



IFLA Section for Public Libraries

Minutes of the Mid-Year Standing Committee Meetings

Pioneer Library System, Norman, Oklahoma, USA and Metropolitan Library System, Oklahoma City, Oklahoma

2 – 4 March, 2006

Time:	Meeting 1: Thursday 2 March pm Meeting 2: Friday 3 March am Meeting 3: Saturday 4 March am	
Location:	Meeting 1: Ronald J. Norick Library Meeting 2: Norman Library Meeting 3: Norman Library	
Members attended	Monica Medina Blanes (MB) Barbara Gubbin (BG) Joyce Jelks (JJ) Torny Kjekstad, Chair (TK) Gunilla Konradsson-Mortin (GKM) John Lake, Secretary (JL)	Suzanne Payette (SP) Gloria Perez-Salmeron (GPS) Florence Ponce (FP) Mary Sherman (MS) Kent Skov (KS) Ian Stringer (IS)
Members apologies	Klaus-Peter Boettger (KPB) Clara Sinay Budnik (CB) Karin Kitchin (KK) Carolyn de Klerk (CdeK) Yuk-Man Lee (YML)	Marja Malminen (MM) Libuse Nivnicka (LN) Victoria Okojie (VO) Ruth Ornholt (RO) Gonzalo Oyarzun (GO)
Members not attending	Li Jingxia (LJ) Olga Ustinova (OU) Morwardi Pilane (MP)	
Observer on Day 2	Geoffrey Wallhyte, Government Librarian	

1. Greetings and apologies for absence (Kjekstad)

TK welcomed all members attending, recorded apologies for absence and non-attendance and thanked MS for making the arrangements for the meeting.

2. Opening, Announcements and Documents Check (Kjekstad)

Details of the Library visits and social arrangements were outlined by MS.
A document check for the meeting was carried out by JL.

3. Approval of the Agenda (Kjekstad)

The agenda was approved and a further item added under item 17 on the Review of IFLA Statutes.

4. Approval and Follow-up of the Minutes of the meeting held at the WLIC in Oslo, 13 and 19 of August, 2005 previously circulated (Kjekstad)

Item 8 Mentoring of New Members ro the Committee

A check of progress on mentoring between members of the Committee was made.

Item 10 Financial Report

IS informed the meeting that there would be no cost for producing the latest issue of the Section newsletter.

Item 13 Evaluation of Sections

TK informed the meeting that JL had produced the Section Review document for the November deadline. It was noted that the previous Mobiles Section Review was still required following the files being with Thelma Tate's estate. **JJ to prepare and send note to TK for IFLA HQ.**

Action JJ/TK

JL to add Louise Labory's name to the observers for Meeting 1 at Oslo.

Action JL

The minutes were otherwise approved.

5. Chair's Report (Kjekstad)

TK reported on the merger of the Mobile Section with the Public Libraries Section during the election year and we now have 24 members in 18 countries. TK had queried the membership of the Committee with 4 corresponding members. IFLA HQ to confirm that these are correct. JL had confirmed that Rashidah Begum is definitely a corresponding member.

Action TK/JL

Governing Board have established a working group on the Review of Sections and will report in 2007.

Our Section had been succesful with 2 applications for project money. One on the Caterpillar Project and the other on the Update of the Public Library Guidelines in e-book form.

Professional Committee had discussed the effect that the call for papers had had on the quality – this was to be discussed in all Sections and Divisions.

TK noted that there had been some problems with emails which should be resolved after this meeting by JL by circulating the Committee list for amendment.

Action JL

It was agreed that circulation of relevant IFLA emails should be done by IS as Information Co-ordinator to the Section Committee.

Action IS

6. Financial Report (Boettger)

A written report was received and accepted without query.

TK reported that from 2006 all expenses claims would be repaid on two occasions during the year to save money lost in the transfer of payments between countries. NB make sure you advise KP/B if you have administrative or project related expenses to claim. As in 2005 any left over finances will be retained by the Centre.

There is E500 for the newsletter in the budget.

There is some funding left over from the Meeting User Needs project which is now complete in terms of the original funding.

7. Report from Governing Board and Professional Committee (Kjekstad)

TK reported from the Governing Board on:

- the process for Peter Lor's appointment to the post of Secretary General
- the inspection and audit of IFLA HQ and administration finances due to the current pressure on funds
- the WSIS project
- The Three Pillars of IFLA
- Review of the implementation of the 2001 IFLA Statutes
- Use of the IFLA Brand
- The re-location of the FAIFE office to the Hague and its financial position
- Claudia Lux's election to the post of President-Elect and her proposed programme.

TK reported from the Professional Committee on:

- Division III Resolution from the Blind Section on the Print Disabled which was not passed due to the financial implications. However, further work is to be done to see what can be done and at what cost.
- The resolution on Cultural and Linguistic Diversity. Sjoerd Koopman will follow up by contacting the chair of the Multicultural Section.
- The economy of IFLA was not so good. PC decided to transfer unused funds from 2005 that had been returned from Sections and Divisions to improve IFLANET which was seen as a high priority. (E50,000 identified in the 2006 budget for this project)

8. Section Review and Annual Report (Kjekstad/Lake)

JL reported on the process of submitting the Section Review and Annual Report and thanked all of the Committee for their hard work which he hoped he had reported accurately. Any omissions on the Annual Report can be added by reporting to JL.

A discussion took place regarding the Section Review and it was felt that the Public Library Section and other Division III Section's deserved to have a stronger position in the structure reflecting the number of members they have.

Action All/JL

9. Review Strategic Plan for 2005-07. (Kjekstad)

A review of the Section Plan was completed and the document will be updated by JL.

Action JL

10. Responding to the East Asia Tsunami Disaster and the HIV/Aids Crisis in Africa (Lake)

JL reported that there had been slow progress on the links being made with Sri Lankan libraries/librarians but he had met with Premila Gammage from the Sri Lankan Library Association (SLLA) and who is a Committee member on Division VIII. He planned a visit to Sri Lanka before Seoul and would report back on progress then. Information can be found on the website <http://www.nsf.ac.lk/slla/>

Progress with HIV/Aids information in Africa is being taken forward through:

- The Caterpillar Bookbox project – information is to be disseminated through this continuing project (see Item 16)
- The Divisional programme in Durban in 2007 when the theme of Social Inclusion will involve all Sections in Division III in a day long programme and a joint programme with the Reading and Schools Section on Health Information.
- JL has made contact with PaliAct a group for action in African Public Libraries and which may be affiliated to IFLA at the Durban Conference.

During discussion the work of the Peace Corps/CED and DANIDA were mentioned and KS offered to provide contacts he has worked with in this area.

Action KS

11. Review of Ongoing Projects

a) Meeting User Needs (Medina-Blanes)

The resource list was updated in January 2006 on IFLANET by JL.

MMB will take forward the translation of the resource list into all the IFLA languages to place on IFLANET.

Action MMB

b) Public Library Guidelines Guidelines

i. Translation and publications update (Lake)

JL reported on the translation programme which has now reached 28 languages plus the successful special project of translating 18 Indian Languages. Recent translations have included Latvian, Turkish and Hungarian.

ii. Marketing update (Lake/Payette)

SP reported that the French translation of the promotional leaflet was now complete and funding is to be sought by SP/FP who will oversee this project.

Action SP/FP

Translation for the Spanish leaflet was completed by MMB in 2004 and funding is now to be sought through the Spanish Library Association.

Action GPS/MMB

It was agreed that the translation of the leaflet into Korean, Japanese and Chinese for the Seoul Conference in 2006.

Action JL/TK

The poster used at the Oslo Conference will be used again at the Consal Conference in Manila, the Canadian Library Association Conference, at the WLIC in Seoul and possibly at the summer American Library Association Conference in 2006.

Action JL/SP/MS/BG

iii. E-book Revised Edition (Lake/Gubbin)

The funding of E3300 (E150 in 2006, E3150 in 2007) for this project has been approved to be completed in 2007. JL explained that the project would not be a major revision but would bring the guidelines up to date with new technology changes and ways of working, with examples of good practice and illustrations of them. JL and BG to produce a project plan and begin work.

Action JL/BG?/?

c) Public Libraries, Museums and Archives Research Project (Clubb)

The most recent draft (January 2006) was discussed and the following comments made:

GKM – we should wait until Durban to promote with a presentation and co-operate with other Sections (Metropolitan in particular) on this. This was agreed. Final comments to be filtered through FP who will communicate with BC and her researcher Jennifer-Lynn Draper.

Action FP

d) Caterpillar Book Box Project (Stringer)

Funding has been approved E3000 in 2006 and E3000 in 2007. The funding will cover 20 book boxes to be provided in Kenya, Swaziland and Malawi. It will also aim to include Health information in the collection to support our programme on HIV/Aids. MS has contacts in Kenya to pass to IS and JL has been talking with a pan African action group called PaliAct who may be able to assist with contacts. June Baatjes would also be the project liaison person in Africa since she set up the pilot project in South Africa.

Action IS/JJ

e) Public Library Manifesto Revision (Pérez-Salmerón/ Oyarzún/Skov)

GPS reported that work had begin on the consultation regarding whether a revision of the Manifesto was required before re-printing. A web-form is available in Catalan and Spanish and she has requested comments within Spain/Catalonia.

KS and KPB will mirror this in their respective countries to test the process and then all three will compare results and determine whether it is worth revising the Guidelines. If they think that there is a case to do so the same consultation process will take place in all the Committee member's countries prior to discussion with Unesco on the changes.

TK reported that she had already mentioned to Adis Abib in Unesco about the need for a reprint and will contact him more formally if we decide to revise the document. GPS will send forms to all Section members to make the consultation if required.

Action GPS/KS/KPB

12. Website, Newsletter and Brochure (Stringer)

IS had produced the latest Newsletter. It was a draft for comments before it is sent to all members. It was agreed that the format was fine and IS was congratulated on producing the newsletter on a "zero" budget.

Discussion took place on future content including

- Biography of Section members
- News from member countries
- Distribution to Section members, Committee members and 6 to IFLA HQ.

The creation of a Public Libraries listserve was agreed to be worthwhile and IS is to take this forward with advice from Sophie Fefoldie at IFLA HQ.

A revised Section brochure is required for Seoul. It was agreed to take the names from the back page so that the brochure does not date so quickly and have an insert for the current committee.

Action IS

13. Programme for IFLA 2006 in Seoul, South Korea

- a. Section Open Session – Digitised Audio-Visual Services (Lake/Skov/Lee/Oyarzún)

Discussion on the papers submitted took place and the papers from Royan (Scotland), Munoz (Barcelona, Spain), Skov (Odense, Denmark) and Bandaluyan (India) were agreed upon. JL to notify.

Action JL

- b. Public Libraries and the Democratic Process Discussion Group (Sherman)

MS reported that this would be moderated by Leslie Burger the current ALA President from Princetown New Jersey, USA.

- c. Poster Session (Lake)

JL reported that an application had been made. (Update:Successful)

- d. Bill & Melinda Gates Access to Learning Awards (Kjekstad)

TK reported that the details of this award ceremony were still to be advised by the Bill and Melinda Gates Foundation. The ceremony is now scheduled in the official programme and the need for assistance may be less in the future.

14. Preliminary Programmes for IFLA 2007 in Durban, South Africa

The Section programme will be on Health Information with the Reading and School Libraries Section as co-presenters.

Action TK/JL

The Divisional programme will be on Social Inclusion and we will give one of our two hours to this programme.

15. Preliminary ideas for IFLA 2008 in Quebec, Canada

The theme of Advocacy may be used – to be decided at Seoul. SP reported that there would be a Public Library post conference in Quebec.

16. Venue for Mid-Year Meeting 2007

Possible locations were discussed in Copenhagen, Berlin or London. JL also proposed St Petersburg.

17. Other Reports and Items

- Review of IFLA Statutes
TK asked for comments on this paper to be sent to her.

Action All

18. Closing

TK thanks all members for their contribution and MS for organising an excellent schedule and for her and her Library's generous hospitality.

Kjekstad & Lake
29 April 2006