

**IFLA Acquisition and Collection Development Section
Standing Committee**

MINUTES

**Standing Committee meetings held at the 2012 World Library and Information
Congress: 77th IFLA General Conference and Assembly in Helsinki**

The Standing Committee met twice during the Annual IFLA Conference in Helsinki

Documents for discussion:

Acquisition and Collection Development Action Plan 2011-2013 (July 2012)

IFLA Strategic Plan 2010-2015

Key Issues for E-Resource Collection Development

Meeting 1: Saturday, 11 August 2012, 09:45 - 12:15

Location: Room: 207

1. Attendance and General Introductions

Standing Committee Members Present: Jérôme Fronty, Julia Gelfand, Joseph Hafner, Marja Hirn, Sirpa Janhonen, Judy Jeng, Li-Hsiang Lai, Natalia Litvinova, Sizakele Nkosi, Ann Okerson, Johannes Rudberg, Regine Schmolling, Sun TanSha Li Zhang,

Corresponding Members present:

Helen Ladron de Guevara Cox (Mexico), D. S. (Dudu) Nkosi (South Africa), Pascal Sanz (France), Elena Zhabko (Russia)

Regrets for absences:

J. K. Vijayakumar (corresponding member) , Allene Hayes, Assunta Arte.

Absent:

Susanne Maier

Guests: Kay Cassell, Vivian Agyei (Open Session Presenter), Liudmila Savelyeva, Ma Xiaomin, Wen Song, Anastasia Väljamäe, Albert Ntunja, Christine Ferret, Tera Murray, André de Abreu (Brazil), Tatiana Gerasimova (Russia), Ludmila Orchinnikova, Liu Xiwen, Madalena (Brazil), Beacher Wiggins (USA)

1.1 Permission for observers to attend

Permission for observers to attend the meeting of the Standing Committee (SC) was unanimously granted. Observers were welcomed by Joseph Hafner, Chair.

1.2 Apologies for absences

The Chair announced the regrets that he had received from those members that had communicated their inability to attend one or both of the SC meetings.

1.3 Appointment of Corresponding Members

The Chair of the Standing Committee suggested that Sharon Johnson should be asked to be appointed to become a corresponding member for 2012 – 2014 (1st term) and that Helen L. de Guevara should be appointed as corresponding member 2012 - 2014. The members of the SC approved his suggestions. Every section is allowed to nominate no more than 5 corresponding members.

2. Adoption of the agenda

The agenda was adopted.

3. Approval of San Juan Minutes

The draft of the minutes of the SC Meetings in San Juan, Puerto Rico, August 2011 was approved and will be published on the section's website.

4. Officers and Membership

4.1 Election of officers for 2013-2015

The chair announced that some of the SC members' terms will expire in 2013 and if it is their 1st term, they should apply to be nominated for a second term in autumn this year.

4.2 Members expiring

Natalia Litvinova's and Tan Sun's second term will expire in 2013, Joseph Hafner's, Judy Jeng's, Susanne Maier's, Johannes Rudberg's and Regine Schmolling's first term will expire in 2013, they will have to apply for a second term. Pascal Sanz has to apply for a second term (2 years) as corresponding member in 2013.

5. Section activities in Helsinki

5.1 Announcement of Programme of Open Session (with SI) (Report from Chair: Julia Gelfand)

Theme: *Treating Print in an Increasing Digital Collection: Issues, Dilemmas and Directions*

<http://conference.ifla.org/ifla78/session-139>

The programme committee received 30 submissions as reaction on the call for papers, out of which 6 were chosen (with 20 minutes for each speaker) for presentation. The criteria apart from quality of proposal were diversity of countries and range of library types. All papers are online at the conference website.

The programme chair Julia Gelfand will report on the outcome on the SC Meeting on Wednesday

5.2 Section dinner (Hafner)

Marja Hirn instructed members on how to get to the restaurant.

6. Report from Leadership Brief meeting

The chair Joseph Hafner reported on the PC's Leadership Brief on Saturday, August 11th.

The PC (the chair, Ann Okerson, is member of our standing committee) as being responsible for professional activities, policies and programmes comprises of PC chair, chairs of 5 IFLA divisions, 2 members from GB, IFLA's president elect ex officio and IFLA's Professional Support Officer. Officers and section members are asked to connect their activities and standards to the current five key initiatives of IFLA were presented. <http://www.ifla.org/strategic-plan/key-initiatives>.

New policies to be distributed after Helsinki WLIC are

- Guidelines for IFLA professional awards
- Professional unit sponsorship guidelines
- Guidelines for producing professional statements

- Translation funding and policy
- Satellite meeting guidelines

The multilingualism programme starts in December with a French and Spanish IFLA website, website in other official IFLA languages will follow over the next two years.

Administrative funds: The section budget is 400 € for 2012 and 350 € for 2013. Additionally sections can apply for project funds till 31st October.

Julia Gelfand observed that some speakers submit their papers in several sections. They should choose in the future where to send the paper and deliver just once. (Information should be given in call for papers)

7. Kuopio satellite conference report (Sirpa Janhonen)

Sirpa reports on the very successful satellite meeting, held from 9th to 10th August in Kuopio on *Global Policies, Imperatives and Solutions for the Efficient Library Collection Management and Access to Less Used Documents*. The satellite was organized together with four local libraries, ACD Section and Serials and Other Continuing Resources Section. Altogether 53 participants from around the world joined the meeting. The programme presented various papers on topics of current interest as building repository facilities, creating digital repositories, managing digital and print collections. Jean-Louis Baraggioli, Director of CTLes and Bernadette Patte, Deputy Director from CTLes, Paris, France showed a movie within their presentation, which was a fresh and new approach.

<http://www.nrl.fi/ifla2012/kuopiosatellite/>

Ann Okerson suggested to consider a publication of satellite papers with deGruyter, if the satellite committee can get the speaker's agreement on publication. The IFLA –deGruyter book series are a bigger project with publications more professionally edited.

Social events for networking: The get-together evening at the University Campus Library Kuopio and the conference dinner at the wine berry farm Alahovi at a small distance by boat over the lake Kallavesi were both a big success. A delicious dinner, wine tasting, piano music were the ingredients attendees will remember, though "Mother Nature" sent rain and cold weather.

8. ACQUIS Action Plans

8.1 Progress on Current Action Plan for 2011-2012 (Joseph Hafner)

The draft of the Acquis Action Plan was discussed. Action 3.2 “Maintain awareness about related conferences” is completed now via new blog. For discussion outcomes see:

<http://acquis.pbworks.com/w/file/57074120/ACQUIS%20action%20plan%20rev%20upd%20Aug%2013%202012.doc>.

New Division Chair Russell Lynch introduced himself and pointed to highlights of the WLIC. He suggested to coordinate mid-term meetings with other sections. Social networking (Facebook) could be seen as another option to the blog. He also suggested that SC members should attend some regional conferences/meetings as source of exchange.

9. Future satellite conferences (Hafner)

On financial reasons it was suggested to only have a mid-term meeting in years where we have no satellite meeting. Communication works satisfactorily via Skype conference and Acquis listserv. Satellites have to be in conjunction with the congress. A satellite meeting is not projected for Singapore, as we have no local member of the area. However there are satellite plans for 2014. (Pascal Sanz and Jérôme Fronty)

Helen de Guevara (Mexico) suggests to organise an introductory workshop on collection development strategies for the increasing number of professionals from Latin America and Africa. The project could be promoted and coordinated with the regional sections Latin America and the Caribbean and Africa and possibly special interest group LIS Education in Developing Countries with a possible outcome of basic guidelines of collection developments. IFLA funds of 350 Euro could be used on this workshop in 2013 as there will be no satellite. Mexico could be a possible workshop location. Project funds for the workshop have to be submitted by October 31st.

10. Singapore conference

Programme ideas were gathered. The conference theme will be *Future Libraries – Infinite Possibilities*. Topics might be cooperation issues, digital issues, licensing and preservation, library collection developments like national plans, collection and open access issues, how do we negotiate with vendors. (Pascal Sanz)The session should have a more interactive format.

- E-resources: collection and policies, regional aspects, programme with discussion format, for instance small groups or hot topics, the preservation aspect maybe in cooperation with Preservation and Conservation Section
- Digital Licensing issues: library's perspective, but also publisher's side
- Cooperative collection development: third world – first world relation on collection development, digital divide, smaller discussion groups on the subject. (idea of “infinite possibilities”: cooperation makes collection work infinite.)

The new programme committee (Julia Gelfand, Marja Hirn, Helen Ladrón de Guevara) will brainstorm via mail and meet on Wednesday after the open session to work on these topics.

11. Communication

11.1 Blog in place

The blog has been started, see: <http://blogs.ifla.org/acd/>

All Standing Committee members are asked to provide content (book reviews, short comments on congresses attended, etc.)

11.2 Other social networking options

Facebook, Twitter, etc. will be discussed with the information coordinator during the next online management meetings.

12. Key Issues for E-Resource Collection Development

12.1 Feedback from IFLA

The E-Resource Guide has been published officially and Jérôme has put it on the IFLA website, see:

<http://www.ifla.org/files/assets/acquisition-collection-development/publications/Key%20Issues%20for%20E-Resource%20Collection%20Development%20-%20August%202012.pdf>

Julia will send a mail to Elsevier and write a short report on the issue.

12.2 Translation

We have volunteers for Russian (done by N Litvinova September 2012), Polish, French, Spanish, Chinese, Arabic. The Mexican Library Association will be allowed to publish the guide in Spanish translation on their website (free common license).

For progress of work, see PB Works:

Wiki :<http://acquis.pbworks.com/w/page/53447092/ER%20Translation%20Volunteers%20and%20Progress>

13. Mid-term meeting 2013?

Standing Committee Members agreed to the suggestion that on financial reasons mid-term-meetings should only be held in those years where no satellite meeting is planned.

14. Other business

14.1 IFLA Funds to support Section activities

The section funds are reduced to 350 € in 2013, project funds can be applied for till October 31st.

15. Adjournment

There being no other business, the meeting of the standing committee adjourned at 11:45.

Meeting 2: Wednesday, 15 August 2012 09:45 - 11:15

Location: Room 206

1. Attendance and general introductions

- Standing Committee Members present: Jérôme Fronty, Julia Gelfand, Joseph Hafner, Marja Hirn, Sirpa Janhonen, Judy Jeng, Li-Hsiang Lai, Johannes Rudberg, Regine Schmolling, Sha-Li Zhang.
- Corresponding Members present: Helen Ladrón de Guevara, Elena Zhabko
- Observers: James Agee, Vivian Agyei (speaker of this year's open session), Christian Gutknecht, Ivana Nikolić, Kaisa Paavilkainen, Jolita Steponaitiene, Laura Tobler
- Guest : Russell S. Lynch, Division II Leader

- Apologies for absences
Natalia regrets today, Allene Hayes, Vijay, Susanne Maier

1.1 Permission for observers to attend

Permission for observers to attend the meeting of the Standing Committee (SC) was unanimously granted. Observers were welcomed by Joseph Hafner, Chair.

2. Adoption of the agenda

The agenda was adopted.

2.1. The review of corresponding members

The item was added to agenda. The SC members agreed to invite Sharon Johnson as corresponding member and to renew Helen Ladrón de Guevara for another two years until 2014. The second term of Natalia Litvinova and Tan Sun expires next year.

3. Communication Issues (Jérôme)

The Newsletter will be published in the future as blog electronically. It keeps members updated to upcoming conferences. Vijay will provide content for the “ACD Watch”. Members can mark with with RSS feed to follow up. Julia asked to structure the wiki (PB Works). Please summarize key messages e.g. of conferences attended for the blog. A Facebook –blog connection will be planned for the future. The blog should be more interactive as it is right now, so members are asked to send comments.

4. Evaluation of Helsinki programme and conference

We had a overall positive feedback to the Open Session. The chair thanked Julia Geldfand, the programme director for the excellent job she has done. About 485 persons attended the open session.

Some comments on the necessity that all presenters should have Powerpoint slides. Julia keeps contact to speakers, so powerpoints will be sent to Jérôme and uploaded to the website ifla.org and put in the blog with link to presentations. There were complains about the poor quality of the SI translations. It was argued, that the interpreters are volunteers and no professionals. The programme committees should

be asked to send the last version of the papers in time so that papers can be translated properly. This time we had translations of the German and the Chinese paper.

For the first time, an evaluation sheet (<http://acquis.pbworks.com/w/file/55663476/Evaluation%20SheetACD.doc>) was distributed to attendees. The next version should ask respondents for the type of institution they are working for, country of origin, native language.

Evaluation: 44 filled out feedback sheets. 79% of the respondents were first time attendees to the WLIC.

The fact that the open session had simultaneous interpretation was appreciated. The time slot was ideal, as there were not so many parallel panels.

As a result of the score of papers and the voting of the standing committee members, the paper "EVA assists in collection building" was elected for PC recommendation for publication. Respondants of the evaluation questionnaire articulated interest in the following projects: Open Access Guide: 18, eBooks Guide: 16, Translation of ER Guide to official IFLA languages: 10, Revision of Gift Guide: 2

Julia suggests that the evaluation form should include the geography of people, the kind of library they are working at, should the order of presentations have been changed.

ACD will have to decide whether an Open Access Guide should be written by members of the Standing Committee in the future.

It was suggested that invited persons for themes would be attractive and presented from different countries should be encouraged. Attendees might need take-aways as they have been offered in this year's programme to consider aspects. Instead of just having a lecture it would be interesting to allow presenters to speak about and show their institutional environment (e.g. film in French paper of Kuopio satellite meeting.) The call for papers should encourage to use different media included into powerpoint presentations.

4.1 Vote on best paper

The Standing Committee Members are asked to vote on the best paper to be sent to IFLA HQ as recommendation for publication. The chair announced that a table will be published on the wiki for members for ranking the top three papers, deadline September 1st Comments on email will be appreciated too. IFLA statistics from the presentation website could help to evaluate the papers in the future.

5. New Section Action Plan for 2011-2012 (continued)

The chair announced that he reposted the updated version to the wiki and asked attendees to return comments till August 25th to Russel Lynch. The chair reported on the reviewed action plan. For future meetings the agenda should be projected to the audience. We shall ask for these standards (beamer) for Singapore too. One future action should be to “adopt a student”. Sections too can adopt a student with parts of their section money. The aim is to engage a student into the committee who could probably help with translation projects. It could be considered to choose students from the region where the future congress takes part. The SC is encouraged to explore guides as action plan.

6. Singapore 2012 programme (Julia Gelfand, continued)

In 2012 we focused on how libraries treat print. We learned that many libraries are making decisions about format by considering needs and directions of eResources and the convergence with a more digital environment. The theme of the Singapore meeting will be: “Future Libraries: Infinite Possibilities”. The programme committee will consider the following:

- What is the best format
 - If we follow the traditional format of presentations, perhaps in a 2-hour session we should have 5 speakers instead of 6
 - Incorporating film or multimedia
 - What can we do to stimulate more discussion?
 - Consider a more interactive session with speakers offering discussion topics with tables reporting back at the end but the likelihood of having simultaneous translation is less possible
 - Co-sponsor session with Serials – the Chair Joseph Hafner had conversations with the Chair of the Serials Section that is inclined to develop something more in the vein of Scholarly Communication
- Learned from evaluation forms from 2012
 - SI was appreciated
 - Attendees want powerpoint to accompany presentations
- Potential themes
 - What do users want or expect now?
 - With the balance tipping towards more eResources, what kind of a collection will we have in the future
 - Open Access – role in library selection – vs. purchasing
 - Emphasize more acquisitions than collection efforts – workflows for purchasing vs. leasing or re-doing or re-imaging acquisition workflows
 - Interactions & relationships with vendors
 - Best practices for licensing
 - Cooperative collection development
 - Users’ wants versus users’ needs
 - World Heritage Documents; Role of Collection Development
 - Collection assessment

- Future of eBooks
- Considerations
 - Do we want to attract submissions relevant to all library environments represented – academic, public, school, national, special?
 - How best to be sensitive to global context and a range of local practices

7. Electronic Resources guidelines (continued)

Translations by volunteers are on the way. Before offering a German translation of the Key Issues of eResources, the secretary Regine Schmolling agrees to finish up the German translation of the gift guide, where half of the text was translated by her in 2009 and the second part was never finished by her colleague so that she will have to do that first. Guest attendees suggested to include the topic open access to the next open session: OA collaboration and communication, best practice, how do we buy content now, how is this encouraged by open access, repository negotiation of self-archiving rights with publishers etc.

8. Communication (continued)

10 people came to the section dinner, a relatively low outcome.

9. Adjournment

The meeting adjourned at 11:20.

Submitted by Regine Schmolling (Secretary)