

## IFLA Cataloguing Section

### Names of Persons

#### **Introduction:**

According to the International Cataloguing Principles (ICP)<sup>1</sup> the **Form of Name for Persons as an authorized access point** should be constructed following a standard: "*When the name of a person consists of several words, the choice of first word for the authorized access point should follow conventions of the country and language most associated with that person, as found in manifestations or reference sources*". Thus, this set of documents summarizes the conventions for each country, established by each national cataloguing agency, to help other cataloguing agencies creating authority data worldwide.

Please access *IFLA Names of Persons*<sup>2</sup> to submit updates from your country and to access more information.

**Country name in English: Brazil**

**Country name in official language(s): Brasil**

**Language in English: Portuguese**

**Language name in official language(s): Português**

**Last updated: November 1994**

For name usage, see the entry under PORTUGAL.  
Other national usage follows in this entry.

#### **NAME ELEMENTS**

##### **Elements normally forming part of a name**

| <i>Element</i>                         | <i>Type</i>                 | <i>Examples</i> |
|----------------------------------------|-----------------------------|-----------------|
| 1. Forename ( <i>nome de batismo</i> ) | compound with prefix        | Maria da Graça  |
| 2. Surname ( <i>apelido</i> )          | simple                      |                 |
|                                        | -- with attributive prefix, | Santo Angelo    |

<sup>1</sup> <http://www.ifla.org/publications/statement-of-international-cataloguing-principles>

<sup>2</sup> <http://www.ifla.org/node/4953>

|  |                                                               |                                                                     |
|--|---------------------------------------------------------------|---------------------------------------------------------------------|
|  | e.g., <i>Santo, São</i> , etc.                                | São Thiago                                                          |
|  | -- with prefix of foreign origin                              | D'Elia<br>Di Cavalcanti                                             |
|  | -- with prefix linked to the name to constitute a single word | Dangelo<br>Deabreu                                                  |
|  | compound                                                      |                                                                     |
|  | -- names of persons best known by forenames only              | Alexandre Herculano de<br>Carvalho Araújo<br>Cassiano Ricardo Leite |
|  | -- names of persons best known by surname only                | Joaquim Maria Machado de<br>Assis                                   |
|  | -- consisting of two surnames linked by a hyphen              | Duque-Estrada                                                       |

### Additional elements to names

| <i>Element</i>                                                                                                                                                                                           | <i>Use</i>                                            | <i>Examples</i>                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| 1. Words indicating family relationship, e.g., <i>Filho</i> (son), <i>Júnior</i> (junior), <i>Neto</i> or <i>Netto</i> (grandson), <i>Neta</i> or <i>Netta</i> (granddaughter), <i>Sobrinho</i> (nephew) | after the surname                                     | Eduardo Magalhães Júnior<br>José Dutra Vieira Sobrinho<br>Manuel Bergstrom<br>Lourenço Filho<br>Umbelina Caldas Neta<br>Vargas Netto |
|                                                                                                                                                                                                          | after the forename                                    | Adonias Filho<br>Maurício Júnior                                                                                                     |
| 2. Title of nobility ( <i>título de nobreza</i> )                                                                                                                                                        | before the proper name in the title and a preposition | José Maria da Silva<br>Paranhos, <i>Barão do Rio Branco</i>                                                                          |

## ORDER OF ELEMENTS IN CATALOGUE HEADINGS

### General rule

| <i>Type of name</i>                             | <i>Entry element</i> | <i>Examples</i>                                                                                                            |
|-------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------|
| 1. Simple forename                              | forename             | ANTONIO                                                                                                                    |
| 2. Names of persons best known by forename only | last forename        | HERCULANO, Alexandre<br>(i.e., Alexandre Herculano de Carvalho Araújo)<br>RICARDO, Cassiano (i.e., Cassiano Ricardo Leite) |
| 3. Compound forename                            | last forename        | LUIZ, Pedro                                                                                                                |

|                                                                          |                                                                                                 |                                                                                                                                                |
|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| -- with prefix                                                           | last part after the prefix                                                                      | GRAÇA, Maria da                                                                                                                                |
| 4. Forenames with words indicating family relationship                   | forename followed by the designation of relationship                                            | ADONIAS FILHO<br>MAURÍCIO JÚNIOR                                                                                                               |
| 5. Names of saints                                                       | forename                                                                                        | JOÃO BATISTA, <i>Santo</i>                                                                                                                     |
| 6. Simple surname                                                        |                                                                                                 |                                                                                                                                                |
| -- with attributive prefix                                               | prefix                                                                                          | SANTO ANGELO, Estêvão<br>SÃO THIAGO, Moema                                                                                                     |
| -- with prefix of foreign origin                                         | prefix                                                                                          | D'ELIA, Antonio<br>DI CAVALCANTI                                                                                                               |
| -- consisting of a prefix linked to the name to constitute a single word | prefix                                                                                          | DANGELO, José Geraldo<br>DEABREU, Moacir                                                                                                       |
| 7. Compound surname                                                      |                                                                                                 |                                                                                                                                                |
| -- linked by hyphen                                                      | first part of surname                                                                           | DUQUE-ESTRADA,<br>Osório                                                                                                                       |
| -- without forenames, which is the best known or preferred form          | last part of surname, without forenames                                                         | ASSIS, Machado de (i.e.,<br>Joaquim Maria Machado de Assis)                                                                                    |
| --with words indicating family relationship                              | surname followed by the designation of relationship                                             | CALDAS NETA, Umbelina<br>LOURENÇO FILHO,<br>Manuel Bergstrom<br>MAGALHÃES JÚNIOR,<br>Eduardo<br>VARGAS NETTO<br>VIEIRA SOBRINHO, José<br>Dutra |
| 8. Title of nobility                                                     | the proper name in the title followed by the personal name in direct order and the term of rank | RIO BRANCO, José Maria da Silva Paranhos,<br><i>Barão do</i>                                                                                   |

### National cataloguing code

*Código de Catalogação Anglo Americano*. – 2. ed. – São Paulo : FEBAB, 1985.  
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### National authority file of names

An authority file of names is maintained by the Biblioteca Nacional for national and all other authors catalogued by the library.

**Sources and recommended references**

*Bibliografia Brasileira.* – Rio de Janeiro : Biblioteca Nacional, 1984- . ISSN 0102-3144

**Authority for information provided**

Biblioteca Nacional, Departamento de Processos Técnicos, Divisão de Bibliografia Brasileira, Seção de Catalogação.

**Checked and approved by: Suely Mattos Vahia Loureiro, Seção de Catalogação, Biblioteca Nacional, Rio de Janeiro, November 1994.**