IFLA Libraries for the Blind Section
Standing Committee meetings

Friday 9th January 2009 9.30 – 17.00
Saturday 10th January 2009 9.30 – 17.00

AVH – 5 rue Duroc
75343 Paris Cedex 07

Minutes

1.   Welcome, introductions and apologies

BDR welcomes all and thanks LM for his kind hospitality at his newly renovated library at rue Duroc.

Present: Jon Hardisty (JH), Luc Maumet (LM), Geert Ruebens (GR), Margaret McGrory (MM), Sanja Fraitag(SF), Minna von Zansen (MvZ), Thomas Kahlish (ThK), Julie Rae (JR), Francois Hendrikz (FH), Marja-Leena Ahola (MLA), Bente Dahl Rahtje (BDR), Koen Krikhaar (KK)

Apologies. There are apologies from Kari Kummeneje (KKu) and Jenny Craven (JC). Misako Nomura (MN) will arrive on Saturday. Hiroshi sends his regrets

Absent without notice: Steve Prine (SP), Galina Elfimova and Eugenia Victorovna Shepovalova

Observing: Pasha (SABL) and Jenni Handschack (DZB)

2. Acceptance of agenda

Under 5 a new item is added (5d); Daisy International at Leipzig
Under 12 a new item is added (12c); Ulverscroft program
Item 9d is taken out, since it is addressed under 14; New Ifla Website

3. SC meetings, Quebec August 2008

a) ***Minutes for approval (attached)***
Minutes were approved without any changes

b) ***Actions from Quebec SC meeting***
Actions were checked. Many points will be addressed at the meeting. What follows are the actions that need to remain on the list.
Workgroup Melbourne 2010
Manifesto draft
Daisy version of Section Newsletter (KK)
Marketing plan
Update on GL project (MM)
Update on Daisy Consortium (HK/MM)
Newsletter 2009/1
Update on the Right 2 Read campaign (HB, JH)

c) ***Financial Report***
Financial Report was given by BDR. The SC accepted the report. The budget 2008 will be returned to IFLA since it was not used. BDR proposes to use the budget 2009 for small presents for friends and contributors of our work, such a Spanish translation of our newsletter. Luc will try his Spanish contact for this goal. The SC grants BDR permission to use the money for both purposes.
The budget for the IFLA cataloguing WG is almost used up (need to be corrected for the last Helsinki meeting)

d) ***Nominations for SC (rules of procedure available)***
JH, KKu, GR, JR, SF are not officially SC members yet, but will become so from Milan on if they nominate themselves before 12th February. LM and MM need to nominate for second term of 4 years.
BDR and TK will nominate for chair and secretary for the next 2 years.
BDR hopes to hear who is nominating for division 1 chair at a meeting in Copenhagen soon. She will let us know.
The SC can hold 20 members; if everybody nominates as told we are 18 in the SC. The group advises on trying to get a member from a Spanish speaking country. Other options are Italy (Rudolfo Carthani from Monza), Bosnia Herzegovina or South Korea. TK will get in contact with Rudolfo and ask him to consider. LM will give his contact from ONCE to GR

e) ***IFLA voting's (rules of procedure available)***
There are no comments or questions.

4.   Strategic plan 2008-2010

The SC discusses and amends the Strategic Plan. A new version of the strategic plan will be drafted from these remarks. The strategic plan is up for ratification at the Milan meeting.

5.   Future programs

a) LBS satellite Aug18th to 20th 2009 Mechelen, Belgium

GR gives progress report. Things are on schedule. The program is almost finalised. The 3 days have 3 different angles: publishers, public libraries and people with print-handicapped. From 1st of February the program and registration will be online through the website of the Dutch Library Association (VOB) at www.debibliotheken.nl/? . GR and KK make an appeal to the SC to help the conference and to make the discussion panels lively by making statements and asking smart questions. Active participation at the conference and helping out during the days is much appreciated.

b) WLIC Milan August 23rd to 27th 2009.

Theme of the WLIC: "Libraries create futures: building on cultural heritage". The program proposed by KaK, MM, GR, JC is send in to IFLA HQ and hopefully soon to be confirmed. TK will keep an eye on this. After that presenters can be found and confirmed. The SC finds the program promising and interesting. JC coordinates the programming.

c) WLIC 15-19 August 2010, Brisbane, Australia

In Quebec it was decided that we would accept Vision Australia's invitation to come to Melbourne a few days before the Brisbane event. A working group was formed: (JR + MM + BDR + FH + MN). After some discussion it was decided that we would hold our 1st SC meeting at Melbourne on the Friday (Aug, 13th 2010). Some of us could also visit the SC meeting of the Public Library Section, also to be held in Melbourne. There is also an idea of spending some time together with LSPD (who are holding a satellite) and with Public Library people. JR

will develop these ideas and propose a program.

d) Daisy International Conference at Leipzig (Daisy2009)

September 24,25[th] 2009 in Leipzig. There will be a call for papers on the 1st February. €240 for registration.
http://wwwdaisy2009.de

Topics of Daisy 2009 at Leipzig :

- Creating networks
- International library for people with print disabilities
- »DAISY for All«
- Digital all in one System
- DAISY online distribution
- New offers, new contents
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  o **The best way to publish - Standards and Technologies**

- inclusive publishing; adaptive content processing
- aggregation of Braille, large print and e-books
- access to math and graphics
- converters and production tools

The best way to distribute - Inclusive Library Services

- international library for people with print disabilities
- DAISY online distribution
- case studies

The best way to read - Playback and Design for All

- mobile access to information
- DAISY for all
- DAISY on the mainstream market

6.   Report from DAISY Consortium

The Daisy Board met in Amsterdam on 4-5 November. They discussed the status and future of technical developments, of which the progress on the online delivery protocol is the most important at the moment. This work on the protocol should finish in March 2009. RNIB, VA and Dedicon plan technical implementations of the protocol in their delivery systems.

Early 2009 the release of MS Word Save as Daisy 2.0 is expected. This will include MathML. A light version of the Daisy pipeline is included in the version 2.0 of the save as Daisy option.

A consortium of Latin American countries joined the DC as a ful member. They are: Brazil, Ecuador, Colombia, Mexico and the Dominican Republic.

The status of copyright issues were discussed. It was regretted that the WBU treaty proposal was not accepted at WIPO general meeting. The impression was that this was due to the lack of sufficient support from the European countries.

7.   Project reports (IFLA funded)

a) International research on funding and governance of libraries for the blind: review

This research has ended. It is considered a good report. Worth (re)reading it. It includes recommendations on performance and service measures. Helen Brazier advises strongly to take this work forward. She has contacts with Mike Heaney (statistics of IFLA). There is also a link with Business Model WG of the Global Library Project.

b) Cataloguing standards: progress report and recommending

The Helsinki cataloguing group met in Copenhagen in December 2008. In their report there are two visions on how the GL can be created from a catalogue viewpoint: making a union catalogue or making a federated searching environment. Hybrid models can be conceived to. The group recommends also minimum standards for catalogue record of daisy books. The work of this group highly appreciated; it will be used as input in the WG discovery and Access of the GL. This catalogue group can be consulted as needed, but no further meetings are planned but a teleconference.

8. Project Global Library status report

The Steering Committee met on January 8th at AVH, Paris. Two workgroups are operating and on track. They will deliver a report to the SC at the end of February. There SC of the Global Library will meet in London at the 26-27th of March to confirm their reports and determine what needs to be delivered at the end of the first year. Officially that is August, but there is some leeway to October.
The SC worked on the terms of reference for two other WG's that need to start working in February; WG Business Models and WG Partnerships Development.
The input of the Helsinksi Cataloguing Group was discussed. Copyright clearance information should become part of the minimum requirements of a Daisy Catalogue Record, especially when it is still a work in progress (WIP).
SC confirmed that it is the individual participating organization that is responsible for authenticating the end-user.
A communication strategy needs to be drafted; Who, What, When, How and to Whom.
The model is that the Global Library starts with a limited number of member organizations to test procedures. From there it will grow. It is recommended that the GL Project is mentioned at the P3 conference in Mechelen, with a focus on the cataloguing issues. The Leipzig Daisy Conference is also an excellent opportunity for communicating and making some progress.

9. Other projects

a) International membership survey

A membership survey is send out for testing. Result will be included in the survey of the WG's of the Global Library. The Daisy Consortium has also sent out a survey for strategic planning. Therefore: keep the surveys short.
Planned membership survey of the Section should now become part of the GL working groups as they are developing a survey to assist with further understanding the needs of clients in terms of a global library.

b) Manifesto

From Wikipedia we learn that a **manifesto** is a public declaration of principles and intentions, often political in nature. We see it also as

set of guiding principals and good advice. We are looked upon as the experts in the field of accessible information, so we should have such a public statement, and publish it in attractive formats. JC has drafted a framework and FH commented on it. The section agrees that it should aim for the whole section (not just the SC members), and work from the UN declaration on the rights of persons with disabilities. The manifesto should be launched for maximum effect and therefore it must be imbedded in the marketing plan. There are good examples of manifesto's from ALIA (Australian Library and Information Association) and the Public Library Section. To be found at:

http://www.alia.org.au/policies/disabilities.html
http://www.ifla.org/VII/s8/index.htm

c) *Marketing plan*

An outline for a marketing plan was framed by Courtney. It must now be developed further. The group stresses that it should work from the strategic, or even be a part of the strategic plan: it is operative in one of our goals: raise profile of our section. It should be in line with the actions that are mentioned in the strategic plan. We can work from good examples, e.g. the marketing plan of the Public Library Section http://www.ifla.org/VII/s8/index.htm, and that of Vision Australia (attached as separate document)
A workgroup consisting of MvZ, FH, KKu, BDR and JR (lead) will be in charge of the process. JR offers to sketch a first draft and send it to the WG. They will comment and amend it, after which JR creates a second draft to be discussed at our SC meeting in Milan.

d) *IFLA website/newsletters*

(addressed under 14)

e) *Any other projects arising*

(none)

10. New name proposal

Our new name is accepted by IFLA HQ. The official name is: **Libraries serving persons with print disabilities section**. After some discussion it was decided that we would use **LPD** as our acronym. So it is goodbye to LBS from now on. BDR proposes to let DBB (Nota's) graphic designer to come up with a logo for our section. We should

have a plan for implementing and communicating our new name. It must be included in the marketing plan.

11. Mid year meeting 2010

After some discussion it was decided that the Midyear Meeting 2010 (a.k.a. the Midwinter Meeting!) will be held in **Helsinki**, hosted by Celia, on **28-29 January 2010**.

(**Second day**)

12. LBS network

a) WBU

WBU suggestion that ICEVI, the international council for education of the visually impaired, should become involved and recognised within the network of LBS and Daisy, was greeted with approval. The suggestion is made that ICEVI should become a friend of the section. BDR will inform WBU and ICEVI of this decision

b) Meeting LBS and LSDP

During IFLA Quebec, on August 13th a meeting took place between LSPD and LBS officers to ensure good coordination and cooperation. Several ways of securing this were discussed. We intent to meet face to face on the Wednesday during the IFLA conference (WLIC), we aim at holding our sections sessions jointly or consecutively. We observe each others SC meetings. (MN is still our observer) and we make sure we send and receive each others newsletters. The suggestion to hold our MidYear Meetings in conjunction and at the same place was judged to be difficult because of practicalities. We could make the effort, providing there is a significant common and tangible project we need to address. Since we are holding our first SC meeting in Melbourne, we cannot see an extra half day happening to meet with the SC of LSPD at Melbourne.
LSPD has also a new name: Library Services to People with Special Needs (LSPSN?)
The input of LSPD Is welcomed at our satellite in Mechelen at the third day in Maastricht, where we focus on services to our target groups.

Koen will inform Marian Koren who coordinates this third day.

c) any other network to be discussed

Ulverscroft funding program; the section depended fully on Helen Brazier on this subject. SC asked JH to take this role now and keep us informed of the criteria and deadlines for applying. JH agrees to do so. The Ulverscroft Foundation funds programs for on site trainings for persons working in our field. The idea to put the Ulverscrofts Reports on IFLA website is postponed until the new site is ready.
Ulverscroft website:
http://www.edisure.com/~ulverscroft/australia/index.html

13. Round the table

Each of us gives a short presentation of highlights from our institutions

Sweden: TPB -
- TPB started producing fulltext childrens Daisy books, synchronized at sentence level, now around 300 titles.
- Started to allow university students (November 08) to download daisy books directly.

Japan: JSRPD
- Mini exhibition of Daisy, dyslexia campaign events, received funding for a national program for multimedia books
- Converting school text books into Daisy formats, elementary to junior level. Converting on request.
- Copyright law changed to enable conversion of text books into Daisy without permission. Production cost will be covered by government. Publishers will provide electronic file. Still working through the processes to ensure all the organisations are happy with the process.
- Will hold an international seminar on community based inclusive information in conjunction with Daisy Board, Feb. 2009 in Kyoto
- Produced a video on the use of Daisy in Japan, with English subtitles. MN will send a copy to all SC members attending

Germany: DZP

- International symposium on Braille music held late 2008. presentations and documents can be loaded from the website. www.dzb.de/bach
- Developed software that can scan in music into Braille and then Braille into music.
- Argon Publishers, one of the bigger audio publishers in Germany, will convert and sell all their commercial audio content into Daisy (100 titles) on the mainstream market. At the same time allowing Medibus to secure a copy for their lending systems (after waiting one year to stimulate sales)
- DZB Developed software that will enable html and audio working together.
- Working with TV and radio so you can dial into a special number and listen to the synthetic speech tv/radio guide (Hör Zu)
- Working on guidelines to develop standard DAISY structure within the ten German libraries.

Blind Lib: South Africa

- SALB concluded a more than a year long realignment process that looked a the organisation process, job profiles, salary structures, etc
- Concluded a service level agreement with publishers, to enable SALB to be exempt from copyright. Enables them to sign individual service agreements with each publisher.
- On December 8th a DAISY SA was launched which is a daisy initiative in the disability sector. Will be developing a strategic plan similar to DAISY for all. Have developed a training manual in HIV/Aids in 11 SA languages
- Works on expanding the magazine services Trail service for downloading a weekly magazine (monthly digest)

Celia: Finland

- Everything is on demand now, working with finish publishers, getting 99% of electronic files from the publishers..
- Streaming software – using a small Finnish company software. Which also supplies a box for streaming. A pilot is created for 100 titles.
- Going 2.0 Axiell developed software on the web
- Work with Tactile books working with the Russians. Conference/workshop on tactile books in Murmansk

- Increased membership to 15,000; 200-350 new patrons every month.

Kroatian Lib for the Blind: Croatia
- Was host of IFLA/DAISY meeting in Feb 2008
- Funding for five greatest public libraries to buy special equipment for blind patrons.
- Re-development of the library plus two new studios.
- Produced print Braille text books
- Continued the digitization of archive together with Croatian State Archive
- Announced Louis Braille anniversary through newspapers etc.

CNIB: Canada
- CNIB is fully digital, 90,000 titles are delivered through on demand in addition to downloadable mp3 and streaming mp3.
- 25,000 registered clients.
- Public library partners programs.
- Web based service 60+ web gateway to websites and content researched by staff.
- Braille200 initiative, 50 offices will have a specific day of celebration.
- Guide in Daisy format for Braille transcription.
- Positioning CNIB with IELA for equitable services
- Closed down their sales program, commercial program as it was being subsidized by CNIB.

VA: Australia
- Burn on Demand commenced
- VA went through a change management process for staff, including JR's job who is now in charge of audiodescription and radio-services
- Over 100 newspapers now available online in a Daisy format.
- Employed an outside company to determine and improve VA's ecological footprint
- Set up Daisy book clubs with public libraries in Victoria.
- Raising the profile of the library through public libraries throughout Australia.

Luisterpunt: Flanders, Belgium

- Re-organised by merging two libraries for the blind into one for services at national (region: Flanders) level
- Separated production and library: the organisation is no longer producing audio books as other are doing it. Govt provides funds for the library to purchase from these providers. This provides the library with greater opportunities for marketing and promotion.
- Working with public libraries currently 300; half of them are using Daisy provided by Luisterpunt.
- Govt paying for each home of the elderly to have their own Daisy players. (2000 players in all)

AVH: France

- Louis Braille conference
- Opened the new library
- Change in copyright; no prior permission is needed, but a lot of practicalities concerning file formats still need to be worked out
- Working with CNIB on digital library. Trying to bring Microsoft into the process
- Enabling two blind staff members to obtain library qualifications
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RNIB: UK

- Finished its high level strategy for the next three years.
- New player project to replace current in place old players – 19,000 players have been ordered.
- Working on revolutionizing Braille production, until recently Braille production was on two large presses, now removed 1 press and replaced it with 7 braillers with automatically bound.
- Currently have two library management systems due to merger, still working on merging these. Recruited a project manager to enable this to happen.

Dedicon: Netherlands

- Internal process at Dedicon is in full swing to prepare the organisation for a more market oriented situation to make Dedicon a more commercial oriented organisation. Have hired an external advisor for assistance.

- Part of budget is dedicated to innovative projects, online catalogue, telephone catalogue, new project streaming of content.
- A focus on producing hybrid books, full text, full audio books. A pilot was done with a commercial publishers to create multimedia content. A Daisy player, based on Amis, is embedded into the book system that the publisher is selling to schools

DBB: Denmark

- New name is official from April 2009: Nota
- Fully digital, fully on demand, new agreement with the Minister of Culture are about to be made for the next 4 years, there will be less money and more funding if goals and visions should be met.
- Second largest group of users is now young men (dyslexic)
- Will make a library service for children and youth.
- New promotion cd which is in the mp3 format send out all over the country (to non users who might want to use the services).
- Developing a Nordic library with Norway, Sweden, Finland and Iceland
- New website to be launched: Nota.nu, and a new version of Portal E17

14. New IFLA website.

There is some delay. The new site will be launched in March 2009. We are pleased to note that the section had a constructive input into the accessibility issues connected with the site

15. Section communication

a) Directory

Everybody is responsible for updating the directory that is maintained by JSRPD

b) Checking Address List for Section

Please check the updated address list of SC members that BDR is going to send around soon

16. Section newsletter

a) Response on issue 2008/2

Issue 2008/2 is considered to be very well done, looking nice. There is a request to use more pictures. Feedback is always welcomed by JC and MvZ

b) Content of issue 2009/1

Should be out before Milan. This issue should be dedicated to the Louis Braille Year, with an overview of all the celebrations that are taken place. Everybody should send their local events (end of April) Maybe an article on Braille, past, present and future; can be based on Pete Osborne's presentation (Braille is dead, long live Braille). A word from the chair on our new preamble in the Strategic Plan. KK offers to convert the issue into Braille and offer that as an on demand item Everybody please send in contributions and pictures, ASP. (deadline: end of April)

17. Section archives and toolkit update

The new website will hold our archive. Therefore it is on hold. Toolkit is taken off the action list.

18. Any other business

The theme for the Brisbane Conference is: Engaging, Embracing and Empowering. (3E's!) How can we build on that theme for our sections contribution? Should be discussed further at Milan!
The Quebec paper sent in for the IFLA Journal was rejected due to the amount of papers presented.

Next meeting will be held in Milan, Saturday August 22nd, time to be decided by IFLA HQ