



IFLA Section Continuing Professional Development and Workplace Learning

Midyear Meeting 2020

(1 - 15 March 2020, extended to 31 March 2020)

Attendees:

Gillian Hallam, Ulrike Lang, Raymond Pun, Heba Ismail, Edward Junhao Lim^[SEP], Carmen Lei, Almuth Gastinger, Ivana Todorovic, Juanita Jara de Sumar, Sandy Hirsh, Ewa Stenberg, Daria Beliakova, Svetlana Gorokhova, Chinwe Anunobi, Antonia Krupicka-Smith, Catharina Isberg

AGENDA ITEM #1. The CPDWL Action Plan 2019-2020

https://www.ifla.org/files/assets/cpdwl/strategic-plan/cpdwl_actionplan_2019-2020_revised.pdf

Are we following the Action Plan? Are there any issues we need to look into?

Summary: No issues were raised. Where appropriate, members reported that they were working on the planning for the WLIC sessions.

AGENDA ITEM #2: 2019-20 IFLA /ALA Webinars

- 28 October 2019: Digital tools that can change your librarian life
- 26 February 2020: Developing a successful poster presentation

Summary: No issues were raised.

AGENDA ITEM #3: Sessions of the WLIC 2020

1. Workplace morale, burn out and toxic leadership in library environments: mitigation, methods and wellness

https://docs.google.com/document/d/1fSVCXzok4Mq-tAG2vzFNlah7_pbSPXAQuQUvWdlrQLg/edit
Contacts: Ulrike, Ray, Rajen, Svetlana & Edward

Summary: Members confirmed that this was a well-thought out session for the WLIC.

2. Knowledge Café: Continuous learning in a global, dynamic and ever-changing world

Contacts: *Monica & Daria*

Summary: Members were pleased that the Knowledge Café activities were again planned for the WLIC. Daria reported that she and Monica had made good progress with the planning of the session and thanked everyone for their commitment. Details of discussion leaders and rapporteurs documented:

<https://docs.google.com/spreadsheets/d/1k4AGVIHt4PYcelgBRUD378IUh2HyQ5wlWHXEVCJdE18/edit#gid=1153884222>

3. Library carpentry

Contact: *Edward*

Summary: Edward confirmed that the proposal for a Library Carpentry event had been approved by IFLA HQ. The event was to be jointly hosted by Science and Technology Libraries section, CPDWL and the Big Data SIG:

- 2-day pre-conference / Library Carpentry Workshop at Waterford Institute of Technology:
https://docs.google.com/document/d/1UseRli_84CZIF82xjhVXj2YwvEpV9P5DBrNfVryVrN8/edit?usp=sharing
- Library Carpentry Appetizer session during WLIC:
https://docs.google.com/document/d/1R0tt2U9FaV572Xa9a8RfCD8YMEX2LNrtBlVi_022WQ/edit

* Edward was asked to check the second Google doc as it was locked.

AGENDA ITEM #4: Communication

1. **Newsletter:** Ray, Edward & Juanita
2. **CPDWL blog:** Ray
3. **Social media channels:** Ray
4. **Podcasts:** Ray
5. **IFLA website update:** IFLA Webmaster (12/02/20): "We're still working on the new website and are set to launch before WLIC 2020."

Summary: Juanita confirmed that the first issue of the Newsletter for 2020 had been published. She asked for clarification about the arrangements for the next issue. It was confirmed that Ray and Edward would take the lead, with support from Juanita. The call for contributions was Issue 2 was distributed in early April.

Juanita also enquired about the future of translations of the *Guidelines for CPD*. It was confirmed that all current translations were available on the CPDWL website and that there were no further translations pending. An audit of the translations had been undertaken, so that there is a record:
<https://drive.google.com/file/d/1qeYy4VVXSGmMUciwzu7cCbYUQq6fMsLJ/view?usp=sharing>

Thanks were extended to Ray for the excellent work he was doing as Information Coordinator.

AGENDA ITEM #5: CPDWL Toolkit: Transferring learning back to the workplace

Working group: Gill, Rajen, Svetlana & Ivana

Summary: The CPDWL Toolkit working group has prepared a draft planning document

<https://docs.google.com/document/d/1Lmizr4-9gBwf8CJPhgwHDI29Ap-XzWKG/edit>

Members were thanked for reviewing the planning document and providing comments and ideas. The contributions would guide the next stage of work to be undertaken by the working group. It was noted that further delays to the development of the IFLA website meant that work could not yet commence on the web resource itself. The focus would be on identifying the resources to be included.

AGENDA ITEM #6: CPDWL and M&M Coaching Initiative

Working group: Ewa, Almuth, Ulrike & Carmen

The Coaching initiative is now a collaboration between CPDWL and Management & Marketing (M&M).

Two hour coaching session to be held at the WLIC in Dublin.

Summary: The working group has held two online meetings since WLIC 2019 (10th October, 29th January) that were very productive. In December 2019 the Coaching Programme got the approval from the Professional Committee for a coaching session at WLIC for three years (2020, 2021, 2022). After that they asked for coaches for Dublin and received 34 names to date (13th of March). Vera Keown (from Management & Marketing) has made a plan for a coaching training programme (webinars). There will be other marketing / advocacy measures. The next online meeting was scheduled for 16 April 2020. More details on Basecamp:

<https://3.basecamp.com/3833672/projects/11163712>

Ewa is preparing a brief report of ongoing work in the Coaching Initiative for the PC meeting in April. The Coaching Session has been moved in the WLIC Programme, and the new timing (in the 2nd provisional programme) is Monday 17th at 11.30-13.40.

AGENDA ITEM #7: IFLA Governance Review

Notes from Catharina Isberg, Chair of Division IV (20/02/20):

"Please refer to the meeting minutes from our midterm January Division IV meeting

<https://www.ifla.org/publications/node/92599> as well as the information published after the Governing Board meeting in December <https://www.ifla.org/node/92711>.

After the GB meeting the Professional Committee has been busy working on the professional structure of IFLA. Our aim is to make it easier for more people to get involved in IFLA.

As noted in the December information there is a plan for further consultation in March 2020 where you can share your views directly."

Summary: Catharina reported that on March 2 there was an update on the IFLA Governance Review:

“The Governing Board is looking forward to sharing substantive details about the future governance of our Federation with all IFLA members and Professional Units. This information will come in May, after the Governing Board meeting at the end of April, with an invitation to share your views on how we’re doing in responding to the challenges and opportunities you’ve told us are most important, through a survey.”

The full text is available at: <https://www.ifla.org/node/92928>

AGENDA ITEM #7: Any other business

Summary: No further business.

Postscript

This meeting was conducted before the announcement made on 10 April 2020 to declare that the IFLA WLIC in Dublin in August 2020 was cancelled due to the global COVID-19 pandemic.

This decision inevitably affects many of the matters discussed in this Mid-Year Meeting, but these Minutes remain a record of the members' consultations during March 2020.

Importantly, our plans for the conference sessions at the 2020 WLIC in Dublin will hopefully be rolled over to the 2021 WLIC in Rotterdam. This is all currently a work-in-progress for the organising groups.

Further decisions also need to be made with regard to the Standing Committee meetings.

Two online meetings of Division IV were held on 16 April 2020, to cover the different timezones. Further details about the impact of the decision to cancel the WLIC, as discussed in these meetings, are provided below.

CPDWL was represented by Gill Hallam in Meeting #1 and by Ray Pun and Heba Mohammed in Meeting #2. Ulrike attended the meeting of the Coaching working group.

The Coaching working group is planning online coaching activities in August 2020: further correspondence will cover this topic.

Notes from the Division IV meetings held on 16 April 2020

Meeting 1: attended by 9 people

Meeting 2: attended by 16 people

1. There are no plans to try to host a virtual conference in August 2020.
2. Sessions scheduled for 2020 WLIC can be scheduled for 2021 (Rotterdam), held over to 2022 (Dublin), held remotely or be cancelled. Attendees representing the different sections and SIGs reported a mix of strategies being employed. IFLA was pleased by the speedy response from most of the sections & SIGs.
3. If the focus of the sessions is very timely and topical, sections are encouraged to plan for a webinar. IFLA HQ wishes to spread webinars across a period of time, so there will be some centralised coordination of the dates etc. IFLA HQ will produce a guidance document for webinars, including advice about best practices in May 2020. Megan Price can be contacted for any specific advice.
4. Alternative strategies for sharing and promoting timely content include [IFLA Professional Reports](#), a special issue of the [IFLA Journal](#). Collaboration between sections is encouraged.
5. The theme for 2020 WLIC (Inspire – Engage – Enable – Connect) will stay the same for 2022, therefore, if any proposed sessions are really tied to the theme, they can be rolled over. There was some sensitivity about the same speakers being available in 2022 – people could have changed jobs, their work focus could have changed, so it may not be appropriate to assume ‘repeat business’ in two years’ time.
6. The theme for 2021 WLIC is the President’s theme “Let’s work together”.
7. 2023 WLIC: this is not assumed to be held in Auckland, New Zealand (ongoing issues with the convention centre following the fire, plus ongoing construction delays with current lock down etc). There will be a new open call for proposals to host the 2023 WLIC.
8. Satellite meetings for 2020 can be transferred to 2021 (program wise) but they will need to find new partners or resort to 2022 back in Ireland. The emphasis was on ensuring that the good relationships that had been established were sustained.
9. General assembly will be discussed and shared with all. It must be conducted before 30 November, with notification 3 months in advance due to bylaws. It was acknowledged that a new approach to the General Assembly was required, with specific concerns about quorum, member voting, proxy votes etc.
10. Governance Review: this matter was on hold as all energy was directed into the plans for 2020 WLIC, Governing Board meetings and General Assembly issues. A workshop for the GB had been scheduled for May, but this would need to take place as an online meeting (with inevitable concerns about time zones across the world!) Once there was something concrete, people would be invited to review and provide feedback.
11. Standing Committee meetings: these would not be held in Dublin, of course, at the times published in the original conference program. Sections and SIGs were asked to consider how they should conduct their business over the coming year. MLAS had found that online meetings worked well and were planning SC meetings every two months.
12. The next Division IV meetings would be planned for August-September, unless there was some urgent matter that would need to be discussed at an earlier date.