



Satellite Meeting Enquiry Form

World Library and Information Congress

San Juan, Puerto Rico, 13-18 August 2011

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Dear Colleagues,

Since planning of Satellite Meetings is usually done well in advance, we would like you to return this form to indicate that you intend to hold a Satellite Meeting in conjunction with the conference in Puerto Rico, 2011.

IFLA's Professional Committee wants the satellite meetings to contribute to the regional impact that the IFLA Congress usually has on professional developments. Therefore it has defined the region in which satellite meetings can be planned in August 2011 as follows:

Eligible for location of a satellite meeting in August 2011 are venues in cities or towns:

1. In the geographical region of the World Library and Information Congress 2011, i.e. in:
 - o **all Caribbean islands;**
 - o **all countries bordering the Caribbean Sea/Gulf of Mexico in the South and West**, i.e. French Guyana, Suriname, (British) Guyana, Venezuela, Colombia, Panama, Costa Rica, Nicaragua, Honduras, Guatemala, Belize, Mexico;
 - o **all USA states bordering the Gulf of Mexico:** Florida, Alabama, Mississippi, Louisiana, Texas;
2. that have **direct flight connections** to Puerto Rico with a flight time to Puerto Rico of no more than **five hours**.

Please be aware that the IFLA business meetings, such as Standing Committee Meetings etc, are held on 12-13 August 2011. So make sure to plan the Satellite Meetings in such a way that Officers and SC members can attend those meetings.

Please return this form to IFLA Headquarters, by fax (+31-70-3834827) or e-mail (ifla@ifla.org) no later than **31 March 2010**.

Name of Division, Section or other body:

Name of Officer returning this form:

Proposed theme of the Satellite Meeting:

Who is the target audience for this meeting?

Location:

Proposed dates (if not yet decided upon, please give an indication of pre- or post-conference and number of days):

What is the estimated number of participants?

Are you planning this meeting together with another body? If so, please list the name of this body:

How do you plan to disseminate the results of the meeting?

Please indicate which of IFLA's Professional Priorities would be supported by this Satellite Meeting:

- a) Supporting the Role of Libraries in Society
- b) Defending the Principle of Freedom of Information
- c) Promoting Literacy, Reading, and Lifelong Learning
- d) Promoting Unrestricted Access to Information
- e) Safeguarding the Intellectual Property Rights of Libraries and Authors
- f) Promoting Resource Sharing
- g) Preserving Our Intellectual Heritage
- h) Developing Library Professionals
- i) Promoting Standards, Guidelines, and Best Practices
- j) Supporting the Infrastructure of Library Associations
- k) Representing Libraries in the Technological Marketplace

General comments:

Please return this form to IFLA HQ
e-mail (ifla@ifla.org) or by fax (+31-70-3834827) before
31 March 2010.

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