

**Minutes of the IFLA Document Delivery and Resource Sharing Standing
Committee Midterm Meeting, Hannover, TIB, 19th February 2009**

PRESENT: Kim Baker (chair); Rose Goodier; Jacqueline Gillet; Jindriska Pospisilova; Bob Krall; Bob Seal; Uwe Rosemann; Nicole Petri

APOLOGIES: Helen Sakhirei; Joan Stein; Carol Smale; Daniel Mattes; Elisa Soares; Tina Arte; Margarita Moreno; Nadezhda Erokhina

NON-ATTENDANCE WITHOUT APOLOGY: Elmelinda Lara; Li Xiaoming; Mary Hollerich

1. Minutes of the previous Meeting

The Minutes of the previous Meeting, held in Quebec in August 2008, were approved as a correct record.

2. Chair's Report

2.1 KB reported that IFLA's new structure will be introduced in August 2009 during the Milan Congress. The DDRS SC, previously part of Division 5 (Collections and Services) will, following the restructure, become part of Division 2: Collections.

2.2 KB announced that she will not be able to serve a further term as Chair of the Standing Committee as a result of the National Library of South Africa changing their funding priorities to support other initiatives in future. Elections for new Committee members will follow the following process: In May 2009, KB will send out a call for nominations to the Committee, via the SC Listserv, for the positions of Chair, Secretary, Treasurer and Information Coordinator for the term 2009 – 2011. At the first Standing Committee meeting at IFLA in Milan, elections will be held where there is more than one nominee. KB will, before then, check with IFLA HQ eligibility to serve as an officer. It was noted that Rose was eligible and able to serve a second term as Secretary, and Bob Seal as Treasurer. Should there be no other nominations thus necessitating an election for these roles, they can be confirmed in Milan. Joan Stein will not be serving a second term on the SC beyond 2009, so the role of Information Coordinator will become vacant. Jacqueline Gillet expressed strong interest in serving in this role, and this was welcomed by the Chair as JG has already served one term on the Committee. She thus has a good history with the Committee and good experience which will benefit the continuity of the Committee. KB will keep members informed with regard to the procedure, from May 2009 onwards.

2.3 The Co-ordinating Board will meet in Milan on Friday 21st August 2009 and the Opening Ceremony will take place on Sunday 23rd August. The date and time of the next Section Committee meeting in Milan will presumably be 22nd August (time not yet supplied). IFLA have not yet notified us about when we can have our second SC meeting,

although KB has requested that it be after our Open Session in Milan. With a new Chair, and several new members arriving, and older ones leaving, a second meeting is crucial for the new Committee and Chair to be briefed, and for the sake of continuity.

2.4 It was noted that the submission date for proposals to host the 2011 ILDS Conference has been extended to March 2009.

2.5 The Committee welcomed the fact that a paper from the Section's Open Session in Quebec - Gunter Mühlerger and Silvia Gstrein's paper entitled "e-Books on Demand" - had been selected for publication in the IFLA Journal.

3. Treasurer's Report

BS presented a financial update. \$582.89 (US) is currently held in the Committee's account, with an additional 815 euros held in the IFLA funds. There has been no Committee expenditure this year.

4. Information Co-ordinator's Report

JG's willingness to take up the role of Information Co-ordinator was welcomed by the Committee. JG was asked to email KB, as soon as possible, with a formal expression of interest.

5. IFLA Milan Congress

The Committee examined and discussed the speakers' proposals for the Section's Open Session in Milan. It was agreed that the following four speakers would be contacted and asked to present papers:

- Anna Vaglio (Italy): *Document Supply and Electronic Course Reserves: Two services, one pattern.*
- Ertugrul Cimen (Turkey): *New approaches for interlibrary loan operations in Turkey: KITS (Interlibrary Loan Tracking System)*
- Parveen Babbar and Seema Chandok (India): *Transboundary resource sharing for distance learners: a case study of IGNOU*
- Lefuma Sejane (Lesotho): *Document and resource sharing at the National University of Lesotho, Thomas Mofolo Library*

[Action: KB to contact the above speakers]

6. IFLA ILDS Hannover 2009

6.1 Nicole Petri gave a Power Point presentation on the forthcoming ILDS Conference. The 11th Interlending and Document Supply Conference (ILDS) will take

place from the 20th to 22nd October 2009 and over two hundred delegates are expected to attend. The venue has an excellent reputation as an experienced service provider and is about ten minutes by train from the City Centre. The exhibition will take place in the Main Hall, and exhibitors will include Subito/ British Library/ INIST/OCLC/ Relais/ Walter Nagel and Goportis.

6.2 Events will include an evening at the Old Town Hall, a Conference dinner at the New Town Hall and sightseeing tours of Lower Saxony, including visits to Manenburg Castle and Hameln. Twenty rooms in a Frankfurt Hotel have been put on hold for use by ILDS delegates during the Frankfurt Book Fair, which takes place immediately before the ILDS conference. A post conference trip to Berlin will also be offered, and two hotels have been reserved in Berlin providing special rates for delegates. In Hannover, online booking will be made available to delegates and eight hotels, with varying price rates, have been selected for recommendation.

6.3 It was confirmed that a five minute slot for promoting ILDS has been reserved for the Section's Open session in Milan.

6.4 Committee members were asked to send feedback to the organisers should they consider that any important information is missing from the promotional web-pages. Earlybird bookings will be offered until 30th June 2009. KB noted that there was no information on how to obtain a letter of invitation for Visa requirements, and that people from most countries (other than the USA, EU, Canada and Australia) would need these in order to obtain a Visa to enter the EU. UR thanked KB for highlighting this, and will ensure that it is attended to.

6.5 The ILDS Conference Programme will include five sessions. It was agreed that Professor Zhang should be asked to do the opening keynote address. Mike McGrath has been invited to present the keynote address for Session One and a BL representative will be asked to present the keynote address for Session Five.

6.6 Standing Committee members were nominated to act as Chairs and moderators of sessions, as follows: Kim Baker (Session 1); Jacqueline Gillet (Session 2); Bob Krall (Session 3); Ulrich Korwitz (Session 4) and Uwe Rosemann (Session 5).

6.7 It was proposed that the five sessions should be given the following titles:

Session 1: Co-operation in document supply and interlending

Session 2: International experiences

Session 3: Country case studies

Session 4: Copyright and Open Access

Session 5: The future of information services

The Standing Committee reviewed all the proposals, and made recommendations for each session. The Organizing Committee will make the final decision on the final programme, taking the Committees' recommendations into account.

6.8 KB informed the SC that there were funds available from the previous ILDS in Singapore which will be used to offer partial sponsorship to some representatives from developing countries who wish to attend the ILDS. As KB is from a developing country, she is recusing herself, and requested on behalf of Sjoerd Koopman, one of the SC members to work with Sjoerd in deciding on the potential candidates who would qualify for assistance. Bob Krall was nominated as a Committee representative to work together with Sjoerd Koopman to address this issue.

[Action: Kim to contact Sjoerd and put him in contact with Bob following this meeting]

7. Planning for Brisbane 2010

KB has been liaising with Sharon Howells with regard to the proposed Satellite Conference to take place in 2010 and Sydney is likely to be the venue. It is expected that the conference dinner will be organised in conjunction with the IFLA Multicultural Section. KB and Sharon will finalise details and KB will ensure that the satellite enquiry form for IFLA 2010 is sent to HQ in time to secure us the satellite (deadline for the form is March 2009). KB will keep members informed once more details are available.

8. International Resource Sharing: Principles and Guidelines: Approval of updates document

The Committee formally approved the content of the Principle and Guidelines document. It was agreed that a batch of handouts, printed in English, Italian and German, should be prepared ready for handing out at the conferences in Milan and Hannover. TA will be contacted to arrange an Italian translation and UR agreed to arrange the German translation. A deadline for producing the translations was set for April 2009.

Other translations will include French (JG to arrange); Czech (JP to arrange); Portuguese (ES to arrange) and Russian (NE to arrange).

UR volunteered to organize the printing of the handouts. Once the translations have been submitted to KB for formatting, they will then be sent over to UR for printing. JP will arrange for the printing of the Czech handouts in-house. Meanwhile BS offered to explore the uploading of the document onto a set of flash drives for distribution at the ILDS conference.

9. Model Handbook

It was noted that MH would be unable to edit or contribute to the Model Handbook due to copyright constraints. JS had expressed an interest in contributing, so it was agreed that MM and JS should work together as editors. The Committee was advised that IFLA has

first refusal of the publishing rights. The first draft should be completed by the end of 2009, ready to be launched in Brisbane at the 2010 Conference.

Committee members were asked to make contributions to the Glossary of Terminology. This is intended to be a useful information tool and it will be uploaded onto the Section's web pages. JP, MH and RG were asked to form a working group in order to progress with the creation of this glossary.

10. DDRS SC Listserve for general subscriptions

It was confirmed that there were now in the region of 350 subscribers to the list, and it was growing daily. KB requested other SC members to serve as moderators as well, as the load was quite heavy on JS and herself. JG volunteered. It was stressed that, although the information co-ordinator had, to date, provided answers to list queries, any list member could answer them.

11. April 2009 Newsletter

The April 2009 Section Newsletter will include country reports from TA (Italy) and HS (Norway). A photograph of the Committee will be included, as well as a piece on the forthcoming FIL Conference in the UK. JP offered to add a summary of the Czech document delivery service and BK offered an update on the Rethinking Resource Sharing Group.

12. Any Other Business

BK updated the Committee on developments concerning the Rethinking Resource Sharing group in the USA. A strategic plan to cover the next three years is being drawn up currently, and the accomplishments made to date will be documented.

It was noted that the "Get It" button continues to be developed, but that the process has been hindered due to practical problems.

13. Date of next Meeting

The next Meeting of the IFLA Document Delivery and Resource Sharing Standing Committee is scheduled to take place on **Saturday, 22nd August 2009 in Milan.**