Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Country</th>
<th>Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard Besser</td>
<td>SC Member</td>
<td>United States</td>
<td>I, II</td>
</tr>
<tr>
<td>Marwa El Sahn</td>
<td>SC Chair</td>
<td>Egypt</td>
<td>I, II</td>
</tr>
<tr>
<td>Canan Hastik</td>
<td>visitor</td>
<td>Germany</td>
<td>II</td>
</tr>
<tr>
<td>Russell Lynch</td>
<td>Division II</td>
<td>United States</td>
<td>I, II</td>
</tr>
<tr>
<td>Michael J. Miller</td>
<td>SC Communication / Web Officer</td>
<td>United States</td>
<td>excused, II</td>
</tr>
<tr>
<td>Andrew Mwesigwa</td>
<td>visitor</td>
<td>Uganda</td>
<td>II</td>
</tr>
<tr>
<td>Lucy B. Ofori-Ayeh</td>
<td>visitor</td>
<td>Africa</td>
<td>II</td>
</tr>
<tr>
<td>Margret Plank</td>
<td>SC Member</td>
<td>Germany</td>
<td>I, II</td>
</tr>
<tr>
<td>Shawky Salem</td>
<td>visitor</td>
<td>Egypt</td>
<td>II</td>
</tr>
<tr>
<td>Paul Tereshchenko</td>
<td></td>
<td>Russia</td>
<td>I</td>
</tr>
<tr>
<td>Trond Valberg</td>
<td>SC Member</td>
<td>Norway</td>
<td>I, II</td>
</tr>
<tr>
<td>Tharangi Goonatillake</td>
<td>visitor</td>
<td>Sri Lanka</td>
<td>I, II</td>
</tr>
<tr>
<td>Priyanthi Dissanayake</td>
<td>visitor</td>
<td>Sri Lanka</td>
<td>I, II</td>
</tr>
</tbody>
</table>

Sat. 17 Aug. 12.30-15.00

1. **Welcome and greetings**
   El Sahn explained absences and Valberg was asked to take minutes.

2. **Agenda**
   Approved

3. **Election of new officers (Chair, Secretary and Information Officer) and future of Section**
   Election delayed until SC II.
4. Minutes of Helsinki & Mid-Year Meetings
   Approved


   New York - http://www.ifla.org/files/assets/avms/minutes/avms_mid-year_minutes_04-12-13_draft.docx

5. Annual Report, Strategic Plan, Action Plans
   No finalized reports were presented. There is a work in progress on the Strategic Plan, and a draft was presented but not discussed. Annual report or action plans were not presented or discussed.

   Valberg recommended that a separate section be created on the Section web pages for draft documents.

   No financial report was presented, but Marwa informed that the funds had been spent towards the mid-term meeting in N.Y.C 11th April 2013.

7. Report of Division Leadership Forum
   El Sahn reported that the IFLA website has been renewed including a new search tool, e.g. http://www.ifla.org/search/node/audiovisual, that some new Special Interest Groups have been established. http://www.ifla.org/activities-and-groups, that the IFLA Trend Report has been launched. http://www.ifla.org/node/7944, and that the IFLA WLIC 2015 will be held in Cape Town, South Africa.

8. IFLA/CCAAA Memorandum of Understanding
   A meeting with Russell Lynch and Joanne Yoemans is scheduled for after SCI and a report will be given at SC II.

   9.1 2012 report
   9.2 2013 Margret Plank will be the AVMS UNESCO contact and everyone should inform her about events related to the UNESCO World Day 27 October.

10. UNESCO International Jazz Day on 30 April
    No reports were presented on the UNESCO International Jazz Day 30 April. (Valberg notes: the Norwegian Jazz Archives in cooperation with the National Library of Norway arranged a seminar with legendary saxophone player and director Loren Schoenberg at the National Jazz Museum in
Harlem, New York City. [http://www.nb.no/Hva-skjer/Arrangementer/Kalender/Loren-Schoenberg-Harmony-in-Harlem (only in Norwegian)].

**Thurs. 22 Aug. 2013 13.15-14.45**

11. **Election of new officers**
   Incoming Chair – Michael Miller, United States
   Secretary – Alicia Medina Garcia, Spain
   Information Officer - Margaret Plank, Germany

12. **Singapore Conference Overview**
   **Workshop:**
   About 15 IFLA attendees attended the workshop at NYU Tisch Asia in Singapore. The workshop was well received. Several attendees will be approached re: AVMS membership.

   **Program:**
   350 attendees were present at the AVMS program...
   A link to the papers as shown in the new “IFLA Library” will be added to the AVMS news report of the program.

   Plank’s paper was voted to be the Section candidate for the IFLA Journal conference issue.

   **Visit:**
   El Sahn, Miller, and Plank visited the public library (Library at Esplanade) on Wed. Aug. 21. [Library@esplanade.sg](http://library@esplanade.sg) The facility is quite well organized and features much public programming space as well as practice studios available to all citizens. They will post pictures of the visit and facility on the AVMS web pages as inaugural content for a new AVMS blog.

13. **Report re: IFLA/CCAAA Memorandum of Understanding**
   El Sahn reported that Lynch and Yoemans re-confirmed that there will be no IFLA financial support (e.g. membership fees and meeting travel expenses.) for an official liaison relationship with CCAAA. The IFLA AVMS should seek advice from the coordinators of CCAAA on a special category of membership status and ways to keep communications intact. El Sahn and Besser will send an e-mail to the CCAAA convener.

14. **Section Membership Issues**
   The group discussed success in citing nearly a dozen names of IFLA attendees that can be approached for membership in the section. Most already know that their respective institutions are IFLA members. The
membership must be finalized by the end of Sept. Miller will draft an invitation letter and vet with the current Section members for delivery in early Sept.

15. Lyon Conf. Program and workshop
Seek UNESCO funding for Conf. (no point person named?) and workshop attendees.

Plank and Miller made a short presentation in Singapore to the Academic and Research Section (ARS) a.mcdonald@uel.ac.uk re: co-sponsorship of proposed open session panel related to the AVMS program theme “Access in the Academy – increasing utilization of audio-visuals and multimedia in research.” This proposal, one of four presented to ARS was not accepted.

Miller will draft a call for papers to be shared with the IT Section (Balnaves, Chair & Svensson Secretary) who are interested in co-sponsoring an open session with AVMS. A secondary theme related to reformatting was discussed as well in case a dual theme would be more palatable in brokering co-sponsorship with the IT Section.

The preservation workshop will be arranged for the Lyon conference with Besser presenting in French. El Sahn will begin investigating a venue.

16. Projects
The legal deposit project is postponed until next conference in Lyon, 2014.

We should provide a minor update on the English version of our guidelines. George Abbott should be asked to assist us.
Due to the current situation there is no room for introducing any new projects.

17. AVMS Webpage and Newsletter
The group decided that AVMS should focus on updating its website and not to produce any newsletters.

18. AVMS Facebook and other marketing tools
AVMS will discontinue the use of the Facebook page due to member inactivity.

19. Other Business
None

Respectfully Submitted,
M. J. Miller & T. Valberg 09-20-13