

IFLA Genealogy and Local History Standing Committee Meeting no1
IFLA, Suntec International Convention & Exhibition Centre, Singapore
Saturday 17th August 2013

Present:

Nikolai Donitzky, Germany
Michael J Hall, USA
Joyce Jelks, USA
Dan Jones, USA
Frank Kirkwood, Organiser of GENLOC Session 2013, Canada
Michael Luetgen, Germany
Russell Lynch, Co-Chair/Treasurer, USA (for part of the meeting.)
Elizabeth Melrose, Co-Chair/Secretary, UK
Jae-Sup Pak, Newsletter Editor
Laverne Page, USA
Kathryn Philip, Nigeria
Bozena Rasmussen, Norway
Wende Huang, representing Hsiao-ming Yu, Taiwan
Linda Critchlow White, USA

Apologies:

Anne Burrows, Australia; Arun Kumar Chakraborty, India; Hsiao-ming Yu, Taiwan; Richard Huws, Wales; Susan Lugo, Virgin Islands; Sonia Pacheco, USA; Xie Dongrong, China

Minutes:

1 Committee retrials

Terry Dahlin (voluntary retiral, August 2012), Richard Huws (completed two terms), Susan Lugo, Russell Lynch (as below) Elizabeth Melrose (completed two terms), Randy Jay Olsen

These included resignations from the Committee and official retrials of Committee Members who had completed two consecutive periods of four years on the GENLOC Committee. It was explained that Members who had completed one four-year stretch on the Committee were obliged to be nominated again by their Organisation for a second four years.

Russell Lynch had been promoted to Chair of IFLA Division II and cannot continue as Chair of GENLOC.

[Secretary to send letters of thanks]

2. IFLA Newspapers/GENLOC Pre-Conference Satellite Meeting

14th – 15th August 2013

This two-day Conference had been organised by the IFLA Newspapers Section, GENLOC and the National Library Board of Singapore and had been hosted by the National Library with the permission and assistance of the Director, Mr Gene Tan

Eighty persons attended. The theme of the Conference was *Newspapers to the People*. Keynote Speakers were Mr Felix Soh from Singapore Press Holdings and Mr Todd Jensen of Ancestry.com. Twenty Papers were delivered, written by researchers from Singapore,

Sweden, Estonia, Finland, Iran, the UK, the USA, Germany, the Netherlands, and Indonesia. Attendees were given a tour of the Print Centre of Singapore Press Holdings as well as a guided tour of the Malay Heritage Centre.

[eam has thanked all the Speakers and authors of the Presentations and has co-ordinated thank-you letters to all the officials who assisted in organising this excellent joint Conference.

[She will also try to ascertain where the Papers will be stored]

Laverne Page requested a printed Programme of the Pre-Conference

[eam has forwarded a scanned copy sent by the Newspapers Section]

Other members of the Meeting requested the Pre-Conference Flash-Drives holding the Conference Papers

[Frank Kirkwood will organise]

3. Co-chair's Report from Russell Lynch

eam was thanked for her efforts for the Section in 2013 and over her work in assisting the co-ordination of the Pre-Conference Satellite meeting alongside members of the Newspapers Section and the National Library Board of Singapore.

A preliminary Agenda had been distributed in good time before this Meeting, but no comments on the proposed Agenda had been forthcoming, so it had been used as the basis for this Committee Meeting.

The Meeting agreed that there was an urgent need to re-organise the Committee and to ensure that each person elected to a Committee position knew the duties that this entailed and was prepared and able to undertake these commitments.

The Meeting agreed that GENLOC needed to know how it envisaged the future.

The Meeting agreed that a Chair's Report should in future be distributed well before the annual Standing Committee Meetings.

4 Treasurer's Report from Russell Lynch

There was no official Treasurer's Report but the account had started the year with 300 Euros. This sum had to be spent before December 2013.

The Meeting agreed that Russell Lynch should use some of this money for thanking the Speakers of the IFLA GENLOC Open Session

The Meeting agreed that in future there should be an itemised Treasurer's Report since Standing Committee members needed to scrutinise the Accounts.

[The next elected Treasurer is to take action].

The Meeting agreed that proposals for spending should be documented and receive Committee approval.

[The next elected Treasurer is to take action to find out the amount given to each Section and how this expenditure is transmitted back to IFLA HQ]

Is it permissible to gain outside sponsors?... and, if so, what are the procedures in place?

5. IFLA GENLOC Committee Elections 2013 – 2017

Chair of GENLOC: Michael J Hall, USA
Secretary: Sonia Pacheco, USA
Treasurer: Joyce Jelks, USA
Information Co-ordinator: not yet chosen or elected
Newsletter Editor: Jae-sup Pak, Korea
Twitter/Blog Convener: Bozena Rasmussen, Norway
2014 IFLA GENLOC organiser: Laverne Page, USA, with Kathryn Philip assisting

6. GENLOC Open Session from Frank Kirkwood, organiser

Five Papers were chosen. These have been loaded onto the IFLA Conference Website under the title of:

The infinite possibilities of family history and genealogy in East and South Asian culture

See: Session 220 <http://library.ifla.org/view/conferences/2013/2013-08-22.html>

All were encouraged to attend.

7. Membership Drive and GENLOC business 2013-2014

Everyone on the Committee was encouraged to take part in a Membership Drive

Michael Hall will ask IFLA HQ for listings of the members of GENLOC, and of the Members of the Standing Committee. It is possible for the Section to have twenty Standing Committee members, but these persons must be paid-up members of IFLA and GENLOC. Michael Hall requires a listing of the contact details of each member of the Section Committee. This will also be put on the GENLOC website.

Michael Hall and Sonia Pacheco also need a listing of every member of GENLOC with contact details.

Who are the Corresponding Members? How long is anyone allowed to be a Corresponding Member and how many Corresponding Members is a Section allowed to have? What is their role?

Michael Hall will contact new members of GENLOC with a Letter of Welcome.

Laverne Page, 2014 IFLA Congress GENLOC organiser, put forward ideas for a complimentary plastic GENLOC folder for the IFLA Conference in Lyons, France 2014. She will confer with Hsiao-ming Yu, Taiwan. Wen-de Huang representing Hsiao-ming Yu has informed Laverne Page that this is agreed.

Michael Hall and Laverne Page will ask the Nigerian Library Association to sponsor Kathryn Philip on the GENLOC Standing Committee – especially in the event of IFLA 2015 taking place in South Africa.

8. Poster Session IFLA 2013

FamilySearch are showing a Poster within the IFLA Conference Poster Parade. The Committee was encouraged to consider producing relevant posters for IFLA 2014.

9. Crimea Conference 2014

There is to be a day-Conference in mid-June 2014 in Simferopol organised via Frank Kirkwood. This would be a follow-up to the 2012 Conference where eam presented a Paper on the history of IFLA GENLOC.

Frank explained his interest in this Conference - *Internet presentations on local histories, local history resources and links by libraries and librarians* with libraries showcasing their collections and outlining their on-line development. This could be another GENLOC expansion of influence. The Standing Committee wishes to be kept informed.

Elizabeth Anne Melrose
IFLA GENLOC
September 2013

IFLA Genealogy and Local History Standing Committee Meeting no2

IFLA, Suntec International Convention & Exhibition Centre, Singapore

Wednesday, 21st August 2013

Present:

Aljunied, Zahra, Singapore

Nikolai Donitzky, Germany

Michael J Hall, USA, Chairman

Kaukonen, Minna, representing the IFLA Newspapers Section, Finland

Frank Kirkwood, Organiser of GENLOC Session 2013, Canada

Russell Lynch, USA

Elizabeth Melrose, UK

Robert Murdoch, USA

Laverne Page, USA

Jae-Sup Pak, Newsletter Editor

Kathryn Philip, Nigeria

Bozena Rasmussen, Norway

Wende Huang, representing Hsiao-ming Yu, Taiwan

Linda Critchlow White, USA

Apologies:

Anne Burrows, Australia; Arun Kumar Chakraborty, India; Hsiao-ming Yu, Taiwan; Richard Huws, Wales; Susan Lugo, Virgin Islands; Sonia Pacheco, Secretary, USA; Xie Dongrong, China

Minutes:

1 Welcome and Introductions

- Michael J Hall, GENLOC Chairman took the meeting
Certificates of Appreciation were presented
Approval of Minutes

2 Information Co-ordinator

- Need for an Information Co-ordinator (this person does not need to be a member of the Section or of IFLA)
[Chairman to organise]

3 New Committee personnel requirements

- Everyone on the Standing Committee should go to the IFLA site, www.ifla.org; then to Activities and Groups , <http://www.ifla.org/activities-and-groups>; then to Officers' Corner, <http://www.ifla.org/officers-corner>; Key Documents, <http://www.ifla.org/officers-corner/key-documents>.

Then find IFLA Structure and roles on that page. Under this heading click on Data Protection Forms, <http://www.ifla.org/data-protection-policy>

Please note on this page -

- **Members of the Section must fill in the form, *Data Protection Registration Form for IFLA Members***
- **Officers of the Section must fill in the form, *Data Protection Registration Form for those who are active in IFLA's Professional Units***

These completed forms must be returned to IFLA HQ

- All members of IFLA GENLOC , especially members of the Standing Committee must ensure that the GENLOC Secretary, Sonia Pacheco, has their complete contact information: email address, snail mail address, and phone number with country code

Please send to Sonia Pacheco: spacheco@umassd.edu

4 Standing Committee, Officers & Members of the IFLA GENLOC Section

- The Chairman explained the duties of the Standing Committee, the Officers and also of the Members of the Section
- Members of IFLA are welcome to join GENLOC. There is no time limit to being a Member of GENLOC
- Every two years an election takes place to elect Standing Committee Members see: <http://www.ifla.org/officers-corner/sc-nomination>
- Members of the Section can be elected to two sessions only, of four years each session, as Members of the GENLOC Standing Committee. They must be elected for each session of four years with the relevant forms being sent to IFLA HQ
- All Standing Members of the Section should be prepared to take on an active role within the Section
- Should a Member of the Standing Committee resign during a term of office, a member of GENLOC can be opted in to serve the rest of that term, fulfilling those particular duties. But after the end of that specific term on the Standing Committee, the person concerned reverts to being a member of the Section only, and would need to be elected by an Institution &etc to the Standing Committee
- **Please note that when part of the Standing Committee, GENLOC members do not represent any Institution &etc, but should be independent**

5. Appointment of opt-in replacements to the Standing Committee

The Standing Committee can consist of twenty members

- **Robert Murdoch**, Brigham Young University, Harold B Lee Library, Provo, Utah 84602, USA, robert_murdoch@byu.edu will replace Terry Dahlin on the Standing Committee
- **Jae-Sup Pak**, Inje University, 609 O-bang-dong, Gimhae, Gyungnam, Korea, kllpakjs@gmail.com will replace Randy Olsen on the Standing Committee
- **Kathryn Philip**, The Library, University of Uyo, Nigeria, Africa, kathphilip@yahoo.com will replace Russell Lynch on the Standing Committee

[The Chairman will investigate the situation pertaining to Joyce Jelks, who had agreed to take on the role of GENLOC Treasurer, and Frank Kirkwood]