



International Federation of Library Associations and Institutions (IFLA)	
Document nr	PC 10-08-3
Agenda Item	3
Subject	PC Minutes Skype meeting 21 April 2010
From	Lidia Putziger
Purpose	For approval
Date	07 May 2010
Recommendation	To adopt these Minutes as a true and correct record of the meeting.
Note	Teleconference

Professional Committee

Minutes of the teleconference held on 21 April 2010. The PC meeting that should have taken place on 19 April 2010 was rescheduled to 19 May 2010

Present (connected):

Patrice Landry (Chair), Steve W. Witt (Chair Division I), Ann Okerson (Chair Division II), Judith J. Field (Division Chair III), Helena R. Asamoah-Hassan (member), Tone Eli Moseid (member), Ingrid Parent (President-elect, ex-officio).

Staff: Sjoerd Koopman (PC secretary), Lidia Putziger (minutes), Ingeborg Verheul

Not present/connected with apologies:

Michael Heaney (Division Chair IV), Buhle Mbambo-Thata (Division Chair V).

M10-04-1 Welcome

PC Chair Patrice Landry welcomed all and thanked those that could get online for the teleconference and discuss the agenda items as proposed: 5, 6, 7, 8, 10.2 and 10.4.

M10-04-8 President Elect's Programme (PC 10-04.8)

Ingrid Parent reported that the document PC 10-04.8 is a summary of the President Elect's theme that the Working Group (Pascal Sanz, Paul Whitney, Buhle Mbambo-Thata and Ingrid Parent) discussed in December 2009. The members of the PC were asked to contribute ideas and suggestions in drafting the President Elect's programme in the next 18 months. During the program in Gothenburg participants will be asked to discuss the four sub-themes. A brainstorming session will take place with the participants divided into four groups to come up with ideas.

Ingrid Parent invited the PC to suggest speakers for the sub-themes (Inclusive, Transformative, Innovative and Convergence), not only within the library profession.

Suggestions already received: Inclusive – Loriene Roy and Penny Carnaby

Transformative – Janice Lachance

Innovative – New Professionals SIG on “How technology impacts users”

Convergence – a panel from Library Archives and Museums, someone from the EU commission?

M10-04-3 Minutes Professional Committee, November 2009 (PC 10-04.3)

The minutes were approved.

M10-04-4 Matters arising

4.1 Action List November 2009 (PC 10-04-4.1)

The Action List was adopted as a starred agenda item.

M10-04-5 Congress Professional Programmes

5.1 Gothenburg 2010

5.1.1 Satellite meetings

Satellite Meetings in Gothenburg – web addresses were still missing for #3-Preservation & Conservation and #10-Information Literacy on the list at www.ifla.org/en/ifla76

5.1.2 General Programme (PC 10-04-5.1.2)

The (15 April) version was noted.

Patrice Landry was in contact with Josche Ouwerkerk regarding the programme. All the submitted proposals are included in the programme including Environmental sustainability Libraries SIG, send in only last week and included as there was one open slot available. Judy Field commented that this late submission was four months too late and it was pure luck that it could still be included last week.

Tone Moseid stated that it is good that we managed to include this SIG as their work is different from the Sections and we should try to be flexible. Patrice Landry suggested that the issue of programme planning be discussed at the rescheduled PC meeting in May in order to look at all decisions regarding programme proposals. It appears that some sections seem to be involved in four sessions. The PC should also address the issue of SIGs as many are not aware of the programme proposals directives.

5.1.3 Poster sessions: for information (PC 10-04-5.1.3)

Judy Field suggested investigating the submission of electronic poster proposals in order to set up a web page for the Poster session. The proposals could be published with the contact details of presenters on the website. It would be good for promotion, although there might be a privacy issue involved. Judy Field referred to the poster session at the ALA website. Patrice Landry will make this an agenda item for next meeting in May 2010.

5.1.4 Division Leadership Forums: the Division Chairs to develop the agenda before June 2010

Patrice Landry suggested that a common agenda should be established for the Leadership Forum. At the May PC meeting, chairs will be asked to suggest agenda items to be completed from feedback from their section's officers..

Patrice Landry indicated that the IFLA Strategic Planning document will be discussed in Gothenburg and will be an agenda item at the Leadership Forum as well at the section's business meetings.

Sjoerd Koopman reminded members that there are two slots for Division Leadership Forums in the programme, but the programme as it is now available should be revised. All agreed that

one hour for these meeting is too short and that the leadership Forum time slot should be reevaluated later.

5.2.1 Satellite meetings: for decision (PC10-04-5.2.1)

There was a larger number of Satellite meeting proposals than ever. A discussion on the number of attendees to Satellite meetings that also attend congress emerged. All agreed that this item should be discussed in May.

Patrice Landry suggested using the report by Mike Heaney, Tone E. Moseid and Ann Okerson (PC-10-04-7.0.4) as a tool to evaluate and to help make the procedure easier and clearer to those submitting a proposal.

5.2.2 Programme Tracks:

Patrice Landry reported that this is a task for the five Division Chairs to think of tracks for 2011. To be discussed in May.

5.3 Helsinki 2012

5.3.1 Theme and Programme Tracks (10-04-5.3.1)

Patrice Landry reported that the PC had already received general information about the theme of the Helsinki Congress. Sjoerd Koopman, on behalf of Buhle Mbambo-Thata, raised the question why we don't take the strategic objectives as tracks for the conference – they could be used every year! All members agreed. However, after the meeting Ingrid Parent reported that the four strategic directions in the draft strategic plan are too limited to cover all the topics of interest to libraries, which are presented during the conference.

M10-04-6 Finances and Projects

6.0 Criteria for IFLA-funded projects (PC 10-04-6.0)

A textual correction was made to item 2, last line “Regional Office of relevant Sections” to read “Regional Office *and* relevant Sections”. With this correction document PC 10-04-6.0 was approved.

Steve Witt reports that during Finance Committee meeting on 20 April 2010 subject was raised about the use of PC funds allocated towards projects and that it would be good to see their impact on IFLA membership and mission. How to assure that they are moving forward? How do Division chairs monitor the projects? Patrice Landry states that if this document does not address concerns of the Finance Committee the PC should look into the issue again. All agree it is a good idea and to also include timeline activities programme and money (spent or not). Ingrid Parent agrees with a comprehensive view of the budget and how we spent the money - a global view on how to achieve our goals.

Judy Field reminds all that the Sections simply do what they always did – Chairs have to submit requests for money for some projects are put forward to request budget. Patrice Landry, Steve Witt and Sjoerd Koopman to come up with discussed items for this document.

All agree that a formal proposal should be brought to the meeting in May to request funds to the New Professionals SIG meeting in Borås.

6.1 PC Budget 2010 (PC 10-04-6.1)

PC budget to be discussed during the meeting in May as there has been too little activity during the first quarter.

M10-07 IFLA's Professional Programme and Professional Structure

7.0.1 Overview of IFLA Professional Units (PC 10-04-7.0.1)

The overview was adopted as a starred agenda item.

7.0.8 Milan Resolution "Visually Impaired" (PC 10-04-7.0.8) (Tone Moseid)

Tone Moseid requested that this item be raised during the PC May meeting..

7.0.12 Working Group on Convergence (Tone Moseid)

Tone E. Moseid reported that during a recent telephone meeting different documents were discussed and it was agreed that this be also discussed at the PC May meeting..

7.1.0 Other business re specific Sections, Divisions (PC 10-04-7.1.0)

A discussion took place regarding the proposed dissolution of the Geography and Maps Section, at the end of which it was resolved to recommend to the GB to dissolve the Section. The document was adopted.

M10-11 Any other business

Sjoerd Koopman, would appreciate receiving comments/contributions on Agenda item 10.2 (IFLA Publications Review and Priorities) for the meeting in May.

M10-13 Close of Meeting

PC Chair Patrice Landry suggested that all look into many reports in item 7 and prepare for resolutions during the meeting in May. He referred specifically to 7.0.2 – and asked members to review this document and provide feedback to what PC members' roles should be.

Patrice Landry closed the meeting and thanked all for the great job today during the 2 hour and 15 minutes teleconference!

International Federation of Library Associations and Institutions (IFLA)	
Document nr	PC 10-08-3
Agenda Item	3
Subject	PC Minutes meeting 19 May 2010
From	Lidia Putziger
Purpose	For approval
Date	7 July 2010
Recommendation	To adopt these Minutes as a true and correct record of the meeting.
Note	Annex I - List of Satellite meetings 2011

Professional Committee

Minutes of the meeting held on 19 May 2010.

Present:

Patrice Landry (Chair), Judith J. Field (Chair Division III), Michael Heaney (Chair Division IV) and Tone Eli Moseid (member).

Staff: Sjoerd Koopman (PC secretary), Lidia Putziger (minutes), Ingeborg Verheul, Stuart Hamilton (agenda item 7.0.8)

M10-05-1 Welcome

PC Chair Patrice Landry welcomed all present.

M10-05-5 Congress Professional Programmes

5.2.1 Satellite meetings: for decision (PC 10-04-5.2.1)

Sjoerd Koopman informed that number 4, 14 and 15 should be deleted (to be held along with other Sections). There were 21 proposals and the number is now down to 18. Sjoerd Koopman also suggested that Sections should submit only one proposal.

A list of the approved Satellite meetings can be found in annex I.

M10-05-7 IFLA's Professional Programme and Professional Structure

7.0.2 Division chairs' roles and responsibilities (PC 10-4-7.0.2)

Patrice Landry and Michael Heaney suggested that the wording "Monitoring" which is used too often in the text be replaced by "Advise". Any further corrections needed to be submitted before the end of June.

7.0.3 Voting for SC Officers by Proxy (PC 10-4-07.0.3)

Sjoerd Koopman informed that this is following requests from various sides. Members agreed on the proposed text, which will be submitted for approval to the GB.

7.0.4 Satellite meetings in the future (PC 10-4-07.0.4)

Michael Heaney stated that 3 hours travel time is too long and additional costs should be kept in mind. Meetings should be in the vicinity as part of travelling towards the Congress location. Tone Moseid informed that this was discussed in the working group; it should be kept short and simple. Questions will always arise and it is important to present a framework. PC approved issues 1 – 3 and issue #4 was referred to the Finance Committee. Patrice Landry agreed and after this is settled this report should become a guideline.

Sjoerd Koopman suggested that satellites proposed for 1 day only, could better be made a part of the congress week. Patrice Landry suggested that registration for satellite meetings should be through the IFLA website and IFLA to take registrations for Satellite meetings in hand.

Josche Ouwerkerk, Congress Officer, joined the meeting to present how congress tracks were used this year. She informed that the programme now includes a day-to-day overview with the tracks. Colours were used to distinguish the tracks. Tone Moseid informed that the programme should also be accessible by visually impaired. Josche Ouwerkerk informed that 5 tracks are used and Judy Field suggested in the future to use 4 tracks and to keep 1 invisible. Patrice Landry will investigate with the Sections in developing tracks for 2012 and ask for new trends, changes to the existing tracks. Patrice Landry requested a resolution by June and ready for the meeting in Gothenburg.

7.0.5 Roll out of IFLA Strategic Plan: communication plan and strategy for implementation

Michael Heaney suggested a strategic plan on goals and a guideline for what will be done during the year- “*what you are doing fits the goals of what you are going to do next?*”. Get Sections involved and ask them what the next goals are. Tone Moseid pointed out the need for transparency and a document to be presented to Standing Committee members. This is the first year and it is seen as a transition period. Communicate with the Sections to avoid panic; next year will be more structured according to a better frame work.

7.0.6 Guidelines for professional communication (Patrice Landry)

Patrice Landry informed he will go ahead and select the Newsletter of the Year and announce it in Gothenburg. He will also announce that a new award will be given to a website or other communication tool starting in 2011.

7.0.7 Report IFLA Name spaces task group (Judy Field) (PC 10-04-7.0.7)

Judy Field reported – This is about the access and management of guidelines and standards in electronic format developed by IFLA. It was proposed to have a technical group to develop guidelines for setting up a sort of repository in the IFLA website..

Tone Moseid asked where the connection is between this and what is done within ISO?

Patrice Landry informed that these are two sets of standard issuing bodies. Judy Field mentioned that it is not unusual for organizations such as IFLA to have these standards *and* ISO. She also stated that the document is too detailed for PC to endorse as a whole and suggested to go on with recommendations 1, 6 and 7. Ask the group to draw the outcome of recommendations and go on to PC. Michael Heaney suggested to adopt only item 1, endorsed by Judy Field who also added that a document should be prepared, project set up and look into how IFLA staff is to be involved. Michael Heaney stated that this will be a project for next year. Sjoerd Koopman suggested Judy Field to submit a draft reply.

7.0.8 Milan resolution “Visually Impaired” (PC-10-04-7.0.8)

Tone Moseid reported that she had tried to get in contact with the Library Services to People with Print Disabilities Section but there was no reply. Library Associations should be informed of the resolution and it should be distributed to Public Libraries as well. The resolution should also be available on the IFLA website and Ellen Tise is to inform Strategic Partners (e.g.: Gates Foundation).

Stuart Hamilton, IFLA Senior Policy Advisor, reported that the current situation regarding access to books for visually impaired people within WIPO is delicate. Two processes are ongoing: a draft Treaty for the Visually Impaired (TVI), aiming at mandatory norms for

copyright exceptions and limitations for visually impaired people, and the Visually Impaired Stakeholder Platform that WIPO organized to bring rightsholders and VIP representatives together to discuss non-legally binding solutions to the 'book famine'. As a consultative partner on the drafting of the TVI, CLM was also invited to become a member of the Stakeholder Platform. Winston Tabb, Denise Nicholson and Stuart Hamilton have represented IFLA at four of the Stakeholder Platform meetings. The TVI is on the WIPO agenda for discussion at the next meeting of the Standing Committee on Copyright and Related Rights (SCCR) in June 2010. There is significant opposition to the treaty within developed countries who would prefer to see the Stakeholder Platform produce results. IFLA has to be careful to work to promote the TVI while also remaining focused on its own work concerning copyright exceptions and limitations for libraries.

Patrice Landry asked if there is anything the PC can do and Stuart Hamilton suggested he would attend the Satellite meeting in Gothenburg as a CLM member. All agreed.

7.0.9 Towards a Multilingual IFLA (Sjoerd Koopman) (PC10-04-1.0.9)

A proposal to buy software for machine-aided translation is waiting for the "green light" internally. The IFLA language communities have to be informed.

7.0.10 IFLA Statistics Manifesto (Mike Heaney) (PC-10-04-7.0.10)

This was accepted and approved by GB at its 18 May meeting, it can be published.

7.0.11 IFLA Bibliographic Standards (Judy Field) (PC 10-04-7.0.11)

Judy Field reported on PC document 7.0.11 focusing on the remarks and recommendations. Various units within IFLA are concerned about the future nature of Standard Bibliographic Control. This document contains several recommended standard control activities. Basically the IFLA Bibliographic Programme should become a Core Activity. It should be defined how to implement it and look for support and collaboration. Patrice Landry summarized that in principle it is approved and it should now be forwarded to the GB.

7.0.12 Working group on convergence (Tone Moseid)

Tone Moseid reported that a meeting scheduled for the GB-week in The Hague (April 2010) could not be held. A survey will be held on what Sections are doing. The process started via teleconference and Ingeborg Verheul submitted the minutes. A new meeting will be planned in Gothenburg and some work will be done ahead of it.

M10-05-9 IFLA Core Activities

9.3 ICADS (Caroline Brazier) (PC-10-04-9.3)

The report was approved as starred agenda item.

M10-05-10 IFLA Publications

10.2 IFLA Publications Review and Priorities (PC 10-04-10.2)

Sjoerd Koopman introduced the document. Now that the new website is on air it is time to draw up a policy with regard to the publications programme, as questions around publishing digitally, open access, members only access, print on demand are becoming actual.

In developing a publications policy the following questions serves as a first list of issues to be dealt with.

- Where are the borders between publishing in print or electronic or both?
- How should issues of open access be addressed?
- What is IFLA's copyright policy regarding the various (sorts of) publications?
- Many issues of quality of content (review)

- Many language issues: translations and their quality.

The recommendation to establish a working party to elaborate an IFLA publication policy was not followed; it was felt that there were not enough members present.

The main focus of the discussion was on how the various monographs series that are published by De Gruyter Saur can be made available in open access. Sjoerd Koopman will soon have a working meeting with De Gruyter representatives and the present PC members agree that it is good for him to discuss related issues.

10.4 International Cataloguing and Bibliographic Control (PC10-04-10.4)

This report was received with much appreciation. All of the recommendations are very good. The only remaining issue seems to be that there is no resolution of the question who will do the continuation of this journal in electronic form and who will publish it. This needs to be sorted out, but we should keep the momentum and not discontinue the journal. Therefore it was agreed that we should cancel the paper version and make ICBS freely available as of 2011 on the IFLA website. At a later stage it could then be made available to subscribers only.

M10-05-11 Any other business

1) GB document April 2010 2.3.3-Proposal to the Governing Board on Indigenous Traditional Knowledge. Patrice Landry suggested that he as PC chair get in touch with Penny Carnaby and that Sjoerd Koopman was to contact the Section and SIG Indigenous Matters asking for help.

M10-05-12 Executive meeting

Not minuted

M10-05-13

Chair Patrice Landry closed the meeting at 15.20

Annex: Approved Satellite Meetings

IFLA World Library and Information Congress 2011 San Juan, Puerto Rico

1.

Title/theme: Cooperation among multiple types of libraries and affiliated information services of archives and museums toward meeting common goals of sharing
Dates: 2 days
Location: Guatemala City, Guatemala
Contact person: Stephen Marvin SMarvin@wcupa.edu

2.

Title/theme: Instructional advances in the social sciences
Dates: 2 days pre congress
Location: Havana,, Cuba or San Juan, Puerto Rico
Contact person: Lynne M Rudasill rudasill@illinois.edu

3.

Title/theme: ?
Dates: 05 August 2011
Location: Jamaica
Contact Person: Karen Usher karen@usher43.karoo.co.uk

4.

Title/theme: Some aspect of parliamentary library and research services
Dates: 3 days pre congress
Location: Dominican Republic
Contact person: Moira Fraiser Moira.Fraser@parliament.govt.nz

5.

Title/theme: Developing Health Science Librarians Expertise: From graduate school curriculum, to post-graduate training, and to professional development offered by employing libraries
Dates: 1 pre congress
Location: San Juan, PR
Contact person: Heather Todd heather.todd@uq.edu.au

6.

Title/theme: Francophonie, Libraries, and Sustainable Development (including a seminar on Haïti libraries after the earthquake)
Dates: 12 - 12 August 2011
Location: Martinique
Contact person: Per Culhed per.cullhed@ub.uu.se

- 7.**
 Title/theme: The information Diaspora: Innovating research and records custodianship for family history users
 Dates: 10 - 12 August 2011
 Location: U.S. Virgin Islands
 Contact person: Ruth Hedegaard ruhe@frederikshavn.dk
- 8.**
 Title/theme: Collection Development: the Tension between Media Diversity and Integration
 Dates: 10- 12 August 2011
 Location: U.S. Virgin Islands
 Contact person: Judy Mansfield juma@loc.gov
- 9.**
 Title/theme: Les bibliothèques dans les îles: constitution, valorisation du patrimoine et travail en réseaux.
 Dates: 11 - 12 August 2011
 Location: Martinique Island
 Contact person: Raphaële Mouren raphaele.mouren@enssib.fr
- 10.**
 Title/theme: Bibliographic control and internet resources - which course of action have specific bibliographies taken in relation to internet resources?
 Dates: 1 day pre congress
 Location: preferably Puerto Rico
 Contact person: Carsten H. Andersen CHA@dbc.dk
- 11.**
 Title/theme: RDA: Resource Description and Access: Foundations, Changes and Implementation
 Dates: 1 day pre congress
 Location: to be decided
 Contact person: Anders Cato Anders.Cato@kb.se
- 12.**
 Title/theme: The effect of new technologies on library design
 Dates: 2 days pre congress
 Location: to be decided, probably U.S.
 Contact person: Karen Latimer K.Latimer@qub.ac.uk
- 13.**
 Title/theme: Art bibliography and information in Latin America and the Caribbean: a recent perspective (visual arts, including the fine arts, applied arts, design and architecture)
 Dates: 22 - 23 August 2011
 Location: Mexico City
 Contact person: Filiberto Felipe Martinez Arellano felipe@cuib.laborales.unam.mx

14.

Title/theme: Public library and contemporary social scenarios
Dates: 09 - 11 August 2011
Location: Bogota, Colombia ???
Contact person: Filiberto Felipe Martinez Arellano felipe@cuib.laborales.unam.mx

15.

Title/theme: Building Cross-Cultural Capacities in Library and Information Science:
African and Caribbean Reflections, the University of the West Indies,
Barbados
Dates: 09 - 10 August 2011
Location: Barbados
Contact person: Lindi Nhlapo lnhlapo@unisa.ac.za

16.

Title/theme: SIG Women, Information and Libraries Special Interest Group
Dates: 08 - 10 August 2011
Location: Michoacan, Mexico
Contact person: Maria Cotera m.cotera@ud.ac.uk
NEEDS MLAS APPROVAL and NEW LOCATION

17.

Title/theme: BSLA Workshop
Dates: 1 day pre congress
Location: San Juan, Puerto Rico
Contact person: Fiona Bradley fiona.bradley@ifla.org

18.

Title/theme: FAIFE Pre-conference on libraries and intellectual freedom, with a particular
focus on Latin America & the Caribbean
Dates: 1 - 2 days **pre / post congress????**
Location: Panama or Puerto Rico
Contact person: Stuart Hamilton stuart.hamilton@ifla.org