

IFLA Cataloguing Section

Names of Persons

Introduction:

According to the International Cataloguing Principles (ICP)¹ the **Form of Name for Persons as an authorized access point** should be constructed following a standard: "*When the name of a person consists of several words, the choice of first word for the authorized access point should follow conventions of the country and language most associated with that person, as found in manifestations or reference sources*". Thus, this set of documents summarizes the conventions for each country, established by each national cataloguing agency, to help other cataloguing agencies creating authority data worldwide.

Please access *IFLA Names of Persons*² to submit updates from your country and to access more information.

Country name in English: Mexico

Country name in official language(s): México

Official language in English: Spanish

Language name in official language: Español

Last updated: 2010

Mexican usage is similar than treatment in Spain. However, it has been included examples of Mexican names for a best understanding. Cases in blank are not used for Mexican names, although they are used for Spanish authors in the authority file in the same form that in Spain.

NAME ELEMENTS

Elements normally forming part of a name

<i>Element</i>	<i>Type</i>		<i>Examples</i>
1. Forename (<i>nombre propio</i>)	simplen		Rafael
	compound		Juan Diego
	Forename followed by names of places		Lucas de Antioquia
2. Surname (<i>apellidos</i>)	simple	derived from the first part of a compound surname, if this is the form by which the person is best known	Paz (full name: Octavio Paz Lozano, 1914-1998) Henestrosa (full name: Andrés Henestrosa Morales, 1906-2008)

¹ <http://www.ifla.org/publications/statement-of-international-cataloguing-principles>

² <http://www.ifla.org/node/4953>

			Yañez (full name: Agustín Yañez Delgadillo, 1904-1980)
		with prefix, consisting of a preposition, an article, or a combination of both	del Toro del Conde de Valle Arizpe de la Cabada Vera, Juan de la Torre Villar, Juan
	compound	normally consisting of two surnames : father's family name and mother's family name	García Ramírez Sánchez González
		formed by the conjunction <i>y</i> or <i>i</i> .	Palafox y Mendoza Morelos y Pavón
		consisting of two or more words not themselves surnames	Espíritu Santo Villa San Juan Arroyo del Río
		consisting of a married woman's maiden name followed by the preposition <i>de</i> and her husband's surname	
		Including a preposition	López de Santa Anna Morales de García
		Including a combination of a preposition and an article, or a combination of both	Tovar y de Teresa Martínez de la Escalera García del Castillo

Additional elements to names

<i>Element</i>	<i>When Used</i>	<i>Examples</i>
1. Kings (<i>Soberanos</i>)	after forename	Maximiliano, Emperador de México Cuauhtémoc Emperador de México Nezahualcóyotl, Rey de Texcoco
2. Number	following forename (for kings, popes, etc)	
3. King or Queen Consort (<i>Rey o Reina consorte</i>)	after forename	Carlota, Emperatriz consorte

4. Princes no reigning (<i>Príncipes no reinantes</i>)	after surnames	
5. Titles of nobility (<i>Títulos de nobleza</i>)	before place or family name(title different from surname)	Escandón, José de, Conde de Sierra Gorda
6. Saints and Blessed (<i>Santos y Beatos</i>)	before forename	San Juan Diego (<i>Juan Diego Cuauhtlatoatzin</i>) San José María de Yermo y Parres (José María de Yermo y Parres, 1851-1904)
7. Popes (<i>Papas</i>)	before forename	<i>Papa Juan Pablo II</i>
9. Ecclesiastical officials identifications are only used in the catalogue when the name is only the forename	after forename	
10. The designation Father, Brother, Sister (<i>Hermano, Hermana, Padre, Madre</i>) are only used in the catalogue for persons on religious order that use a Religious name	before forename or before forename and surname	<i>Sor Juana</i> (Sor Juana Inés de la Cruz, 1651-1695) <i>Santa Teresa de Jesús</i> <i>Fray Bartolomé de las Casas</i>
11. Initials of religious order are only used in the catalogue with religious names and to distinguish between identical names	After name and surnames	
12. Titles of military rank (eg. Captain, General) may be included in the catalogue heading to distinguish between identical names	before the surname alone or before the forename and surname	

ORDER OF ELEMENTS IN CATALOGUE HEADINGS

General rule

<i>Type of name</i>	<i>Entry element</i>	<i>Examples</i>
Kings	forename	Maximiliano, Emperador de México, 1832-1867 Cuauhtémoc, Emperador de México 1495?-1525

		Nezahualcōyotl, Rey de Texcoco, fl. 1400-1470
King or Queen Consort	forename	Carlota, Emperatriz consorte de Maximiliano, Emperador de México, 1840-1927
Saints and Blessed	forename	Juan Diego, <i>San</i> José María de Yermo y Parres, <i>Beato</i>
Popes	forename	JUAN PABLO II, <i>Papa</i>
Ecclesiastical officials identifications	forename	
Religious name	forename	JUANA INÉS DE LA CRUZ, Sor, 1651-1695 BARTOLOMÉ DE LAS CASAS, <i>Fray</i>
Titles of military rank	forename or surname	
Forename followed by names of places	forename	
Simple surname	surname	PAZ, Octavio HENESTROSA, Andrés YAÑEZ, Agustín
Surname with prefix consisting of the article only	prefix	TORO, Guillermo del CONDE, Teresa del VALLE ARIZPE, Artemio de CABADA, Juan de la TORRE VILLAR, Ernesto de la
Surname with prefix consisting of an article linked directly to the surname or linked by a hyphen to the forename	prefix	
Surname with prefix which is a preposition or a preposition and article	part following prefix	TOVAR Y DE TERESA, Guillermo
Compound surname consisting of two surnames	first surname	LÓPEZ DE SANTA ANNA, Antonio
Princes no reigning	first surname	
Title of nobility following the forename and surname	first surname	ESCANDON, José de, Conde de Sierra Gorda, 1700-1770
Title of nobility by which the person is best known	title of nobility	

Exceptions

<i>Type of name</i>	<i>Entry element</i>	<i>Examples</i>
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Compound surname when the first surname is not used or is always represented by an initial only	second surname	
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National cataloguing code

Reglas de catalogación angloamericanas. Preparadas bajo la dirección del Joint Steering Committee for Revision of RCAA...; editadas por Michael Gorman y Paul Winkle; traducidas por Margarita Amaya de Heredia. – 2ª Ed. Revisión 1988 enmiendas 1993 y 1997. Santafé de Bogotá: Rojas Eberhard Editores Ltda, 1998. ISBN 958-9121-06-3

National authority file of names

National Library of Mexico authority file

Sources and recommended references

Enciclopedia de México. México: Enciclopedia de México, 1993.14 v. ISBN 9684571801

Diccionario enciclopédico Espasa. Madrid: Espasa-Calpe, 1978. – 12 v. ISBN

Diccionario enciclopédico U.T.E.H.A. - México: Unión Tipográfica Editorial Hispano Americana, 1964. - 10 v.

Diccionario Porrúa de historia, biografía y geografía de México. México: Editorial Porrúa, c1986. 3 v. ISBN 9684521553

Authority for information provided

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