



Satellite Meeting Enquiry Form

World Library and Information Congress

Helsinki, Finland 11-16 August 2012

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Dear Colleagues,

Since planning of Satellite Meetings is usually done well in advance, we would like you to return this form to indicate that you intend to hold a Satellite Meeting in conjunction with the conference in Helsinki, 2012.

IFLA's Professional Committee wants the satellite meetings to contribute to the regional impact that the IFLA Congress usually has on professional developments. Therefore it has defined the region in which satellite meetings can be planned in August 2012 as follows:

Eligible for location of a satellite meeting in August 2012 are venues in:

Accepted countries with a direct connection to Helsinki by plane:

European Russia, Europe north of the Pyrenees, Alps and Balkans, but not Iceland;

Accepted countries/cities with a connection by boat or train:

Finland, St. Petersburg, Stockholm (for a conference on the boat) and Tallinn

Please be aware that the IFLA business meetings, such as Standing Committee Meetings etc, are held on Friday 10 August (PC/GB) and 11 August (SC meetings). So make sure to plan the Satellite Meetings in such a way that Officers and SC members can attend those meetings.

Please return this form to IFLA Headquarters, by fax (+31-70-3834827) or e-mail (ifla@ifla.org) no later than **31 March 2011**.

Name of Division, Section or other body:

Name of Officer returning this form:

Proposed theme of the Satellite Meeting:

Who is the target audience for this meeting?

Location:

Proposed dates (if not yet decided upon, please give an indication of pre- or post-conference and number of days):

What is the estimated number of participants?

Are you planning this meeting together with another body? If so, please list the name of this body:

How do you plan to disseminate the results of the meeting?

General comments:

Please return this form to IFLA HQ
E-mail: (ifla@ifla.org) or by fax (+31-70-3834827) before
31 March 2011.