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**Library Services to People with Special Needs
Minutes from Mid Year Meeting**

February 20. & 21. 2009
9:00-17:00

Location:
Stadsbiblioteket I Lyngby
Meeting Rooms
Rustenborgvej 2a
2800 Kgs.Lyngby

Members present:

Tone Moseid, Chair (Norway), Helle Mortensen, Secretary (Denmark), Misako Nomura (Japan), Gyda Skat Nielsen (Denmark), Dunja Marija Gabriel (Croatia).

1. Welcome and Introductions

Birgit Sørensen, Director of Lyngby-Taarbæk Bibliotekerne welcomed the Standing Committee, and Tone Moseid welcomed all the members of the Standing Committee. Tone thanked Lyngby-Taarbæk Bibliotekerne for hosting the Mid Year Meeting.

2. Apologies

Margaret Forrest, Information Officer (Scotland), Youngsook Lee (South Korea), Vibeke Lehmann (United States), Ramatoulaye Fofana (France), Lucille Webster (South Africa), Nancy Panella (United States), Bror Tronbacke (Sweden), Claudine Guerin (France), Corinne de Munain (France), Joanne Locke (Canada), You Kikuchi (Japan), Veronica Stevenson-Moudamane (USA), Edwin Qobose (Botswana). Bente Dahl Rathje, LPD. Maria Angela Barlotti (Italy) did not attend.

3. Approval of the Agenda

The agenda was approved.

3.1 Changes or Additions to the agenda

No changes.

4. Minutes of the August 2008 SC Meetings in Quebec

4.1 Approval of Minutes

The Minutes were approved as presented and have been sent to IFLA HQ

4.2 Business Arising from the Minutes

- Satellite Meeting in Mechelen/Maastricht

P3 Conference: People, Public Libraries, Publishers. Better library services for print-disabled people through partnerships with Publishers and Public Libraries.

Helle is presenting a paper together with a Danish librarian: Jette Bendix Pedersen: "Get going. How to bring Library Services to Persons with Dyslexia"?

Library Services to People with Special needs Section will be presented at the P3 conference together with section brochure. Tone will contact the chair of LPD for more information.

Action: Tone

- Section Brochure (Working group: Margaret, Veronica and Tone)

Status: SC agreed to write a promotion letter. New section brochure will be ready for Milan

Responsible: Tone and working group

5. Chair's Report

5.1 Div. III Coordinating Board meeting in Quebec

Last meeting in the old Div. III will be in Milan. Tone and Helle reported from the meeting in Quebec.

5.2 Announcements

None announcements

6. Financial Report

Tone presented the financial situation of the section
New rules from IFLA: You cannot transfer money from one year to another but the sections can apply for funding for e.g. translations and projects.

It will be possible to cover the costs of the new brochure and distribution of promotion letter by having it produced by some of our member organizations.

SC was not quite sure if we can still receive administrative money.
Tone returns with correct information.

Action: Tone comes back with correct information

7. Publications and Information

7.1 Information coordinator's report

The report was not received before the meeting, but will be attached to the minutes.

8. Conference Planning

8.1 Milan 2009

SC wants to have 2 SC committee meetings. The second meeting will be planned on Friday August 28th. SC will have to apply for another meeting room.

Action: Tone

Meeting with Libraries Serving Persons with Print Disabilities Section (LPD) Wednesday August 26th at 2. p.m. if possible. The date and time may be changed if it does not fit in with the program of IFLA.

Agenda should be made before the meeting

Action: Secretary

8.1.1 Division III Session Program

There will be no Division session because of the changing of the IFLA structure.

8.1.2 Sessions of the LSN section

- Reading and Literacy Promotion in Prison" Model Library Programs" (two-hour session)

Vibeke, Veronica and Marie-Noelle have drawn up a program for our 2-hour session. They have made agreements with 3 speakers. They have all agreed to attend. The program will be attached to the minutes. The SC agreed that Vibeke prepares a paper/presentation in stead of Betty Yost. Tone will contact Vibeke regarding a new Norwegian project about reading promotion in prisons. Tone might present the project if possible.

Dunja suggested a short presentation of the project "Reading instead of violence and crime" in young offenders' institutions in Croatia. It was suggested that Dunja also writes an article about the project in the SC Newsletter.

SC wants to thank the working group for all the work they have done.

Visit to prison library in Como planned for *Wednesday August 26th*. The final date for the visit will be determined after the SC program session has been scheduled .The number of visitors is limited to 20 persons. The tour will be by invitation only. Participants will be required ID documents. SC committee agreed that SC members get priority for the visit, as well as the session speakers. If possible additional persons will be invited. Vibeke will design the sign-up form and email it to SC members in April. SC committee approved the plan for the library visit and the arrangements being done.

The vacant slots will be filled in by invitations to people suggested by the standing committee.

- Easy to Read Guidelines

We have not planned any session or poster session. If the guidelines are ready for August we might plan a promotion in Milan. SC has to reply for funding then.

In general we talked about preparing hand outs and promotion for our sessions and short articles for IFLA Express before the conference.

Responsible: All SC members

8.1.3 Poster Sessions

Deadline was 13.2.2009. Date of acceptance is early April.

8.1.3.1 Dinner is Served. Adults with *Intellectual Disabilities* Run Successful Library Café's in Public Libraries/ Helle Mortensen

8.2 Brisbane, Australia, 2010

Helle might do the poster session about dementia once more.

8.2.1 Conference program, speakers, etc.

SC is working on the program. Tone will contact the section: Literacy and Reading about cooperation on a program e.g. "Easy to Read".

Responsible: Tone

8.2.2 Section program information. Theme is: "Libraries: Engaging, Embracing, Empowering"

8.2.3 Satellite meeting Melbourne, Australia

SC decided a one day preconference in Brisbane instead before the IFLA conference.

SC wants to emphasize our new name and profile.

Temporary title: Opening the doors. Library Services to persons with special needs. Draft program: 2 subjects: -

- Morning: Dyslexia.

- Afternoon: Intellectual Disabilities.

The program fits very well with the topic of the IFLA conference "Libraries: Engaging, Embracing, Empowering".

SC contacts the Australian Library and Information Association, Julia Rae (J.R. is preparing a new brochure about dyslexia) and the related associations.

Deadline: Satellite Meeting Enquiry Form: 15th March 2009. Form S

Responsible: Tone and Helle

8.2.4 Conference program, speaker, etc.

SC is working on the program.

9. IFLA Professional Structure

3 persons are nominated for the new Division III. Tone will seek information about the candidates. As officers Tone and Helle are going to vote.

Tone is nominated for Governing Board and has accepted. She has received 9 nominations. There will be a postal ballot. SC will be informed about the nominations process.

10. Conference Planning continued

10.1 Puerto Rico, 2011

The following ideas came up:

- Poster session about the deaf & blind
- "Children with special needs" in cooperation with Children and Young Adults' Section, Multicultural and LPD for a children's day

Tone will email the chairs of the 3 sections and ask for response no later than Milan

Action: Tone

- Senior citizens was another option

11. Projects

11.1.1 Status of miscellaneous translations

New guidelines should be translated into IFLA languages.

11.1.2 Review of table from Margaret

Tone contacts Margaret about the table, so we have an overview about the lack of translations into IFLA languages. We will ask for help from IFLA HQ to have volunteer translations. Dementia Guidelines has the priority

Responsible: Tone and Margaret

11.1.3 Requests for copyright and authorizing translations

There are no known requests. There may be an application from Croatia about hospital libraries.

11.1.4 Update of Resource Book

Finished by March. SC will receive a draft by e-mail for approval.

Responsible: Nancy and Joanne

11.1.5 Update of "Easy to Read" guidelines

Finished by May and sent for SC for approval. It has to be reviewed by an English speaking person. See also 8.1.2

Responsible: Bror, Gyda and Misako

11.1.6 Using ICT. Working group: Tone, Rama, Youngsook, Misako, Vibeke.

This work will be started, so we can make a proposal application ready before Milan. Deadline August 15, 2009

Responsible: Tone

11.1.7 The Deaf and Blind Guidelines. Working group: Dunja, Margaret, Misako. Draft ready for next Midyear meeting 2009

The project has been delayed. Project application should be ready before Milan. Deadline August 15. 2009

Responsible: Dunja

11.1.8 Glossary of Terms. Nancy

Preliminary version received from Nancy. The glossary will be finished completely by Milan. Ready for SC review this spring. The glossary should be web based and continuously updated. Tone will contact IFLA HQ about the possibilities on the new IFLA webpage.

Responsible: Tone

12. Project proposals 2009-2010

ICT and Deaf and Blind.

Tone will send out an e-mail to SC members calling for any other proposals

Responsible: Tone

13. Membership Matters

13.1 Review of SC membership status

Nearly same number of members as last year.

13.2 Recruitment efforts for new Section & SC members

SC have done efforts to recruit new members
SC had 8 nominations.

Nominated are: Helle Mortensen, Denmark,
Ramatoulaye Fofana, France, Duna Marija Gabriel,
Croatia, Tone Eli Moseid, Camille Degez, France, Marie
Noelle Andissac, France, Nancy Panella, USA and
Young Sook Lee, Korea.

Chair and secretary will be elected in Milan.

Corresponding members are decided in Milan. Limited to
5 persons.

Tone will contact the new member Camille Dégez

Action: Tone

13.3 Membership list, additional biographical information

It was suggested that a short Presentation of all SC
members should be added to the list.

Responsible: Tone

14. New name Dec. 2008

SC was happy to receive the information that we were allowed to
change the name of the section.

The abbreviation LSN was agreed on.

15. Correspondence & communications

Question from an African librarian who wanted to join our section
and how to do so. Tone has answered him.

16. Strategic Plan 2009-2010

The strategic plan will be updated. Gyda proposed that the subject
persons with Intellectual disabilities should be incorporated.

Tone will ask for suggestions for the strategic plan by e-mail

Working group: Tone, Misako, Bror and Gyda

17. Reports from participants

Reports were exchanged in a more informal way as we were only 5
members of the SC present.

18. Other Business

18.1 Midyear Meeting 2010

Berlin was suggested in order to recruit members from Germany in the future.

March 5. and 6. 2010 was suggested. Gyda suggested that we applied for funding. It was decided to contact Claudia Lux for assistance and to email SC members for comments

18.2 SC thanks Margaret for doing a great job with the Newsletter.

SC also thanks Helle and Lyngby-Taarbæk Library for arranging and hosting the Mid Year Meeting.