



**Continuing Professional Development and Workplace Learning Section
ANNUAL REPORT
2015-2016**

Introduction

CPDWL has prepared this Annual Report as part of the requirements from IFLA. The new format is from September to August. Since 2016 is a transition year this Annual Report covers January 2015 to August 2016. The purpose is to inform the Professional Committee, the Section's Standing Committee, members of the Section and the profession around the world about achievements over the year. The Annual Report refers to the activities identified in the Unit's Action Plan and reports on the progress of these activities, the activities that have been completed and their impact.

The Annual Reports of all IFLA Sections provide important input to the fulfilment of IFLA's Professional Programme, Strategic Plan and Key Initiatives, and also contribute to IFLA's Annual Report.

Report on progress and activities

Objectives <i>Identified in the Unit's Action Plan</i>	Project or activity <i>Identified in the Unit's Action Plan</i>	Progress <i>Please give brief details, including status (not started, in progress, near completion, completed)</i>	Risks <i>Please identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them</i>
1. Support IFLA Key Initiative 2013-2014 no 3: Outreach Programme for Advocacy and Advancement of the Profession: connecting, collaborating, representing strategically Link to IFLA KI 2013-2014: http://www.ifla.org/node/10096	Taking charge of your LIS career – Libraries without limits: Satellite conference 2015 in Milnerton Public Library, South Africa	The Satellite conference is completed https://iflasatellitemilnerton2015.wordpress.com/ Publishing of full papers – near completion	Delay of publications due to new IFLA routines
2. Support IFLA Key Initiative 2015-2016 no 1.3 Link to IFLA Strategic Plan 2016-2021 Draft full version 7 and Key Initiatives 2015-2016: http://www.ifla.org/files/assets/hq/officers/key-documents/draft-strategic-plan-and-key-initiatives-full-version.pdf	Find out how the trends identified in the IFLA Trend Report will need action for continuing professional development and workplace learning. Poster session at the 2015 Satellite conference.	In progress No poster submissions	The SC has decided to focus on the CPD guidelines
3. Support IFLA Key Initiative 2013-2014 no 2: International Librarianship Leadership Development Programme: capacity building to raise the voice of the profession nationally, regionally and internationally AND no 3	Learning across borders – a workshop Programme with Public Libraries Section about	Completed	

	Leadership at the WLIC 2015	
4. Support IFLA Key Initiative 2015-2016 no 4.3, 4.5	CPDWL Publication <i>Continuing Professional Development: Principles and Best Practices</i> . Rationale is being updated and expanded; additional translations will be sought.	Completed. The updated quality guidelines document has been endorsed and published as IFLA guidelines, with the title: <i>IFLA Guidelines for Continuing Professional Development: Principles and Best Practices</i> . Translations in progress.
5. Support IFLA Key Initiative 2015-2016 no 1.3, 1.5, 4.2, 4.3	Webinars. Together with NPSIG under the technical support of ALA. In the future there will be three webinars a year	In progress. Two series of webinars 2015 and 2016, in English and Spanish.
6. Support IFLA Key Initiative 2015-2016 no 1.4, 4.2, 4.3	Conference Planning Handbook as an online manual	Completed. Pulls together various IFLA policies and procedures and includes general advice; in need of continual updating
7. Support IFLA Key Initiative 2015-2016 no 1.3, 1.5, 4.3, 4.4	Change the methods used in Satellite conferences and WLIC conferences towards interactive, collaborative and competence sharing	In progress. Use the skills of the auditorium to involve everyone in the room. Ensure that all CPDWL collaborations improve the methods used in all sessions.

	sessions and workshops.	
8. Support IFLA Key Initiative 2015-2016 no 1, 4	Integration of new members of the SC including Corresponding members	In progress. Ensure that all SC members and corresponding members are involved in the work.
9. Support IFLA Key Initiative 2015-2016 no 1, 4	Improve the communication of the section by developing the CPDWL presence in social media.	In progress. CPDWL blog and Facebook group needs constant support and update
10. Support IFLA Key Initiative 2015-2016 no 1.3, 1.5, 4.3	“Transforming Libraries: What does this mean for continuing Professional development and workplace learning?” Satellite conference 2016 in Cleveland Public Library, Ohio	Satellite cancelled due to small number of registrations
11. Support IFLA Key Initiative 2015-2016 no 4.1, 4.2	Write a brief on the Lyon declaration and CPD	Cancelled after mail correspondence with IFLA HQ.
12. Support IFLA Key Initiative 2015-2016 no 1.3, 1.5, 4.3	Sessions at WLIC 2016 focusing on: <ul style="list-style-type: none"> • Workshop on quality guidelines • Online education and training in collaboration with SET 	All three sessions completed

	<ul style="list-style-type: none"> • World café in collaboration with KM 	
13. Support IFLA Key Initiative 2015-2016 no 1.4, 4.2, 4.3, 4.4	Implement revised Quality Guidelines Continuing Professional Development: Principles and Best Practices	In progress
14. Support IFLA Key Initiative 2015-2016 no 1.3, 1.5, 4.3	Plan for the 2017 WLIC in Poland. Develop and deliver 3 open sessions for WLIC 2017	In progress

Results

Completed project or activity <i>Please list those projects/activities identified as completed in the table above</i>	Output <i>Please state what the output of the project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it</i>	Communications <i>Please state how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession</i>	Impact of the completed project or activity <i>Through the Measures of Success identified in your Action Plan, describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large</i>
1. Taking charge of your LIS career – Libraries without limits: Satellite conference 2015 in Milnerton Public Library, South Africa	https://iflasatellitemilnerton2015.wordpress.com/ Sixty-three delegates attended the meeting with key note speeches, workshops, round tables, paper presentations and personal stories. The venue and	Registrations were driven by the Facebook page and IFLA-L announcements. Outcomes and evaluation at the CPDWL SCII in Cape Town 2015.	Main part of the delegates were presenting. The participatory form was appreciated by delegates. SC was content with the satellite.

	transportation worked well. Publishing of full papers are near completion.	CPDWL newsletter report January 2016.	
2. Learning across borders – a workshop Programme with Public Libraries Section about Leadership at the WLIC 2015	http://www.ifla.org/files/assets/public-libraries/publications/cape_town_-_learning_across_boundaries_-_questions.pdf Well attended session with four presentations and questions discussed at different tables.	Outcomes and evaluation at the CPDWL SCII in Cape Town 2015. The session was considered successful, feedback was positive.	Seventeen tables had active participation. Collaboration with PL section worked well.
3. CPDWL Publication <i>Continuing Professional Development: Principles and Best Practices</i>. Rationale is being updated and expanded; additional translations will be sought	The updated quality guidelines document has been endorsed and published as IFLA guidelines, with the title: <i>IFLA Guidelines for Continuing Professional Development: Principles and Best Practices</i> . http://www.ifla.org/publications/node/10532?og=82 Translations in progress.	Discussed at SC meetings 2015 and 2016. Workshop session at WLIC 2016. Translations, for example to Swedish by The Swedish library Association	Published as IFLA guidelines document
4. Conference Planning Handbook as an online manual	http://www.ifla.org/publications/node/10044?og=82	Pulls together various IFLA policies and procedures and includes general advice; in need of continual updating	To be used by CPDWL, and by others, as support in planning and conducting meetings and conferences
5. Sessions at WLIC 2016 focusing on: • Workshop on quality guidelines • Online education and training in collaboration with SET • World café in collaboration with KM	Well attended sessions. Link to WS quality guidelines: http://www.ifla.org/node/10833 Link to World café: http://www.ifla.org/files/assets/cpdwl/conference-documents/ifla_2016_knowledge_cafe_report.pdf	Outcomes and evaluation at the CPDWL SCII in Columbus, Ohio 2016 except for World café, that had not been held at the time.	Many and active participants. Collaborations with SET, KM and PL worked well. Many CPDWL SC members/corr. members and consultants active in planning and conducting the sessions.

Standing Committee membership

Standing Committee members' names	Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year <i>For example, Chair, Information Coordinator, Project Leader</i>	Comments on position <i>For example, resigned, co-opted to fill a casual vacancy, etc.</i>
1. Catharina Isberg, Sweden	Co-Chair	Second term 2015-2019
2. Ewa Stenberg, Sweden	Co-Chair	First term 2013-2017
3. Vivian Lewis, Canada	Secretary	First term 2013-2017
4. Mary S Laskowski, United States	Information Coordinator	First term 2015-2019
5. Juanita Jara de Sumar, Canada	SC Member, Newsletter Editor	First term 2013-2017
6. Eileen Breen, United Kingdom	SC Member	First term 2013-2017
7. Matilde Fontanin	SC Member	Second term 2013-2017
8. Loida Garcia-Febo, United States	SC Member	Second term 2015-2019
9. Almuth Gastinger, Norway	SC Member	First term 2015-2019
10. Gillian Hallam, Australia	SC Member	First term 2015-2019
11. Sandra Hirsh, United States	SC Member	First term 2013-2017
12. Holly Hubenschmidt, United States	SC Member	First term 2015-2019
13. Anne Lehto, Finland	SC Member	Second term 2013-2017
14. Cindy Lombardo, United States	SC Member	First term 2013-2017
15. Nadia Temmar, Algeria	SC Member	First term 2015-2019
16. Wilhelm Elinashe Utoni, Namibia	SC Member	First term 2015-2019

Names of any other reporting persons	Role <i>For example, Corresponding Members</i>	Comments on position <i>For example, resigned, co-opted to fill a casual vacancy, etc.</i>
1. Lydia Namugera, Uganda	Corresponding Member	Second term 2015-2017
2. Susan Schnuer, United States	Corresponding Member	Second term 2015-2017
3. Ulrike Lang, Germany	Corresponding Member	First term 2015-2017
4. Svetlana Gorokhova, Russia	Corresponding Member	First term 2015-2017
5. Lawrence Abraham Gojeh, Ethiopia	Corresponding Member	First term 2015-2017
6. Mary L. Chute, United States	CPDWL Consultant	First term 2015-2017
7. Mary Ellen K. Davis, United States	CPDWL Consultant	First term 2015-2017
8. Monica Mooney Ertel, United States	CPDWL Consultant	First term 2015-2017
9. Jana Varlejs, United States	CPDWL Consultant	First term 2015-2017

Professional Unit meetings or conference calls

Date <i>When the meeting was held</i>	Location or type of meeting <i>Physical or virtual meeting (telephone, skype etc)</i>	Main outcomes <i>Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit</i>
1. Jan-Aug 2015: Planning of Satellite meeting	Skype, email	Several meetings in order to prepare the Satellite meeting in Milnerton 12-14 August, 2015
2. 2015-08-15 and 2015-08-18	SC meeting I and II during WLIC in Cape Town	Reporting and planning
3. Sept 2015-Aug 2016: Planning of Satellite meeting	Email	Several meetings in order to prepare, and cancel, the Satellite meeting in Cleveland, Ohio
4. 2016-08-13 and 2016-08-17	SC meeting I and II during WLIC in Columbus, Ohio	Reporting and planning. Participative methods used for several points on the agenda.