Endorsed Minutes of the fifty-sixth meeting of the Governing Board held on Friday 25th August 2017 from 14:00 to 17:00 hours, in Conference Room C in the Wroclaw Conference Centre, Wroclaw, Poland.

Members: Glòria Pérez-Salmerón (President, Chair); Christine Mackenzie (President-Elect); Antonia Arahova; Huanwen Cheng; Michael Dowling; Marwa El Sahn; Ágnes Hajdu Barát; Barbara Lison; Patrick Losinski; Vicki McDonald; Torbjörn Nilsson; Anne Okerson; Victoria Okojie; Victoria Owen; Viviana Quiñones; Knud Schulz; Sueli Mara Soares Pinto Ferreira; Raissa Teodori; Maja Žumer.

Staff: Gerald Leitner, IFLA Secretary General (SG); Helen Mandl, Manager Member Services; Esther Doria, Project Coordination Assistant (minutes).

Welcome and apologies
The President welcomed members to the meeting. No apologies had been received.

The President opened the meeting.

1. General business
1.1 Adoption of agenda
The agenda was adopted without amendment. It was decided to start with Item 7. Any other business.

1.2 Composition of the Governing Board
The names, roles and terms of current members were outlined in this paper and the structure of the Board and IFLA were explained by the Secretary General.

2. Strategic matters
2.1 Planning

2.1.1 Overview of the Strategic Planning process
The Secretary General described the linkages between IFLA’s Strategic Directions, Key Initiatives and activities. It was noted that some projects such as the Global Vision discussion and Library Map of the World are legacy projects and as yet have no direct link to the Strategic Plan.

2.1.2 Strategic Planning Matrix and Governing Board responsibilities
The planning matrix and Key Initiatives document was discussed. It was noted that in addition to working on committees, members of the Governing Board are appointed to act in liaison and advising roles for each key initiative. This provides IFLA staff with another point of contact and advice.

Governing Board members are to advise the Secretary General within two weeks of their preferred initiatives.
2.1.3 Membership Survey
The paper on the development of the membership survey sought agreement on the audience and focus of the survey, and involvement of two members of the Governing Board.

Resolution: The Governing Board reviewed and approved the Membership Survey plan and recommendations.

Resolution: The Governing Board approved that the Membership Survey be designed and directed at the two audiences of fee paying members and individual volunteers on IFLA committees.

Resolution: The Membership Survey will focus on the value to members and individuals of IFLA activities and their expectations for the future.

Resolution: Barbara Lison and Michael Dowling were appointed to be involved in the design and preparation of the survey and approval of the final version.

2.1.4 Risk Management Policy
The Finance Committee has developed a broad Risk Management Policy confirming IFLA’s commitment to adopting a strategic, consistent and structured enterprise-wide approach to risk management in all aspects of IFLA’s operations in order to achieve an appropriate balance between realising opportunities for gains and minimising losses.

It was suggested that in Section 3 - Procedures that the Secretary General also have the role of developing mitigation strategies in addition to reporting on the progress of mitigation strategies.

Resolution: The Governing Board unanimously endorsed the IFLA Risk Management Policy.

3. Professional matters
3.1 Professional programme matters
The Chair of the Professional Committee announced that the committee had met and elected Vicki McDonald as Vice-Chair.

3.2 Cultural Heritage Programme
This item was discussed following the appointment of Marwa El Sahn as the Governing Board representative to the Cultural Heritage Programme Advisory Committee.

Resolution: The Governing Board endorsed the re-appointment of Reinhard Altenhöner and Fabiano Cataldo de Azevedo to the committee for a further two-year term.

Resolution: The Governing Board appointed Jan Bos to fill the vacant expert position on the committee for a two-year term.

4. Financial matters
There were no items

5. Governance

2
5.1 Election of Treasurer 2017-2019
Elected: Barbara Lison

5.2 Election of two GB members to the Executive Committee
Elected: Victoria Okojie and Victoria Owen

5.3 Election of two GB members to the Professional Committee
Elected: Viviana Quiñones and Knud Schulz

5.4 Election of three GB members to the Finance Committee
Elected: Antonia Arahova, Patrick Losinski and Vicki McDonald

5.5 Election of members of the Congress Advisory Committee
Elected: Michael Dowling, Ágnes Hajdu Barát and Patrick Losinski

5.6 Election of members of the Library Development Advisory Committee
Elected: Ágnes Hajdu Barát, Victoria Okojie, and Viviana Quiñones

5.7 Election of GB representatives to other committees
Elected as follows:
- IFLA Journal Editorial Committee: Ann Okerson
- FAIFE: Torbjörn Nilsson
- Committee on Standards: Maja Žumer
- CLM Committee:
  Elected: Victoria Owen
- Cultural Heritage Advisory Committee:
  Elected: Marwa El Sahn

5.8 General Assembly – to consider any resolutions
The Secretary General noted that there were no resolutions arising from the General Assembly for consideration.

5.9 IFLA Representation on external committees
Representation on two committees were discussed.

Resolution: Maria-Carme Torras i Calvo will continue as the Governing Board representative on the UNESCO Media and Information Literacy Working Group (GAPMIL) until August 2018 as she is currently a Co-Chair.

Resolution: Antonia Arahova will work with Maria-Carme Torras i Calvo to learn more about this particular working group.

Resolution: The Governing Board endorsed Daryl Green as the IFLA representative on the Register Subcommittee of the Memory of the World Programme for an initial term of three years (2017 – 2020)

6. Reports
There were no items.
7. **Any other business**

Marwa El Sahn stated that additional libraries wanted to undertake Global Vision discussion workshops but that some would not be completed before 30 September. The Secretary General noted that reports received by 30 September 2017 would be included in the analysis for the final report. Additional discussions were welcome and could be used for staff training and education purposes.

There was general agreement and support for the format of this meeting being open to observers. Future meetings will include a workshop for discussion and then a more formal business meeting.

Some concern had been raised regarding the programme of the LGBTQ SIG at WLIC 2018 in Kuala Lumpur. The Secretary General noted that this had been investigated and that the SIG would be free to devise its conference programme as normal.

8. **Next Governing Board proposed meeting dates**

The following meeting schedule was proposed:

- **11 - 13 December 2017**, IFLA Headquarters, The Hague, Netherlands
- **Mid-March 2018**, Barcelona, Spain
- **23 and 30 August 2018**, IFLA, WLIC, Kuala Lumpur, Malaysia

This meeting will include three days of GB meetings, the President’s Meeting and a two day Global Vision workshop.

The meeting closed at 17:00.