Agenda and Notes:

1. Update (Pentti)
   a. Election year – 4 outgoing member, not eligible to continue; 4 eligible for renewal.
   b. Received 7 committee nominations
   c. 18 committee members in total
      i. Next mid-term meeting will be scheduled in May if needed

2. Selection of Cape Town Open Session Papers: report on the CFP announcement and results of voting (Peter Bea)

Kasalu, “Enhancing access to electronic resources through collaborations and e-document delivery”

Ramesha, "From Physical to Web-enabled Delivery: The Odyssey of Document Delivery Service (DDS)"

Townsend, “Different formats sometimes lead to the same castle: 5 key challenges facing international ILL”

Zhu, “An Overview of Resources Sharing Activities in China”

   a. Received 12 proposals, committee officers filter them down to six
      i. It was noted that some of the proposals did not relate to the theme
   b. Recommendation: retain all proposals until we confirm presenters
   ii. Technical Difficulties - not all committee members received the ballot to vote
      a. 11 members cast their vote for the open session papers
   iii. Recommendation: request a response/receipt from all committee members
   iv. Check/verify mailing list
   v. Recommendation: send blind papers w/o names and biographical information; members will vote on the abstract
   vi. Papers not selected for the open session may wish to present during the ILDS Conference in Istanbul
vii. Peter will contact all selected presenters and verify their attendance during the Open Session.

3. 2015 Istanbul ILDS: report on current planning stages (Ertugrul)
   b. Strong social media push: Twitter and Facebook
   c. Committee Organizers are identified on the website
   d. Received 9 proposals; 4 are from committee members.
   e. We need a total of 15 papers
      i. Recommendation: extend the call of papers through the beginning of May
      ii. Solicit support from local institutions and committee members
      iii. Next Steps: secure sponsors for support.
   v. Conference attendees will have the option to add their attendance to the website or remain anonymous
   vi. Ertugrul will continue to promote and market the conference with organizers

4. 2016 Satellite meeting: report on current planning stages (Candice)
   a. LC confirmed their cooperation to host the satellite meeting
   b. Submitted formal satellite meeting proposal form to IFLA and Division Chair
   c. Recommendation: provide computers for onsite registration
   d. Target delegate number – 100
   e. Cost of Registration: 100 Euro
   f. Charter bus available to transport delegates to from Washington to Ohio
      i. It was noted that the commute is 6 h 20 min (401.1 mi) via I-70 W
      ii. Committee members may wish to use alternate transportation
      iii. Candice will contact LC, and committee members regarding the formal website registration

5. Committee member comments
   a. Despite minor technical problems, WebEx is a good platform to conduct virtual meetings.
   b. Committee Officers will attend Division II meetings chaired by Russell Lynch
   c. A small number of member may not be able to attend the conference in South Africa
   d. Early registration deadline is 15 May 2015.