



<Insert name of Professional Unit>  
**ANNUAL REPORT**  
**2015-2016**

## Introduction

Professional Units must prepare an Annual Report each year (September 2015 to August 2016, or January 2015 to August 2016 for this transition year). The purpose is to inform the Professional Committee, the Section's Standing Committee, members of the Section and the profession around the world about achievements over the year. The Annual Report refers to the activities identified in the Unit's [Action Plan](#) and reports on the progress of these activities, the activities that have been completed and their impact.

The Annual Reports of all IFLA Sections provide important input to the fulfilment of IFLA's Professional Programme, Strategic Plan and Key Initiatives, and also contribute to IFLA's Annual Report.

The Officers of the Section should return this form to the Division Chair and Professional Support Officer no later than 30 October 2016.

A summary should be provided to the membership of the Professional Unit.

Further guidance on Annual Reports can be found in the Officers corner: <http://www.ifla.org/officers-corner/annual-reports>

## Report on progress and activities

Objectives <i>Identified in the Unit's Action Plan</i>	Project or activity <i>Identified in the Unit's Action Plan</i>	Progress <i>Please give brief details, including status (not started, in progress, near completion, completed)</i>	Risks <i>Please identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them</i>
<b>January – December 2015</b>			
1. Conducting mid-term meeting in February 2015		Completed	
2. Collecting Authors' form and paper submissions for RSCAO Program 2015.		Completed	
3. Draft of RSCAO's Section Handbook		Completed	
4. Call for nomination of Chair/Secretary of RSCAO		Completed	
5. Call for participation of WLIC 2016 in Cape Town		Completed	
6. Call for backup location for mid-term meeting in 2016.		Completed	
<b>September 2015 – August 2016</b>			
Promoting IFLA standards to support libraries in the provision of services to their communities	Improve awareness of these standards/guidelines in the region	Promoted during mid-meeting/s, seminars and workshops In Progress	To fully achieve this objective, translations would have to be made into numerous regional languages: the Section does not have adequate information on how much effort members are putting into this: the Section would like to discuss collection of data on this topic with HQ and the RO

Changing the mindset to achieve the vision of libraries as critical community assets	BSLA Project to Promote and propagate Professional Ethics and (PCE) Conduct among LIS professionals in Sri Lanka	Completed	September 2016
Reinforce to members the importance of Internet neutrality	Reinforce importance of open and transparent Internet governance	In Progress	Rely on HQ to put out announcements about their advocacy to the IGF and to persuade member associations of the importance of access to information, net neutrality
Developing our Cultural Heritage Disaster Risk Reduction Programme	Survey which sub-regions/countries/associations/institutions have contributed to Blue Shield or PERSIST	In Progress	
Strengthen our regional capacity and leadership	<ol style="list-style-type: none"> <li>1. Attract delegates and speakers from across region to WLIC 2017</li> <li>2. Lobby IFLA for high-level agreement with international agencies working in our region</li> <li>3. Identify key opportunities for RSCAO engagement ahead of 2018 WLIC in Malaysia</li> </ol>	In Progress	1. Geography and the low proportion of IFLA members in the region mean that participation in a conference in Europe is a huge financial challenge
Increase participation of the public library sector in national, regional and international representation	Recruit more public library members of RSCAO	In Progress	
Engage IFLA members in advocating for library inclusion in national and regional development plans	Include capability and capacity building of public libraries in national information plans: collaborate with the IFLA Public Libraries Section et al	In Progress	

## Results

Please provide further information about the activities that were completed during the year. Ensure that details or a full report can be found online, the main outcomes have been shared with a wider audience and the impact of the work can be demonstrated.

<b>Completed project or activity</b> <i>Please list those projects/activities identified as completed in the table above</i>	<b>Output</b> <i>Please state what the output of the project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it</i>	<b>Communications</b> <i>Please state how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession</i>	<b>Impact of the completed project or activity</b> <i>Through the Measures of Success identified in your Action Plan, describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large</i>
<b>1. Conducting mid-term meeting in February</b>	-The mid-term meeting was held 9-10 February in Yokohama followed by the Seminar on 11 February in Tokyo, Japan. -Planning for the Open Session — Repositioning libraries in the Asia Pacific region – evolving strategies, innovative service — Asia and Oceania	Discussed policy and advocacy issues and feedback on the programme’s scoping study, convening and country project formats.	Meeting held
<b>2. Collecting Authors’ form and paper submissions for RSCAO Program 2015.</b>	Forms signed and papers gathered	The chair of the Program Committee, Jayshree Mamtora, reported the result of the selection of abstracts - the program committee selected 4 from a total of 21 abstracts submitted. Acceptance and rejection emails were sent to everyone.	Successful RSCAO Open Session

		Reported on Joint Sessions with: Asia & Oceania with Genealogy and Local History; Information Technology, Library and Research Services for Parliaments and Public Libraries in Cape Town.	
<b>3. Draft of RSCAO's Section Handbook</b>	The Handbook for the Asia and Oceania Section	Reported on the draft of IFLA RSCAO Section Handbook. It was agreed that the Handbook would be uploaded to the RSCAO web pages and updated on a regular basis.	The Handbook has proved useful to the work of the committee as it includes information on RSCAO procedures and processes not found elsewhere on the IFLA web site as well as templates and forms that we need to use.
<b>4. Call for nominations of Chair/Secretary of RSCAO</b>	New RSCAO Chair and Secretary	New Chair sent an email to the group introducing herself  March 2015: The Call for nominations for Chair and Secretary of Section of Asia and Oceania was distributed to all members. May 2015: Notice was sent out on the Procedure for election of RSCAO new officers June 2015: Accepted nominations for officers for RSCAO elections. Outcome of nominations of IFLA RSCAO new officers July 2015: IFLA RSCAO Officers sent out Nominee Write-ups August 2015 The result of the vote for chair before and on the first meeting was announced. Jayshree Mamtora was	Active RSCAO Chair and Secretary

		<p>elected Chair and Sanjay Kumar Bihani assumed the role of Secretary of RSCAO for a period of 2 years. The election of IFLA RSCAO Officers was conducted by staff of the Regional Office</p>	
<b>6. Call for participation of WLIC 2016 in Cape Town</b>	Call sent out to committee members	13 members attended, 7 members sent apologies, and 6 members did not reply.	6. Call for participation of WLIC 2016 in Cape Town
<b>7. Call for backup location for mid-term meeting in 2016.</b>	First backup for mid-term meeting location was identified (Dhaka, Bangladesh) followed by second backup (Singapore) in November	<p>The 2016 mid-term meetings had been planned for Lebanon, however, due to the conflict in the Middle-East, it was agreed that a new venue be identified. An offer came in from Bangladesh. Chair Jayshree Mamtora liaised with M. Al. Mamun and asked him to submit a complete proposal with costings. However due to security reasons, this venue too had to be abandoned. Finally Singapore hosted the meeting.</p> <p>The potential host countries for the next 3 years (2017-2019) will be discussed in the 2016 mid-term meeting in Singapore.</p>	7. Call for backup location for mid-term meeting in 2016.
<b>8. Action Plan 2015 of RSCAO</b>	<p>Draft Action Plan completed</p> <p>2015 Stichting IFLA Foundation funds allocated to speakers.</p>	<p>April 2015: Draft action plan completed and sent to members for input</p> <p>RO worked for IFLA Building Strong Library Associations. The workshop</p>	<p>8. Action Plan 2015 of RSCAO</p> <p>BSLA Workshops completed</p>

		took place in Bangkok, Thailand. RO also worked the Philippines Librarians Association, Sri Lanka, Malaysia, Brunei, Pacific Islands Indonesia, Nepal, DPR Korea and Brunei & Singapore.	
Changing the mindset to achieve the vision of libraries as critical community assets	Workshops and Report? <a href="http://www.ifla.org/node/11009">http://www.ifla.org/node/11009</a> <a href="http://www.slila.org.lk/index.php/234-workshop-on-establishment-of-professional-conduct">http://www.slila.org.lk/index.php/234-workshop-on-establishment-of-professional-conduct</a>	Web page/elist/Social media	3 workshops in the region

### Standing Committee membership

Please provide further information about members of the Standing Committee and their contribution to the work of the Professional Unit.

Standing Committee members' names	Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year <i>For example, Chair, Information Coordinator, Project Leader</i>	Comments on position <i>For example, resigned, co-opted to fill a casual vacancy, etc.</i>
<b>JANUARY – DECEMBER 2015</b>		
1. Chihfeng Lin	Chair (August 2013 – August 2015)	
2. Takashi Nagatsuka	Secretary (August 2013 – August 2015)	Re-elected committee member in 2015
3. Premila Gamage	Information Coordinator	Re-elected committee member in Aug 2015
4. Dan Dorner	Chair, Division V	Term finished in 2015
5. Jayshree Mamtora	Program Convenor (2014-2015); Initiated and compiled the Section Handbook; Section Chair (August 2015- )	Term as Chair started in August 2015
6. Sanjay Bihani	Secretary (August 2015- )	Term as Secretary started in August 2015

<b>7. Winston Roberts</b>	Program Convenor (2015-2016)	
<b>8. Fawz Abdallah</b>		
<b>9. Teresita Moran</b>		
<b>10. Hasna Askhita</b>		
<b>11. SB Ghosh</b>		
<b>12. Diljit Singh</b>		Term finished in 2015
<b>13. Michael Robinson</b>		Term finished in 2015
<b>14. Gary Gorman</b>		Term finished in 2015
<b>15. Yang Tao</b>		Term finished in 2015
<b>16. Roza Berdigalieva</b>		Term finished in 2015
<b>17. Yigang Sun</b>		Term finished in 2015
<b>18. Kieu Thuy Nga</b>		Term finished in 2015
<b>19. Mihyang Park</b>		Term finished in 2015
<b>20. Mya Oo</b>		Term finished in 2015
<b>21. Sonny Chandra</b>		Term finished in 2015
<b>22. Jaesun Lee</b>		Term finished in 2015
<b>23. Eulsoon Ma</b>		Term started in 2015
<b>24. Susmita Chakraborty</b>		Term started in 2015
<b>25. Heather Todd</b>		Term started in 2015
<b>26. Madhu Bhargava</b>		Term started in 2015
<b>27. Ramesh Gaur</b>		Term started in 2015
<b>28. Wathmanel Seneviratne</b>		Term started in 2015
<b>29. Irina Shubina</b>		Term started in 2015
<b>30. Samer Abou Haidar</b>		Term started in 2015
<b>SEPTEMBER 2015 – AUGUST 2016</b>		
<b>Jayshree Mamtora</b>	Section Chair (August 2015- )	Term as Chair started in August 2015
<b>Sanjay Bihani</b>	Secretary (August 2015- )	Term as Secretary started in August 2015
<b>Winston Roberts</b>	Program Convenor (2015-2017)	
<b>Samer Abou Haidar</b>	New Committee Member	Deemed to have resigned due to non-communication



Names of any other reporting persons	Role <i>For example, Corresponding Members</i>	Comments on position <i>For example, resigned, co-opted to fill a casual vacancy, etc.</i>
1. M Al Mamun	Corresponding Member	Term finished in 2015
2. Sanjay Bihani	Corresponding Member	Term finished in 2015
3. Dil Ruksana Basunia	Corresponding Member	Term started in 2015

### Professional Unit meetings or conference calls

Please show how the Standing Committee has conducted its business over the year.

Date <i>When the meeting was held</i>	Location or type of meeting <i>Physical or virtual meeting (telephone, skype etc)</i>	Main outcomes <i>Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit</i>
Mid-Term Meeting February 2015	Tokyo, Japan	<ul style="list-style-type: none"> <li>• Updated Action Plan</li> <li>• Selected abstracts for Open Session</li> <li>• Minutes are <a href="#">here</a></li> </ul>
SCI 16 August 2015	Cape Town, South Africa	<ul style="list-style-type: none"> <li>• Updated Action Plan</li> <li>• Reported on program and planning for the next one</li> </ul>
SCII 19 August 2015	Cape Town, South Africa	<ul style="list-style-type: none"> <li>• Updated Action Plan</li> <li>• Reported on program and planning for the next one</li> <li>• Minutes are <a href="#">here</a></li> </ul>
Mid-Term Meeting February 2016	Singapore	<ul style="list-style-type: none"> <li>• Updated Action Plan</li> <li>• Reported on program and</li> </ul>

		planning for the next one
<b>SCI 14 August 2016</b>	Columbus, Ohio	<ul style="list-style-type: none"> <li>• Minutes are <a href="#">here</a></li> <li>• Updated Action Plan</li> <li>• Reported on program and planning for the next one</li> </ul>
<b>SCII 16 August 2016</b>	Columbus, Ohio	<ul style="list-style-type: none"> <li>• Updated Action Plan</li> <li>• Reported on program and planning for the next one</li> <li>• Draft Minutes are <a href="#">here</a></li> </ul>

Please return this form to the Division Chair and Professional Support Officer ([joanne.yeomans@ifla.org](mailto:joanne.yeomans@ifla.org)) no later than 30 October 2016.

Please also make a summary of this form available to the IFLA Members registered with the Professional Unit, removing any sensitive information such as risks, individuals' contributions, etc.

(Officers can obtain a list of their IFLA Members from [membership@ifla.org](mailto:membership@ifla.org)).

When making the Annual Report public, please remove any information you think should not be shared. A web page template has been shared with Information Coordinators which you might use for this purpose.