



Academic and Research Libraries Standing Committee

| Minutes - Session #1 | Saturday, August 15 2015, 12:30-15:00 |
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| <p><u>Attending:</u></p> <p><u>Committee Members:</u> Vicky McDonald (Chair) Mariellen F. Calter (Secretary) Janet Fletcher (Information Coordinator) Mike Berrington Gulcin Cribb Andreas Degkwitz Susan Gibbons Reggie Raju Oarabile Rakgamanyane Liz State Adelaida Ferrer Torrens Xiaolin Zhang</p> <p><u>Corresponding Members:</u> Jarmo Saarti</p> <p><u>Apologies for Non-Attendance:</u> Rafael Ball Luisa Buson Chao-chen Chen Kate Cushon Marc Martinez Leo F.H. Ma James G. Neal Deena Yanofsky</p> <p>Allison Dolland Ane Landoy Andrew McDonald</p> | <p><u>Observers</u> Gerald Beasley (incoming) Judy Henning (incoming) Jan Simane (incoming) Stephanie Bradbury Alissa Sputore Rajen Minoo Hiroyaki Tsunada Hagihara Chiyoe Jomoko Harada Tuelo Ntloglang Mireille Radoi Evviva Weinrans Mondiaye Ndiaye Arnold Mwanzu Frederic Blin Qaphela Molo Kathy Matsika Lawrence Chikwanha Shaharima Parvin Elina Nybergh Kanwina Louis Ifeoma Stella Njoku Eno Joseph Ottong Felicia E. Elin Clara C. Nkusocho Olukemi A. Fadehan</p> |
| ITEM | ACTION |
| <p>Meeting called to order at 12:34 on August 15, 2015.</p> | |
| <ul style="list-style-type: none"> • Vicki McDonald welcomed the committee members and acknowledged the many observers • Committee members introduced themselves briefly • The proposed agenda was adopted • Minutes from the 2014 meeting were approved, pending the correction of the spelling of Oarabile Rakgamanyane’s name. (moved: Gulcin Cribb, seconded: Mike Berrington) | |

| 1. Membership | | |
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| 1.1 | <p>Membership Goals and Objectives</p> <p>New committee members were asked to outline their objectives in pursuing nomination to the committee. Key comments include:</p> <ul style="list-style-type: none"> • Minutes of past meetings demonstrate effectiveness of the committee • Mission statement in line with organizational goals • Research libraries need self-definition; looking for partners in undertaking that effort | None |
| 6. Reports from ARL Officers | | |
| 6.1 | <p>Divisional Leadership Forum</p> <p>Vicki McDonald summarized the key topics discussed at the morning's Leadership Forum meeting. This included the announcement of forthcoming access to software tools, as well as the rollout of the draft Strategic Plan document.</p> | None |
| 6.2 | <p>Action Plan</p> <p>Mimi Calter briefly reviewed the committee's action plan for the coming year, which had been distributed to the committee in advance. Most of the committee's activities are focused around the conference. The group is encouraged to consider projects outside of the annual conference as well. The document was approved with no changes.</p> | None |
| 6.2.1 | <p>Hot Topics Tool Kit</p> <p>Gulcin Crib reviewed the draft Hot Topics Tool Kit, that had been distributed to the committee members in advance. This document is designed to ensure a smooth handover of the leadership of and planning for the event. The committee agreed to further review the document and send comments to Gulcin.</p> | All committee members to review document and provide feedback to Gulcin. |
| 6.3.1 | <p>Report on Section Activities</p> <p>Vicki McDonald reviewed the activities that the committee has engaged in over the past year.</p> <p>The committee is set to serve as a joint sponsor, together with Big Data SIG and Linked Data SIG, for a one-day pre-conference event in Columbus. Session will be on August 10th in Chicago.</p> | Vicki to distribute her summary of section activities to the committee. |
| 6.3.2 | <p>Financial Report</p> <p>The committee hasn't requested any funds, and hasn't spent any money other than what it has received from sponsors. Vicki McDonald reminded the group that project funds are available to request, and proposals for projects are always welcome.</p> | None |

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| <p>6.3.3</p> | <p>Attendance Grant</p> <p>Liz State reported on the 2015 attendance grant process, which went well. One of the winners, Shaharima Parvin, was in attendance, and was acknowledged.</p> <p>Two issues came up in the process that the team would like to resolve for next year:</p> <ul style="list-style-type: none"> • Criteria for selection of the winners need to be clarified • Need to establish standards for when the bursaries are passed to the winners. <p>The committee felt that establishing clear criteria for selecting winners would flow from establishing clear goals for the project. This should result in a checklist of qualifications that can be used to perform a first-pass review of applications, as well as some guiding principles for further assessment. The committee agreed to establish a working group to develop a draft proposal. Liz State and Reggie Raju have been appointed to that working group.</p> <p>The management of funds is more challenging. The committee agrees that we should continue to coordinate with HQ to manage the disbursements. However, we do not have a resolution of the question of whether to send the funds early, and risk having no-show, or hold off on disbursements and risk preventing a winner from being able to attend.</p> <p>Liz State and Deena Yanofsky have agreed to manage the attendance grant process again next year. They were thanked for their continued service. Regional volunteers will be sought at the second session.</p> | <p>Working Group, comprising Liz State and Reggie Raju, to convene and develop a first draft of a tool kit document for the attendance grant.</p> <p>Regional reviewers to be recruited.</p> |
| <p>6.3.4</p> | <p>Information Coordinator’s Report</p> <p>Janet Fletcher reviewed the Information Coordinator’s report that was distributed to the committee in advance.</p> <p>An effort was made last year to use the website and social media to encourage discussion of issues outside of the congress. Jim Neal contributed the first piece, but it did not result in much discussion.</p> <p>We established a Facebook page last year, and there are now 321 members, with new requests coming in daily. We also now have a Twitter account, with the handle @ifla_arl. The Twitter account was very useful at the satellite meeting.</p> | <p>None</p> |
| <p>7. PLANNED ARL SESSIONS IN CAPE TOWN</p> | | |
| <p>7.1</p> | <p>Joint Session</p> <p>Joint session with Management & Marketing and E-metrics will be on Monday at 9:30AM. Title is “What is value?” Committee members will not be assigned jobs, but committee members are encouraged to Tweet about the session.</p> | <p>None</p> |

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| 7.2 | <p>Awards Session</p> <p>The session will be on Tuesday, immediately prior to the committee's second meeting. The entire committee is encouraged to attend.</p> | Attend awards session on Tuesday |
| 7.3 | <p>Hot Topics</p> <p>Hot Topics will be held Thursday at 8:30 AM. All members are asked to attend and to facilitate discussions at tables following the presentations. Table coordinators are also asked to type up a short summary or bullet list of discussion points from their tables, and pass them to Janet Fletcher. These will be posted to the blog following the conference.</p> | Attend the Hot Topics session on Thursday; lead table discussion; send bullet points. |
| 8. ELECTION OF OFFICERS | | |
| | <p>Vicki McDonald was nominated to serve a second term as Chair, and was elected by acclamation. Mimi Calter was nominated to serve a second term as Secretary, and was elected by acclamation. Janet Fletcher was nominated to serve a second term as Information Coordinator, and was elected by acclamation.</p> | None |
| 9. PLANNING FOR SESSIONS IN COLUMBUS | | |
| 9.1 | <p>Regional Reports</p> <p>Committee members submitted themes in advance for review. Members briefly summarized the information that they submitted, and provided some additional detail.</p> | None |
| 9.2 | <p>Planning for the Joint Session</p> <p>Based on the regional reports, the committee identified the concept of "Collections in the Digital Age" as a potential theme for next year's session. The theme could encompass the following topics:</p> <ul style="list-style-type: none"> • What is a collection? • copyright • licensing • preservation • next generation library systems discovery • shared collection management / development • accessibility • digitisation • collaboration • eResources <p>Two other potential topics were also identified: Supporting research: open access, big data, digital humanities, institutions repositories, research informatics services Skills and roles: organisational restructuring and impact on roles, staff, students, researchers, citizens.</p> <p>The group briefly discussed options for partnerships in a joint session. Vicki McDonald will seek opportunities in that regard and report back in the next meeting. Depending upon which theme is identified for the joint session, one of the other themes could be considered for Hot Topics in 2016.</p> | Vicki McDonald will seek partners for a joint session next year |

11. MEETING CLOSE

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| | In closing Vicki McDonald thanked the committee's two outgoing members, Susan Gibbons and Chao-Chen Chen. The meeting was adjourned at 14:57. | |
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