



71<sup>ST</sup> IFLA GENERAL CONFERENCE AND COUNCIL

## GOVERNMENT INFORMATION AND OFFICIAL PUBLICATIONS

### Standing Committee Meeting I 13<sup>th</sup> August 2005

#### MINUTES

Present :

Jane Wu (Acting chair)  
Sandra Peterson  
Eleanor Frierson  
Irja Peltonen  
Junko Sato  
Emma Voskanyan

Pamela Tripp-Melby (treasurer)  
Jackie Druery  
Irina Lynden  
Elisabeth Sundholm  
Peter Raggett ( Acting secretary)

Observers :

Jerry Mansfield (Government Libraries Section Committee)  
Alice Ramohloia  
Barbara Lazo

Nancy Bolt (Government Libraries Section Committee)  
Alina Aldama

1. Jane Wu welcomed the committee members to the 1<sup>st</sup> GIOPS committee meeting of 2005
2. Apologies for absence were received from Bruno Gnassi, Claude Lecrubier and Petrina Amono who were unable to attend the conference in Oslo
3. The agenda for the meeting was adopted.
4. Minutes of the 2004 meetings at the 70<sup>th</sup> IFLA General Conference and Council

Jerry Mansfield reported that drafts were prepared of preliminary chapters of "Guidelines for Government Libraries". Nancy Bolt, who is leading the project, envisaged that the chapters already written would be reviewed and remaining draft chapters written for presentation at Seoul in 2006. The final version would be presented to the IFLA conference in Durban in 2007. It is intended to broaden the participants to include those who could not attend IFLA conferences. Nancy can be contacted on [nancybolt@earthlink.net](mailto:nancybolt@earthlink.net)

#### 5. Treasurer's report

Pamela. Tripp-Melby presented the GIOPS financial report which showed a balance of US\$1859.47. The report is show at Annex 1 below.

The money is currently held in a small business account in Washington.

#### 6. Co-coordinating Board

Pamela Tripp-Melby reported on the Coordinating Board meeting which she had attended the previous day. The Acting Chair expressed her appreciation to Ms. Tripp-Melby for attending the Coordinating Board meeting on her behalf.

IFLA are changing financial procedures and from 2006 will hold all administration funds for sections in The Hague. Sections will send invoices or claim back expenses from IFLA HQ. All monies will be held in euros and so Ms. Tripp-Melby advised GIOPS to establish a euro account in Europe in order to avoid excessive bank currency charges.

Attendees were reminded about the regular operating arrangements of the Conference, the IFLA Booth Schedule, the Review of Sections and the need to complete the Strategic Plan at the Standing Committee Meetings

7. IFLA booth schedule

All GIOPS officers would be on duty at the IFLA booth on Wednesday 17<sup>th</sup> August.

8. Conference sub-committee

The Chair of the Conference Sub-Committee, Ms. Eleanor Frierson, reported that the GIOPS programme for Oslo was of a high standard and represented a good range of topical and geographical interests. It was hoped the better spot on the programme would result in a larger than usual attendance although some concern was expressed about the difficulty in finding the third conference site.

The Acting Chair of GIOPS, Ms. Wu, expressed her appreciation to Ms. Frierson for the excellent programme for Oslo 2005.

9. Section issues

The Division V Review questionnaire was completed. Discussion of the GIOPS Strategic Plan 2006-2007 was postponed until the SC II meeting to be held on the 19<sup>th</sup> August.

10. Election of officers

Ms. Jane Wu was elected Chair, Ms. Jackie Druery was elected Secretary and Peter Raggett elected Treasurer.

**IFLA GIOPS  
Financial Report  
August 2004 - August 2005**

	<b>Opening Balance</b>	<b>Income</b>	<b>Expense</b>	<b>Closing Balance</b>
Administrative Funds (a) (b)	\$671.64	\$408.27	-\$330.00	\$749.91
Project S5.5-1/95 Workshops	\$1,102.43			\$1,102.43
Interest on Bank account	\$3.89	\$3.24		\$7.13
<b>Totals ©</b>	<b>\$1,777.96</b>	<b>\$411.51</b>	<b>-\$330.00</b>	<b>\$1,859.47</b>

**NOTES:**

a.) \$ 408.27 is Administrative Funds received from IFLA HQ

b.) Expenses are \$30 wire transfer fee to receive Administrative Funds and \$300 for four 1-day registration feeds for IFLA Buenos Aires

c.) Total account balance represents \$20.78 more than SunTrust account statement (\$1838.69). Discrepancy will be accounted for at time of GIOPS Treasurers report to IFLA in September

## Standing Committee Meeting II

19<sup>th</sup> August 2005

Present:

Jane Wu (Chair)  
Sandra Peterson  
Eleanor Frierson  
Elisabeth Sundholm  
Emma Voskanyan

Pamela Tripp-Melby  
Jackie Druery (Secretary)  
Peter Raggett (Treasurer)  
Junko Sato

Observers:

Alice Ramohloia

1. Jane Wu welcomed the committee members and observers to the 2<sup>nd</sup> GIOPS committee meeting of 2005.
2. Apologies for absence were received from Irja Peltonen and Irina Lynden who had had to leave.
3. The agenda for the meeting was adopted.

#### 4. Treasurer's report

Ms. Pamela. Tripp-Melby reported that there had been further discussion of the changes in the way IFLA intends to handle Section finances. IFLA will advance money to the sections if justification is provided as to why an advance is necessary.

#### 5. IFLA Booth

There was little activity at the IFLA Booth. It was suggested that it may be useful to have a laptop for Seoul 2006 to demonstrate the Section web site.

#### 6. Conference sub-committee

Appreciation was expressed by all to the Conference Sub-Committee Chair, Ms. Eleanor Frierson, for the excellent GIOPS program presented on Monday, August 15. The program was well attended and the presentations were of a very high standard. One paper can be recommended for publication in the IFLA Journal. It was agreed that the paper by Fay Durrant, The University of the West Indies, Jamaica, titled "*The World Wide Web: enhancing electronic government information in the Caribbean*" be recommended due to its substantive original research content. Ms. Sandy Peterson will send the suggestion to the IFLA Journal editors.

The conference program for 2006 will explore the use of digital government information and the business community. Ms. Irja Peltonen agreed to take on the position of Conference Sub-Committee Chair. She and the Chair GIOPS will also investigate collaborating with the Parliamentary Libraries Section.

#### 7. Section issues

There was discussion about the Africa conference that was to be offered in conjunction with the United Nations Economic Commission for Africa. Ms. Irina Lynden, Ms. Junko Sato and Ms. Jane Wu will work on this and will investigate collaborating with the Africa Section of IFLA. Ms. Lynden and Ms Jane Wu met with Paul Sturges, FAIFE, to discuss the possibility of collaborating with FAIFE.

It was suggested that GIOPS publish the best papers from the conference programs from past years with an emphasis on representing as many countries as possible. This could possibly be done in the IFLA green or

red series. It was suggested the Chair GIOPS investigate with Ms Lynden whether she wished to be editor.

Ms. Emma Voskanyan agreed to follow up on Russian translations of open session papers.

Revisions were made to the GIOPS strategic planning document. Ms. Jane Wu will distribute the revised version to the Standing Committee for comments.

#### 8. Conference Review

Concern was expressed regarding the separation of the exhibit hall and the meeting rooms. This made it difficult for the exhibitors and concerns were heard regarding the number of participants who attended the exhibits.

#### 9. Remaining Business from SC Meeting I and Other Business

Ms. Sandy Peterson, Information Coordinator, requested that when sending email to IFLA that GIOPS be in the subject line. She also reported that the unaltered IFLA logo must appear on all publications. Ms. Peterson would like to publish a GIOPS newsletter as soon as possible and all submissions should be sent to her. She also stated that GIOPS needs to revisit its electronic collections web site in terms of design and content.

#### 10. Recognition of Retiring Members

Ms. Jane Wu thanked Elisabeth Sundholm for her service to the Committee for two terms.

#### 11. Adjournment

The meeting was adjourned at 10:30.