Endorsed Minutes of the sixty-third meeting of the Governing Board,
held on Friday 30 August 2019 from 11:00 – 17.00 in Room MC2 of the
Megaron Athens International Convention Centre, Athens, Greece

Present:

Members: Christine Mackenzie (President, Chair) Barbara Lison (President-elect); Antonia
Arahova; Sanjay Kumar Bihani; Adjoa Boateng; Huanwen Cheng; Michael Dowling; Marwa
El Sahn; Jonathan Hernández Pérez; Catherina Isberg; Halo Locher; Vicki McDonald;
Torbjörn Nilsson; Sonia Poulin; Knud Schulz; Sueli Mara Soares Pinto Ferreira; Ay Cheng
Tay; Helen Vincent; Minna von Zansen.

Staff: Gerald Leitner, IFLA Secretary General (SG); Helen Mandl, Deputy Secretary General
& Director Member Services (DMS); Stephen Wyber, Manager Policy & Advocacy (MPA);
Esther Doria, Project Coordination Assistant (minutes).

Invited Guest: Martyn Wade, IFLA Parliamentarian.

Governing Board Workshop

The IFLA President welcomed all to the meeting. There were no apologies. The President
introduced Martyn Wade who was invited to attend the meeting in his role as IFLA
Parliamentarian.

The Governing Board meeting started with a workshop, and some introductory activities
followed to get to know each other. The Board was then led through an introduction to the
structure of IFLA and given an overview of the Professional Committee and its
responsibilities. The Board discussed the role of Governing Board members in general, as
well as the legal aspects and responsibilities of the Governing Board members as Directors of
the IFLA Holding. Additional information covered communications and operations, and
some of the practical aspects of being a Board member.

Governing Board Meeting

1. General business
1.1 Adoption of agenda
It was decided to move agenda items 5.1- 5.6 before agenda item 2.1.3.
With this change the agenda was adopted.

1.2 Composition of the Governing Board 2019 – 2021
The Composition of the IFLA Governing Board 2019 – 2021 is as follows:

President
Christine Mackenzie (Australia)

President-Elect:
Barbara Lison (Germany)
Ten members elected by the membership:
Antonia Arahova, Greece (2nd term)
Huanwen Cheng, China (2nd term)
Michael Dowling, United States of America (2nd term)
Marwa El Sahn, Egypt (2nd term)
Jonathan Hernández Pérez, Mexico
Torbjörn Nilsson, Sweden (2nd term)
Sueli Mara Soares Pinto Ferreira, Brazil (2nd term)
Knud Schulz, Denmark (2nd term)
Ai Cheng Tay, Singapore
Minna von Zansen, Finland

Chair of the Professional Committee 2017-2019:
Vicki McDonald, Australia

Elected Chairs of each Division:
Chair Division I: Sonia Poulin, Canada
Chair Division II: Helen Vincent, Scotland
Chair Division III: Adjoa Boateng, United Kingdom
Chair Division IV: Catharina Isberg, Sweden
Chair Division V: Sanjay Kumar Bihani, India

Chair of the Management of Library Associations Section Standing Committee, elected on Saturday 24 August:
Halo Locher, Switzerland

Resolution:
The Governing Board noted the Composition of the Governing Board 2019 – 2021, and the appointment of Halo Locher as Chair of the Management of Library Associations Section.

1.3 Overview of IFLA as an Organisation
The overview of IFLA as an Organisation was discussed during the workshop in the morning.

2. Strategic matters
2.1 Planning
2.1.1 Overview of the IFLA Strategy
The new IFLA Strategy 2019-2024 was approved by the Governing Board on 12 April 2019. The Strategy will be translated into all the IFLA languages.
As requested by the Board, IFLA Headquarters has already defined key activities that will support the strategic directions and initiatives.

Resolution: The Governing Board noted the progress of the work on the new IFLA Strategy.

2.1.2 Update to the Trend report
IFLA’s Key Initiative 1.3 commits IFLA to developing its work on the trends identified in the 2013 Report. Following an update in 2016 focusing on new developments and the degree to which the original report had contributed to discussions nationally, the IFLA Governing
Board decided in April 2017 to publish annual ‘soft’ updates. Every five years, starting from
2020, there will be a fuller update.

The 2017 Trend Report Update was published in December, building on contributions from
speakers at the President’s Meeting of that year. The 2018 edition, published during WLIC
2018, followed a similar pattern, with contributions focusing on how libraries were engaging
with a new information environment, preserving long-standing values, helping to develop
community networks, and focusing on the future.

Given that the 2019 President’s Meeting focused on the Development and Access to
Information Report, a new approach is needed this year. In order to maximise impact while
preserving resources for next year, IFLA Headquarters will develop a concept for a 2019
update based on presentations at the WLIC President’s Session. In line with the theme of the
session and the Congress as a whole – as well as the focus of the Trend Report on evolutions
over time – this will provide a useful opportunity to reflect on the changes we have seen in
recent years. This will be launched by the end of the year.

As agreed in April 2017, 2020 is the year for the next major, new edition of the Trend report.
It is an opportunity to reconsider not only the content, but also the overall structure of the
Report, and to reflect on how this can be used to engage the library field. It was proposed to
create an Editorial Committee which will take on the task first of developing a concept for the
2020 Edition in time for the December 2019 Governing Board meeting, and then to oversee
the process of delivering the report by December 2020.

A paper produced in 2016 by the Trend Report Sub-Committee reviewed a number of options
for taking work forwards. It was proposed that these be part of the discussion among the
Editorial Committee in the coming months.

Resolutions:
The Governing Board:
• Agreed to the formation of an editorial committee consisting of the President, the
Secretary-General, Governing Board Members Torbjörn Nilsson, Knud Schulz and
Sueli Mara Soares Pinto Ferreira. Their task is to deliver a concept for the 2020 Trend
Report (based in part on the recommendations of the Trend Report Sub Committee in
2016) for agreement at the December meeting of the Governing Board.
• Asked the Secretary-General and his team to prepare a 2019 Update of the Trend
Report based on the interventions and conversations during the President’s Session of
WLIC.

2.1.3 IFLA Strategy
The IFLA Strategy was discussed earlier in the meeting, see item 2.1.1.

2.1.4 IFLA Development Roadmap
Resolution: The Governing Board noted the IFLA Development Roadmap.

2.1.5 IFLA Governance Review
The President led the Governing Board through the paper outlining the major components of
the governance review. It was confirmed that the scope of the review is the structure of the
Governing Board, Professional Units, Strategic Committees and Rules of Procedure.
Not included in the scope of this review are IFLA HQ, WLIC (to be considered separately as part of the Action Plan for 2019-2021), Regional Offices and Language Centres, membership categories and membership fees.

The assumptions as set out in the paper were agreed. There was much discussion on the need for continuous communication and consultation to offset anxiety within the Professional Units about the outcome of the review. The President reiterated that any outcome of the review would be the result of information gathering and consultation with those involved, a process similar to that used for the Global Vision.

The Governing Board discussed risks and ways to mitigate them.

The Governance Review Steering Committee will comprise the President, President-elect, Professional Committee Chair, Parliamentarian and Secretary General. It will be chaired by the President. The Secretary General will coordinate the Review.

There will be four working groups with a focus on a particular area of the IFLA structure. The members of the four working groups are outlined below:

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<th>Working Group Focus Area</th>
<th>Responsibility</th>
<th>Chair</th>
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| **Governing Board**      | • President - Christine Mackenzie  
                          • President-elect - Barbara Lison  
                          • PC Chair – Vicki McDonald  
                          • Treasurer – Antonia Arahova  
                          • Michael Dowling  
                          • Huanwen Cheng  
                          • Secretary General - Gerald Leitner | President |
| **Professional Units**   | • PC Chair – Vicki McDonald  
                          • President-Elect – Barbara Lison  
                          • Div I Chair – Sonia Poulin  
                          • Div II Chair – Helen Vincent  
                          • Div III Chair – Adjoa Boateng  
                          • Div IV Chair – Catharina Isberg  
                          • Div V Chair – Sanjay Bihani | PC Chair |
In the outline of milestones, timeframes and activities, it was noted that initial consultation should begin between October and November 2019 so as not to lose momentum.

The Governing Board agreed that it was an ambitious process but expressed their support and enthusiasm to move ahead.

**Resolutions:**

1. The Governing Board approved the scope of the review and the assumptions.
2. The Governing Board approved the composition of the Working Groups.
3. The Governing Board approved the milestones, timeframe and activities of the review.
4. The Governing Board identified risks to the process and ways in which to mitigate these risks.

**3. Professional matters**

**3.1 Professional programme matters**

**Professional Committee in Committee:**

**Election of Vice-Chair**

The Professional Committee elected Adjoa Boateng as Vice-Chair of the Professional Committee.

Any urgent matters referred from the Professional Committee meeting of August 23 that need to be discussed or decided before the December 2019 Professional Committee meeting.

There were no urgent matters to be discussed or decided.
General Assembly – to consider any resolutions
There were no resolutions from the General Assembly to consider.

4. Financial Matters - no items

5. Governance

5.1 Election of Treasurer 2019-2021
Elected: Antonia Arahova

5.2 Election of two Governing Board members to the Executive Committee
Elected: Michael Dowling and Huanwen Cheng

5.3 Election of two Governing Board members to the Professional Committee
Elected: Ai Cheng Tay and Minna von Zansen

5.4 Election of three Governing Board members to the Finance Committee
Elected: Sonia Poulin, Halo Locher and Knud Schulz

5.5 Appointment of members of the Congress Advisory Committee
Elected: Ai Cheng Tay, Catharina Isberg, Jonathan Hernández-Perez

5.6 Appointment of Governing Board representatives to other committees
Elected as follows:
- IFLA Journal Editorial Committee:
  Elected: Sanjay Kumar Bihani

- FAIFE: Jonathan Hernández-Perez

- CLM Committee: Halo Locher

- Committee on Standards: Minna von Zansen

- Cultural Heritage Advisory Committee:
  Elected: Helen Vincent

5.7 General Assembly – to consider any resolutions
There were no resolutions from the General Assembly to consider.

5.8 IFLA Representation
Report on IFLA representation on external committees
The Governing Board reviewed and discussed the IFLA representation on external committees and made the following decisions:

1. LAMMS – Libraries, Archives, Museums, Monuments and Sites
The Governing Board agreed that Ingrid Parent should continue to be the IFLA representative.

2. IFLA/International Publishers Association (IPA) Steering Group
Halo Locher will be the Governing Board CLM Liaison and will advise the Board if he will be able to attend the IPA meetings.

3. International Committee of the Blue Shield (Blue Shield)
The Governing Board agreed that the Secretary General should continue to be IFLA’s representative on the Board of Blue Shield.

4. IFAP – UNESCO – Information Preservation Working Group
The Governing Board agreed that Mr Reinhard Altenhoener should continue to be IFLA’s representative on the IFAP – UNESCO – Information Preservation Working Group.

5. International Advisory Committee (IAC) for the Memory of the World Programme (MoW)
The Governing Board will follow this up in the December meeting.

6. Register Subcommittee for the Memory of the World Programme
The work of the Register sub-committee is currently suspended as part of the review of the Memory of the World Programme, so no new member will be appointed.

7. Coordinating Committee on Audio-visual Archives Associations (CCAAA): IFLA contact
To be discussed.

8. European Committee for Standardization Technical Committee (CEN TC) 346
In December 2016 the Governing Board approved the appointment of Dr Irmhild Ceynowa for two years to December 2018. A recommendation on renewal or replacement is being sought from the Committee on Standards. IFLA HQ will organise this.

The Governing Board decided to delegate the decision of appointing a new representative to the Executive Committee.

10. Selection Committee Jay Jordan IFLA/OCLC Early Career Development Fellowship Program Selection committee
IFLA has received notification that the program is being suspended, so no representative is needed.

11. International Standards Organisation (ISO)
Paola Manoni is IFLA representative since May 2010 and reports annually to the Cataloguing Section. (Paola is identified as the Section’s SC liaison to ISO) The report is forwarded to the Professional Committee and Committee on Standards. This representation will be followed up in the December meeting.

It was reported that IFLA can have up to 5 nominations, for 5 available posts. So far there are 2 candidates; there is a possibility to propose 3 further candidates. The deadline is on 7 September.

13. UNESCO PERSIST High Level Steering Committee
The Governing Board agreed that Ingrid Parent should continue to be the IFLA representative.

14. Accessible Books Consortium (ABC)
IFLA’s effort to make its position on the ABC Board permanent has succeeded. Victoria Owen was appointed for term March 2017 – March 2020. In the December meeting this will be followed up.

15. Digital Unification Working Group
The Working Group will terminate its work at WLIC 2019 and wind up, so no representative is needed.

5.9 IFLA Honours and Awards – delegation of decisions
Each year, IFLA seeks nominations for its premier honours and awards. Due to the confidentiality involved, a limited number of people are involved and therefore the decision-making process has been delegated to the Executive Committee. In December 2017, the Governing Board affirmed the delegation to the Executive Committee for the period 2017-2019. The new Governing Board was asked to delegate decision making for IFLA’s Honours and Awards to the Executive Committee for the period 2019-2021.

In August 2018, the Governing Board implemented changes to the IFLA Rules of Procedure 17, 18 and 20 that concern Divisions, Sections and Special Interest Groups. Rules 17, 18 and 20 cover Divisions, Sections and Special Interest Groups respectively and deal with elections, membership, powers and responsibilities. The Professional Committee oversees the operations of these groups and the Chair of the Professional Committee reports to the Governing Board on issues within the Professional Units. Major decisions involving structure, programming, budgets etc. are brought to the Governing Board for discussion and recommendations for endorsement.

The Governing Board was asked to delegate the responsibility for decisions concerning Sections and Special Interest Groups and covered by Rules 17, 18 and 20 to the Professional Committee for the period 2019-2021.

Resolutions:
The Governing Board:
- Delegates decision making for IFLA’s Honours and Awards to the Executive Committee for the period 2019-2021.
- Delegates the responsibility for decisions concerning Sections and Special Interest Groups and covered by Rules 17, 18 and 20 to the Professional Committee for the period 2019-2021.

6. Reports – no items

7. Any other business
Division V Declaration
On 20-21 August 2019, the Division V Satellite meeting was held in Alexandria, Egypt with the title: “Leadership roles in international librarianship: how can information professionals from Africa, Asia & Oceania, and Latin America & the Caribbean be part of it?”. As a result of this Satellite meeting, the participants proposed the Division V Declaration. The Declaration acknowledges IFLA’s support and efforts to involve professionals from all regions and highlights some specific issues and activities to facilitate greater inclusion from developing countries. All three regional sections committed themselves to work with the IFLA Governing Board on these issues and activities.

The Declaration was presented at the Governing Board meeting. The President thanked Division V for the important work done on this report. The Governing Board will be taking some of the issues raised by Division V into consideration when looking at the structure, and in the review of the Conference. Each of the Division Chairs can use the report and take it into consideration.

The President thanked the Governing Board members for a very successful and productive first meeting.
The meeting closed at 17:10.

8. Next Governing Board proposed meeting dates:

9 - 13 December 2019, IFLA Headquarters, The Hague, Netherlands
(9 December for Professional Committee only)

27 April – 1 May 2020, The Hague, Netherlands

14 and 21 August 2020, IFLA WLIC, Dublin, Ireland