



IFLA SECTION LIBRARY BUILDINGS AND EQUIPMENT

SC Meetings Gothenburg

I. Tuesday 10 August 2010: 14.30 – 17.20 Room G1

II. Sunday 15 August 2010 : 8.00 – 9.30 Room F3

Minutes (Meetings I & II)

1. Welcome

Karen Latimer welcomed all members of the Standing Committee and observers to Gothenburg. She announced that Michael Heaney, the Chairman of Division IV to which the Section belongs, would attend the meeting at some point. Members and observers introduced themselves. The Chair asked if there was agreement to restructure the agenda slightly and include a new item, a report from the Division Leadership Forum, and this was approved.

As introduction the Chair relayed points of information from IFLA HQ which included the following instructions:

delegates should wear badges at all times;

those with voting rights should pick up their cards from IFLA HQ;

a paper from the Gothenburg session has to be selected and forwarded to the Division Chair for possible publication in the IFLA Journal;

all SC members are invited to attend the launch of IFLA publications on Saturday 14 August;

a meeting of all section officers will be held on Friday 13 and Saturday 14 August;

a newcomers session will be held on Wednesday 11 August;

this year IFLA is using social media, twitter and blogs, to share information on the conference.

2. Attendance and Apologies

Apologies were received from Andrew Cranfield, William Sannwald, Janine Schmidt, Jianzhong Wu and for the second meeting, Perry Moree.

SC Members Attendance List Meetings I & II

Sharon Bostick (I & II)	bosticks@umkc.edu
Alessandro Bertoni (I & II)	bertoni@unive.it
Olaf Eigenbrodt (I & II)	olaf.eigenbrodt@uni-hamburg.de
Karen Latimer (I & II)	k.latimer@qub.ac.uk
Ingvild Monsen (I & II)	ingvild.monsen@hib.no
Rieke Overbeeke (I & II)	davidbroekman@hotmail.com
Joaquin Selgas (I & II)	joaquin.selgas@mcu.es
Dorothea Sommer (I & II)	dorothea.sommer@bibliothek.uni-halle.de
Kjartan Vevle (I & II)	kjartan.vevle@bibsentr.no
Perry Moree (I)	moree@brill.nl
Santi Romero (I & II)	romerogs@diba.cat
Stefan Clevström (I & II)	stefan.clevstrom@kb.se

Observers

Guy Daines (I)	guy.daines@cilip.org.uk
Mike Heaney(I 16.15 -17.00)	Michael.heaney@bodleian.ox.ac.uk
Anders Dahlgren (I)	anders@libraryplan.com
Isabelle Westeel (I)	iwesteel@gmail.com
Stefan Fleig (I)	stefan.fleig@ub.umu.se
Corey Sue (I & II)	corey.sue@ubc.ca
Sébastien Gaudelus (I & II)	sebastiengaudalus@bnf.fr
Katherina Lee (I)	katherina_lee@nlb.gov.sg
Jenny Ellis (I)	j.ellis@unimelb.edu.au
Gonneke Wegner (I)	g.wegner@dok.info
Sherif Abdel Raouf (I)	sabdelraouf@niluniversity.edu.eg
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Patricia Wand (I)	patwand@mac.com
Inger Edebro Sikström (I & II)	inger.edebro.sikstrom@umea.se

3. Adoption of the Minutes of SC Meetings held on 22 and 26 August 2009 in Milan.

The minutes were accepted as a correct record and adopted.

4. Matters Arising

There were no matters arising from the last minutes that were not on the agenda.

5. Report from Divisional Leadership Forum

The Chair reported on the five tracks for the professional conference programme. These were:

1. Open access and digital resources.
2. Policy, strategy and advocacy.
3. Users driving access and services
4. Tools and techniques.
5. Ideas, innovations, anticipating the new.

The Section's conference programmes should reflect these tracks.

The Chair then reported on the Professional Committee's plans to define the roles and responsibilities of IFLA officers. They have started with the Chair of the Professional Committee and the Divisional Chairs. Information on SC officers' roles will follow.

She then reminded members that there will be elections for new Chairs of the Professional Committee and Divisional Chairs and for Standing Committee members in autumn 2010. Elections for SC officers will be held at the meeting in Puerto Rico.

It was reported that there will be an update on IFLA activities in relation to Haiti on Friday 13 August at 13.45.

6. Open Programme Gothenburg (moved from agenda item 11)

There had been an exceptional response to the call for papers and therefore difficult choices had to be made by the sub-committee. The four papers selected included two architects and two librarians and included library buildings from Spain, UK, South Africa and Germany. The Chair thanked the sub-committee members for all their hard work in selecting the final papers. There was some discussion about the format of the open session and it was agreed to have some questions after each paper and then, time permitting, a brief discussion with a panel of all the speakers. It was agreed that the presentations be put up on the Section's website rather than having a general report.

At the second SC meeting it was agreed that the Open Session was very successful despite being late on in the programme. Approximately 250 people attended the session. It was felt that the grandeur of the congress hall inhibited questions.

7. Workshop Gothenburg (moved from agenda item 12)

Members were reminded that the workshop being held in collaboration with the Art Libraries Section was to be held in the Gothenburg Art Museum. It was agreed that the workshop should involve discussion and debate rather than formal presentations. Fifty-five people had registered but it was anticipated that many more would attend. Ingvild Monsen asked if she could obtain further information for a report to be included in the Newsletter.

It was agreed, at the second SC meeting, that the collaboration with the Art Libraries Section worked well and that the workshop was a success. Approximately 110 people attended.

8. Future conferences and events

Puerto Rico (Satellite)

It was agreed that the theme for the satellite meeting would be "The effect of new technologies on library design". Anders Dahlgren circulated a paper outlining the possible content which could form the basis for the call for papers. He proposed that the following sessions be organized:

Impact of new service patterns;

Impact of new technologies;

Eco-friendly library;

Shifting user expectations;

and finally a session on case studies of 21st century libraries with a panel of experts drawn from the SC.

This was agreed with the proviso that the sustainability topic should be left for the open session and instead a session be held on the need for social spaces for collaborative technology-based working.

An updated draft was distributed at the second SC meeting which will be further refined. The main change was that instead of a session on sustainability we would look at the challenge presented to the physical library by new technologies and alternative service patterns.

The sub-committee set up in Milan (Anders Dahlgren, Sharon Bostick, Karen Latimer, Dorothea Sommer, Alessandro Bertoni and Olaf Eigenbrodt) will

finalize the call for papers and select the presentations. The draft call would be circulated by end of September with the final call going out towards end of November to be returned by mid-January. Selection will be made and papers selected by mid-February. Papers will be sent to Karen Latimer who will circulate them with a ranking sheet.

There was much discussion about the location for the satellite and Karen agreed to check with IFLA HQ if Atlanta would be an acceptable option. Mike Heaney, who had been involved in the formulation of principles for approving satellite meetings, felt that there was scope for arguing a case for Atlanta. The Chair later reported that IFLA would accept Atlanta as a location. A further suggestion was that the Information Technology SC might contribute to the satellite meeting in some way and this was later confirmed after the Chair attended the IT SC meeting. It is hoped that they will contribute at least one paper and advertise the satellite to all their section members.

Puerto Rico (Open Session)

There was discussion about the theme for the Open Session in Puerto Rico. It was agreed that this would be on sustainability but, because that is such a broad area, it was felt that we would need to define the topic more specifically when the call for papers was drawn up. Dorothea, Olaf and Karen will draft a call for papers and circulate it to the rest of the group for comment. A first draft was distributed at the second meeting and will be circulated to all SC members for comment shortly. It was agreed that we should look for a keynote speaker who would set the scene by looking at sustainability in the context of library design rather than from the global point of view.

The call for papers for both the main conference and the satellite will go out in November with papers being selected in February/March.

Helsinki

There was a brief discussion about possible topics for the Helsinki conference. Some suggestions were assessment and evaluation, refurbishment and remodelling, disaster planning or the role of library building design for the education and training of librarians. SC members were asked to think about other topics and circulate ideas to the committee.

9. Newsletter

Karen Latimer congratulated Ingvild on producing two excellent issues of the Newsletter. It was agreed that from now on the Newsletter will only be produced in electronic form. It should continue to include featured buildings. Other possible topics for future issues were discussed. These included one on the new ISO Standards which would be written by Olaf Eigenbrodt. Olaf also agreed to provide an article about the new city library in Hamm, Germany. Dorothea Sommer agreed to forward a contact name for the Rolex Learning Centre in Lausanne to Ingvild and also to write an article on the Key Issues e-document. Karen agreed to provide copy on the future conferences. Ingvild said that the next two issues would appear in January and July 2011 with the deadlines for material to be 1 December 2010 and 1 June 2011. Ingvild asked about translation and it was agreed to ask Cecile Swiatek if she would provide translations into French.

10. Website

The website was discussed at length and it was agreed that it was in need of much improvement, particularly the News section. Olaf suggested that blog

technology should be included to bring communication up-to-date. Janine Schmidt had been unable to put profiles of SC members up on the site. The Chair suggested that everyone send their updated profiles with a photograph to Ingild by the end of September. Information should include job title, contact details, background and experience, favourite buildings, favourite library building quotation. It was proposed that each member of the group should circulate to members details of one exceptional building for the project section using the template already provided. The proposal should include an explanation of the reasons for inclusion.

11. Strategic Plan for IFLA

Mike Heaney introduced the IFLA Strategic Plan and discussed the four strategic directions:

Empowering libraries to enable their user communities to have equitable access to information;

Building strategic capacity of IFLA and that of its members;

Transforming the profile and standing of the profession;

Representing the interests of IFLA's members and their users throughout the world.

He stressed that IFLA's focus had changed from professional concerns to advocacy. He also pointed out that Sections' plans should relate to IFLA's overall plan and that each SC should identify one to three measurable actions to create the connection. These should be forwarded to IFLA's Professional Programmes Director by 15 October 2010.

12. Strategic Plan for the Library Buildings & Equipment Section

Karen Latimer commented on the strategic plan for the Library Buildings & Equipment Section. The members identified as one measurable action initial work on a template on post-occupancy evaluation and this was discussed at length. For a start it was agreed that it would be necessary to identify main areas for evaluation and timescales. It was desirable to keep this to a manageable length but also to cover key areas. Joaquim pointed out that outcomes could only be measured against objectives but it was agreed that this evaluation could only act as a starting point and would not be proscriptive but could be adapted on an individual basis. Anders and Santi agreed to circulate existing evaluations to stimulate discussion.

Others projects to be included in an updated plan would be the future conferences and the development of the projects section on the website. Karen agreed to circulate the updated strategic plan relating objectives to the four IFLA strategic directions. Members would be asked to comment bearing in mind that actions should be measurable and achievable.

13. IFLA Journal

The SC agreed that the paper by Ignasi Bonet and Imma Sabater be forwarded for possible inclusion in the IFLA Journal. If the editor is prepared to consider a second paper then the one by Dr Andreas Degkwitz will also be proposed.

14. Elections

Members were reminded that IFLA elections would take place in the autumn. Dorothea informed members whether they had reached the end of their term of office or needed to be nominated for re-election. She will check the current status of SC members and inform those that need to take action. Everyone

was encouraged to propose good new members. Karen pointed out that she and Dorothea would step down at the SC meeting in Puerto Rico. Dorothea is eligible for a second term. Nominations will be called for nearer the time.

15. Any other business

1. It was agreed to arrange a Section dinner on Saturday night and Stefan Clefstrom agreed to organize this.
2. Santi Romero informed members that a conference which will include a session on library spaces and premises will be held in Barcelona on 21-22 October and that all are welcome. He will circulate more detailed information.
3. Ingvild and Olaf agreed to represent the Section at the Information Coordinators/web editors meeting on Sunday to ensure our website was kept up-to-date.
4. Karen and Dorothea reported on the Officers training session.
5. Members were reminded to check the action sheet which would accompany the minutes.

Actions

- Progress satellite meeting – call for papers, flyer, publicity, registration form, accommodation, finances, follow-up with IT SC SUBCOM
- Progress open session – call for papers, publicity. Follow-up with Sustainability SIG ALL
- Profiles – send to Ingvild by end September. ALL
- Circulate strategic plan update KL
- Evaluation – circulate examples, suggest structure SET up Sub COM
- Projects – send one in ALL
- Send in IFLA J recommendation KL
- Chase up Milan publication with Ingrid Bon KL
- Improve website – blogs

Dorothea Sommer
Secretary

Karen Latimer
Chair

29 August 2010