conference planned for 10th-16th June 2012.

GENLOC could sponsor sessions up to two days in length. UNESCO may help with funding. A possible topic would be *Memorial and Local History*.

Frank suggested creating a GENLOC subcommittee to assist with the Crimea Conference paper selection.

The following Standing Committee Members are willing to help with arrangements – Russell Lynch, Laverne Page, and Elizabeth Melrose. This group should prepare a proposal by 30th September.

GENLOC Web Pages

Randy Olsen has some ideas for content on the GENLOC Web Pages. Standing Committee Members can send suggestions to Randy.

GENLOC Newsletter

Terry Dahlin gained some insights about and ideas for the Newsletter during this Congress. Standing Committee Members can share ideas with Terry. He will be contacting everyone for Newsletter content.

Strategic Goals

We briefly discussed our Strategic Goals. The following Committee Members accepted the assignment to oversee additional work on some goals:

- Frank Kirkwood will work on Goal 2.4.
- Susan Lugo and Randy Olsen will work on Goal 3.
- Mike Hall will work on Goal 4.

Other Comments

Frank suggested using a mid-year meeting to discuss business or concerns in person.

2. Plans for the IFLA Congress 2013 in Asia/Oceania

We briefly discussed the 2013 Congress (and its rumoured location) but did not make any specific plans.