

Draft Minutes of the Meeting of IFLA Genre/Form Working Group Meeting in Wroclaw, Poland

Held on Thursday August 24

Submitted: September 14, 2017

The Genre/Form Working Group held a meeting at 1:30 PM shortly after the second Subject Analysis and Access Standing Committee Meeting.

Present:

Massimo Gentili-Tedeschi (observer)

Ricardo Santos Muñoz (co-chair)

Rehab Ouf (member)

Ana Stevanović (co-chair)

George Prager (member)

Jenny Wright (observer)

1. Genre/Form Survey of National Libraries

- a. **Discussion on Metadata Session report:** We discussed the presentation on the Genre/Form Survey made by Ana and Rehab during the Joint Metadata Session held on Tuesday, August 22, from 11:45-12:45 P.M. They provided an excellent overview of our survey results which was well received by members of the Bibliography, Cataloging, and Subject Analysis and Access Sections. Ana and Rehab will be sending their presentation to Harriet Aagaard, the SAA Information Officer, to mount on the IFLA Genre/Form web page.
- b. **Follow-up letter to survey participants:** Rehab suggested that we send out a letter on the National Libraries List, thanking survey participants, and letting them know that a full report on the survey results will be made publicly available within a few months on the Working Group's web pages. The other members present agreed with her recommendation.
[Update]: George sent out such a letter to the secretary of the National Libraries List on September 13, 2017. Rehab will send a similar letter to her list of Arabic-speaking libraries.
- c. **Completing the survey:** George suggested that the present report be augmented by brief summaries of genre/form practices of each participant library (77 in total). We decided however, that this would be too labor intensive a project, and would considerably delay publication of the report. We decided instead to do a final review of the report as soon as possible, focusing on the free text comments by survey participants. The report will then be sent to all current members of the Genre/Form Working Group for further evaluation, before sending it to the chairs of the Cataloguing and Subject Analysis and Access Sections. After any final comments are resolved, the report will be posted on the Genre/Form web page, and announcements will be made to appropriate lists. Ricardo will investigate how to

archive all the information contained in the SurveyGizmo report, including the individual library survey results. (The working group needs to relinquish its SurveyGizmo subscription to IFLA Headquarters, so that other interested IFLA parties may use the software).

2. **Future activities.** We discussed what our next projects should be, after we complete the Genre/Form survey. A list of some projects is given on the group's web page at: <https://www.ifla.org/node/8526> under "Tasks". We discussed in particular #3: "Monitor and provide information about developments relating to genre/form within the ICP, FRBR family of models, and RDA, as well as any other significant national and international developments. Liaise with the groups involved to the extent practical" and #7 "Develop a list of resources relating to genre/form initiatives worldwide, and make this list publicly available on the IFLA website." To some extent, we are already working on #3. Both #3 and #7 could be ongoing tasks. We decided that once the genre/form report is finished, we will discuss within the entire working group what should be our next project or projects.
3. **Leadership:** George has stepped down from serving as co-chair of the group, due to other responsibilities and an approaching sabbatical. (He will continue as a member of the group). Ricardo will continue as co-chair, and Ana will be joining him in this role.
4. **Membership.** The co-chairs will send out a call for new members after they return from the conference. They will also ask current members if they wish to continue. We may also want to invite genre/form experts from outside the two IFLA standing committees to join our group.