

## IFLA Bibliography Section Standing Committee

Agenda for midterm meeting in Paris 14<sup>th</sup> of March 2017.

### Attendees:

Miriam Nauri, National Library of Sweden (chair)

Anders Cato, Danish Agency for Culture and Palaces (secretary)

Rebecca Lubas, Claremont University Consortium, USA (information coordinator)

Mathilde Koskas, Bibliothèque nationale de France

Pat Riva, Concordia University, Canada

Grazyna Federowicz, National Library of Poland

### Attendee via Skype:

Anke Meyer-Heß, Deutsche Nationalbibliothek

- 1.1. Welcome (Miriam)  
Miriam opened the meeting and greeted everyone. A special greeting to Anke who joined the meeting via Skype.
- 1.2. Adoption of the agenda (Miriam)  
The agenda was adopted without changes.
- 1.3. Standing Committee elections.  
Status of nominations (Miriam)

Miriam went through the status of the nominations. Five persons are leaving the committee as of August 2017, including Anke, Grazyna and Anders. Seven new members will enter the committee in August.

Miriam pointed out the fact that the SC will need a new secretary since Anders is leaving. We should also be aware that Miriam is leaving in two years and we must ascertain continuity within the SC. She therefore strongly advised all SC-members who will continue after 2019 to consider nominating themselves as secretary or chair.

There was a proposal to target local institutions for the coming congresses in the hope of getting more member institutions in the committee, which means that at this year's conference we will try to target local Malaysian and Asian institutions.

Other possible good places to promote the section could be at our different caucuses at the start of the congresses. Miriam and Rebecca will also do their best at the Athens meeting in April this year.

- 1.4. Best Practices for National Bibliographic Agencies in the Digital Age  
(editorial Working Group, all)  
Report from the Paris Working Group Meeting 13<sup>th</sup> of March 2017

Miriam reported on the meeting on the day before. The meeting proposed a change of the name to "Common practices for National Bibliographic Agencies in the Digital Age".

Some other new ideas came up at the meeting that need to go around the section again for discussion and approval.

One proposal concerns user groups.

Another was about content in chapter 4 "Scoping and selection". The group agreed with Pat's re-ordering of the subsections. There is now a new text on Selection criteria which was approved by the Working Group.

In the other chapters there were no drastic changes. In the financial parts, or levels of collecting, the group believed it to be too American focused and decided to rewrite it. Pat agreed to do that.

In Chapter 3 there is a "negative" case study. Nobody in the working group was convinced that we should have a case like that and the group proposed to rewrite it more generically.

Language inconsistencies were corrected. After contact with IFLA HQ it was decided to use British English spelling.

The website for the common practices was discussed and Rebecca suggested having it all in a PDF document with internal hyperlinks. This would make navigation and search much easier. The group agreed to do so, but before taking the final decision it was agreed to talk to IFLA HQ (which was later also done: the question was forwarded to the Board).

The review process was gone through and the question as to whether this is a publication that should go through the Standards Committee as well was discussed. If it is, then the updating process might become far too slow. This is also one of the reasons why there was a proposed name change to "Common practices...".

At the meeting on the 15<sup>th</sup> the group will go through Chapter 5.

Mathilde has the latest version of all revised chapters and will send them to Rebecca who will place them in a Dropbox folder for everyone to comment on. Corrections in the Service Section will come from Anke.

- 1.5. National Bibliographic Register (all)  
Inclusion of the Register in the Best Practices for National Bibliographic Agencies in the Digital Age.  
Report from the Paris Working Group Meeting 13<sup>th</sup> of March 2017

Pat reported from the results of the meeting: Last year the Bibliothèque nationale de France had a student intern who went through the register and made some comparative

tables in Excel. All in all there were 44 forms, plus a few new that were added in the last few months. Germany is not yet updated.

The student has shared the documents with Pat and Mathilde on Google Docs. The results are very interesting, but need some data cleaning. Some questions were interpreted differently by different libraries and therefore need to be clarified to avoid misunderstandings.

With the help of these files we can now see who submitted what and when, and can contact the ones that have not been active in the last years, or maybe have not been active at all.

There was a discussion on how to interlink the register with the Common Practices document in the best way possible. There is a need to include the new versions on the National Bibliographic Registry Page, but archive old versions.

Miriam proposed to start using the new survey software, Survey Gizmo. So far no decisions had been taken, according to Pat, but it could be a solution and we decided that the working group will look into it and report at the August meeting.

Conclusion: We have good knowledge now and the work done with the updated Excel files is really great, but some of the questions need to be updated to avoid confusion when answering.

Action summary:

Before August:

- An analysis should be done for the next metadata newsletter. It should be a short, more interesting article that will raise awareness of the importance of national bibliographies.
- The current survey in Word will go through some minor modifications to increase clarity
- The action plan will be somewhat revised and state that we will not be ready with all items by IFLA WLIC 2017.

After August:

- Problems with how to interlink registry with common practices document need to be identified before we start.
- A new questionnaire using survey tool Gizmo will be developed.
- An article in the Metadata newsletter about the registry will have as a prerequisite that there are more updates from libraries.

Finally it was concluded that the registry is a very useful tool, we just need to make it more user friendly and promote it more. That is what lies ahead of us for the coming year.

- 1.6. In preparation for the Vision meetings in Athens. What strategic issues should Rebecca and Miriam bring to the discussion table from the Bibliography section?

The meeting will be going on for two days and IFLA's strategic goals will be discussed.

Miriam pointed out that one important issue will be "What will the role of IFLA be?" IFLA's organisational structure will also be discussed and the meeting will look into if organisational changes are needed, e.g. is an annual congress really needed? Maybe it should not be that often? On the other hand the annual congress is almost the only forum where standing committees and working groups can get their work done.

There will be discussions on different issues on how to improve IFLA's functionality. Are we too many sections? One could for example note that we got several more proposals for this year's open session when we have a joint programme. Should joint programmes sometimes be required?

There is too much administrative work in IFLA and there is no time left for "actual" work. E.g. updated action plans that should be sent in every month, communication plans etc. These requirements don't make us more efficient, on the contrary.

A thing that was considered important and that Miriam and Rebecca should bring to the meeting is the view that the Board must take a higher responsibility for leading IFLA on the way it wants us to go. The strategic plan of IFLA must be clearer. Just demanding a huge load of documents from the standing committees is not good enough, there should be clear strategic goals set by the Governing board that can be followed up upon.

The issue of standards might be discussed in Athens. Different developments within the standards world might be touched upon, e.g. RDA, ISSN. What is IFLA's role supposed to be? The creation of a Standards Committee has not solved much. Shouldn't we work for a world of open and dynamic standards, not closed ones? We need to work harder on the maintenance work on standards. The accountability of the Standards Committee needs to be reaffirmed.

#### 1.7. Action plan/Strategic Plan 2017-2018 (all)

Initial discussion of new actions to be included in the next action plan. We need to update our current action plan before March 20<sup>th</sup>.

See also 1.6 above and 1.8 below.

An updated version of the Action Plan was provided by Miriam and will be sent to the Professional Committee for approval.

Communications: Anders will make a short version of the minutes and send it to Rebecca to flash it up a bit.

#### Outreach:

- 8 new nominations for this year's new SC. There will now be one more member in the SC than before which we should look upon as a success.
- The first issue of Metadata Newsletter was published in December and next issue is right now being prepared.

- Letter of welcome to all new members from Miriam.

#### 1.8. Preparation of communication plan.

There will be some big events to communicate from our section.

The issue of a separate communication plan was discussed. Most of the group had already believed that this was a part of the action plan, but now the division chair wants a separate communication plan as well. Since the Division Chair Viviana Quinones works at the Bibliothèque nationale she was invited to the meeting to give some explanations. She was not certain either, so she went on to contact IFLA HQ. The reply received was that there is no specific template for the communication plan; therefore they just asked us to write it down in a word document. However the Public Library Section Communication Plan could be used for inspiration: [http://www.ifla.org/files/assets/public-libraries/publications/marketing\\_communication\\_plan\\_2015-2017.pdf](http://www.ifla.org/files/assets/public-libraries/publications/marketing_communication_plan_2015-2017.pdf)  
If we use their model we could produce something like: “The global voice for National Bibliographic Agencies” ©

Mathilde proposed that since there is already an item in the Action Plan on Communication we should just fill that column in. We do not have unlimited amount of time and will not be able to do more. The meeting decided to follow Mathilde’s advice.

#### 1.9. IFLA WLIC 2017 Wrocław (all) Bibliography Section Program

The program is more or less finalised. Some people have big problems with overlaps since HQ recently changed the schedules a bit. HQ has been informed and will look into what can be done.

#### 1.10. Current developments in Bibliography. Reports. (all)

Sweden (Miriam): The most interesting development that will affect much of the work at the National library is that we hope to get a revised Legal deposit law. The government has asked the National library to deliver a report in September describing current challenges in collecting relevant material, as the media landscape is transforming. Sweden already has legislation in place for legal deposit of electronic documents, but it does not cover a lot of phenomena that we think should be collected.

Denmark (Anders): The biggest issue in Denmark right now is the decision that the country is moving to RDA in 2018. A big project is up and running right now making all the necessary preparations for a move. A move is for Denmark not only a move to a new cataloguing code, but a move to a new data model where records will be built according to the WEMI model to as great an extent as possible.

France (Mathilde): The project on legal deposit of e-books has progressed well technically, but is now waiting for adjustment of the law.

The National Bibliography website needs to be replaced. A user survey will be undertaken to help determine which of several technical and ergonomic options is best.

The French national Library is entering a 4-year restructuration of its catalogue production tool. The new tool should support FRBRised cataloguing, and it has been decided to keep a modernised version of the in-house MARC format as the underlying production and storage format.

Québec and Canada (Pat): Canada has two NBAs, Library and Archives Canada (LAC) at the federal level, and Bibliothèque et Archives nationales du Québec (BAnQ) in Québec, both of which receive publications on legal deposit. LAC no longer publishes a national bibliography separate from the records in the national catalogue, Amicus. BAnQ still publishes the Bibliographie du Québec, a monthly HTML listing generated from the same bibliographic records created for the online catalogue IRIS. The monthly issues are cumulated in March/April into an annual issue. All annual issues since 2003 are available on the website. After the implementation of RDA in 2013, work was done on the display programme to format the new RDA fields in the ISBD-like paragraph display for the Bibliographie. There is a voluntary deposit agreement for commercial ebooks and Québec government documents, which are also included. The “livres numériques” appear in their own section, rather than by broad subject with the print monographs, although the other possibility was also discussed. There is a separate retrospective bibliography (1821-1967) online interface that cumulates all the printed volumes and additional records, it has additional indexes, publishers and printers, not offered in the general IRIS catalogue.

Currently BAnQ is leading an experts group on semantic web infrastructure for cultural information, which is established under one of the actions in the Plan culturel numérique du Québec (Québec cultural digital plan) (launched 2014). In 2016, the experts group produced a draft overview of semantic web activities in national libraries and will be meeting in 2017 to make recommendations for actions.

Poland (Grazyna): The most important project is a new controlled subject access vocabulary, which is post-coordinated and allows the efficient use of the faceted search interface. The vocabulary is already in use in new bibliographic records, while it is being developed and while the resulting changes in old records are being made. The National Library of Poland is also in the process of introducing a new model of cataloguing based on subject librarians, who are to be responsible for cataloguing and vocabulary within a given field of knowledge. Moreover, the Library has adopted some elements of the RDA, such as new physical description elements and some changes concerning abbreviations.

Germany (Anke): The German National Library works a complete relaunch of the websites and catalogue. Further a data costumers survey will be conducted and changes in the series O for digital publications are planned. Jochen Rupp will be able to report on the outcomes more detailed in August.

1.11. End of meeting (Miriam)

Miriam ended the meeting and thanked everyone for a very productive and interesting day.

After the meeting there was a guided tour of the Bibliothèque nationale by Mathilde.