



IFLA SECTION LIBRARY BUILDINGS AND EQUIPMENT

SC Meetings San Juan

I. Saturday 13 August 2011: 14.45 – 17.15 Room 208a

II. Wednesday 17 August 2011: 8.00 – 9.00 Room 102a

Minutes (Meetings I & II)

1. Welcome

Karen Latimer welcomed all old and new members of the Standing Committee and observers to San Juan. She announced that Michael Heaney, the Chair of Division IV to which the Section belongs, would attend the meeting at some point. Members and observers introduced themselves.

At the second meeting Dorothea Sommer welcomed all attendees and reported information from the Officer's session. This included IFLA new membership categories for recently graduated students, associations and institutions which had experienced disasters and emerging economies. She also reminded members that the IFLA publications meeting would follow the SC meeting. From next year a new company will organize the IFLA Conference.

2. Attendance and Apologies

Apologies were received from Anne Bailey, Andrew Cranfield, Ayub Khan, Santi Romero and Joaquim Selgas.

SC Members Attendance List Meetings I & II

Sharon Bostick (I & II)	bosticks@umkc.edu
Stefan Clevström (I & II)	Stefan.clevstrom@kb.se
Olaf Eigenbrodt (I & II)	olaf.eigenbrodt@uni-hamburg.de
Sébastien Gaudelus (I & II)	sebastien.gaudelus@bnf.fr
Karen Latimer (I & II)	k.latimer@gub.ac.uk
Ingvild Monsen (I & II)	ingvild.monsen@hib.no
Perry Moree (I & II)	moree@brill.nl
Rieke Overbeeke (I & II)	davidbroekman@hotmail.com
Bernadette Patte (I & II)	bernadette.patte@ctles.fr
Jeffrey Scherer (I & II)	Jeffrey@msrltd.com
Inger Edebro Sikstrom (I & II)	inger.edebro.sikstrom@umea.se
Bjorn Skevik (I & II)	bjorn.skevik@nb.no
Dorothea Sommer (I & II)	dorothea.sommer@bibliothek.uni-halle.de
Corey Sue (I & II)	corey.sue@ubc.ca
Kjartan Vevle (I & II)	kjartan.vevle@bibsentr.no

Observers

Sidney Berger (I & II)	sid@pem.org
Mike Heaney (I 15.30 -16.00)	michael.heaney@bodleian.ox.ac.uk
Mimi Colter (I)	mcolter@stanford.edu
Madeleine Lefebvre (I)	mjlefebr@ryerson.ca
Zakari Mohammed (I)	zakmoh2000@yahoo.com
Sheila Nomathemba Ndlovu (I)	snndlovu@lsu.ac.zw
Janine Schmidt (I & II)	janine@mukurta.com
Benedict A. Oladele (II)	ba.oladele@mail.ui.edu.ng
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Hamid Behaj (II)	hamid.behaj@gmail.com
Annie Dourlent (II)	annie.dourlent@bpi.fr

3. Adoption of the Minutes of SC Meetings held on 10 and 15 August 2010 in Gothenburg.

The minutes were accepted as a correct record and adopted.

4. Matters Arising

I) All members were asked to provide brief profiles with photographs for the website. Information should include job title, contact details, background and experience, favourite buildings, favourite library building quotation. The profiles should be sent to Ingvild Monsen and Sébastien Gaudalus, who can put them on the website.

II) Karen Latimer reported that the book on children's libraries was about to be published.

5. Election of officers

Following an election Dorothea Sommer was elected Chair. The new Secretary is Corey Sue.

6. Report from Leadership Brief

The Chair relayed points of information from IFLA HQ which included the following:

delegates should wear badges at all times;

those with voting rights should pick up their cards from IFLA HQ;

a paper from the Open Session in Puerto Rico has to be selected and forwarded to the Division Chair for possible publication in the IFLA Journal; since the second committee meeting will take place before the Open Session the paper will be selected afterwards;

all SC members are invited to attend the launch of IFLA publications on Wednesday 17th August at 9.30 am;
a meeting of all section officers will be held on Monday 15 and Tuesday 16 August;
IFLA is using social media, twitter and blogs, to share information on the conference and all are invited to share their experiences;
delegates are asked to complete a form giving details of their accommodation so that IFLA can gain some financial benefit;
a new venture this year is the IFLA-market where parallel sessions on key issues were held after the Opening Session;
the presidential theme for the next two years will be “Libraries – a force for change” and Ingrid Parent, the President-Elect, will hold a special session on Tuesday 16 August;
the new division chair will be Anna Maria Tamaro.

At 15.30 the current Division Chair, Mike Heaney, joined the meeting. He discussed the presidential theme and stressed the need to be accountable and to adhere to these themes. He felt that Division IV had a strong role in IFLA, since it provides the necessary support and expertise to deliver the strategic goals.

Jeff Scherer asked if online registration would be possible for IFLA in the future. Mike Heaney replied that IFLA is going to have more control over its activities including conference management from next year onwards and that this might be a possibility.

The Chair thanked Mike Heaney for his work.

7. Report on the Atlanta Satellite Conference

The Chair reported on a very successful Satellite Conference in Atlanta, which dealt with the effect of technologies on library design. There were 55 delegates from all over the world. The speakers included both architects and librarians and one paper was presented via Skype. A very small profit was made thanks to the extremely generous sponsorship of Emory University Libraries and a local business. The Chair thanked in particular Anders Dahlgren, a former member of the Standing Committee, and also Sharon Bostick as well as Charles Forrest from Emory without whom this conference could not have been run.

Karen Latimer outlined the problems of some foreign delegates failing to complete the registration form, requesting special discounts on arrival and barely participating. It was agreed that in future payment, preferably by credit card, should be obtained in advance and it should be stressed that payment was per individual and not per institution.

Olaf Eigenbrodt stated that the journal Library Hi Tech had agreed to publish the papers in March 2012 and he agreed to coordinate this.

Ingvild Monsen agreed to put all the papers up on the website. It may be necessary to provide links to the powerpoints.

8. Future conferences

The topic of the 2012 conference in Helsinki was discussed. At the last meeting of the Standing Committee the following themes had been suggested: assessment and evaluation, refurbishment and remodeling, disaster planning and the need to cover building design in library education.

There was general agreement that assessment and evaluation should be the theme for the Open Session in Helsinki and a subcommittee was established: volunteers included Jeff Scherer, Kjartan Vevle, Olaf Eigenbrodt, Sharon Bostick, Corey Sue and Dorothea Sommer.

This group met on Monday 15 August and it was agreed that the focus of this session will be post-occupancy evaluation of old and new buildings. The focus can be on external as well as internal changes as well as providing information and assessment on accountability to governing bodies. The possibility of a joint session with the Statistics and Evaluation Standing Committee will be explored.

In 2013 the conference will be held in the Asian region. This will also be a year in which a satellite meeting can be organized. Topics suggested for the main conference were building security, the library as a key city centre building, economic impact and the convergence of academic and public libraries. Olaf Eigenbrodt suggested high quality design on a low budget as a possible topic for the satellite.

The call for papers for the main conference will go out in November with papers being selected in February/March.

9. Newsletter

Karen Latimer congratulated Ingvild Monsen on producing two excellent issues of the Newsletter. Ingvild said that the next issue would appear in January 2012 with the deadline for material to be 1st December 2011. Rieke Overbeeke was asked to provide a report on the Atlanta conference and Bernadette Patte one on the Open Session in Puerto Rico. Olaf Eigenbrodt will contribute on the new DIN-standards and Jeff Scherer will provide an article on the US landmark libraries.

10. Website

It was noted that the IFLA Website session had been cancelled. Sébastien Gaudelus agreed to take on the role of Information Officer with responsibility for the website. Ingvild Monsen will continue to edit the Newsletter.

11. Strategic plan for LB & E section

Karen Latimer commented on the Strategic Plan for the Library Buildings & Equipment Section 2011 – 2012 and identified progress on the stated goals as follows:

- 1.1. The proceedings of the Milan Open Session are about to be published and the Chair met with the Chair of the Libraries for Children and Young Adults Standing Committee in Puerto Rico to finalize the book.
- 1.2. The two issues of the Section's Newsletter were published electronically during the year.
- 1.3. A number of articles on library buildings were published during the year.
- 2.1. Some progress was made on post-occupancy evaluation. The project was discussed by a sub-committee in a separate meeting. The members of the sub-committee are Corey Sue, Dorothea Sommer, Jeff Scherer, Sharon Bostick, Olaf Eigenbrodt, Stefan Clevstroem and Karen Latimer. It was agreed that this tool should be applicable to new and renovated buildings as well as extensions. The group discussed chapter headings and responsibilities with a deadline for the first draft of December 2011.

It was agreed to seek project funding so that the evaluation tool could be discussed and tested in a pilot study, possibly in Berlin. This project will be carried forward in 2011 and 2012.

- 2.2. The template for the project section on the website was discussed and a final version will be produced in order to populate the website with case studies. Karen Latimer and Olaf Eigenbrodt will produce a new version based on the members' comments from the second Standing Committee meeting, which will be circulated.
- 3.1. Progress was made in developing contacts with architectural organisations (ALA, LIBER).
- 4.1. A programme was presented at the Puerto Rico conference.
- 4.2. A satellite conference on the impact of technology on library design was held in Atlanta in 2011.
- 5.1. Some work was carried out on the website, but this will be a focus of the Section's activities in the coming year.
- 5.2. Efforts to increase the membership of the Section continue during the year.

12. Open Programme Puerto Rico

The programme for the Open Session was discussed and members were asked to publicize the event.

13. IFLA Journal

The Chair reminded Committee members that each Division had to recommend three papers for publication in IFLA Journal. The Library Buildings & Equipment Open Session will be after the next Committee meeting and therefore a decision about which, if any, of the papers presented should be selected will be taken later.

14. Any other business

- I) The Chair thanked the outgoing Committee members for all their hard work and presented certificates to those in attendance. The Secretary thanked the outgoing Chair for all her dedicated work and commitment in driving the Section's agenda forward.
- II) Members were reminded that the Section dinner will be held on Tuesday 16 August in the evening.
- III) The participants of the meeting were encouraged to promote the section in order to increase membership and therefore administrative funding.

Dorothea Sommer
Secretary

Karen Latimer
Chair

24 August 2011