

## **IFLA Division II Meeting Minutes**

**Date: January 16<sup>th</sup>, 2016. 10:00 AM(EST)**

### **Attendees**

Ann Okerson (D II Chair), Peter Bae (D II Secretary), Diane Beattie, Debbie Benrubi, Gaelle Bequet, Jim Church, Alenka Kavčič Čolić, Peter Collins, Danielle Culpepper, Jérôme Fronty, Meg Mering, Margret Plank, Becky Ryder, Harri Sahavirta, Helen Vincent.

**Meeting Venue:** Zoom Online Meeting Platform

*\* The meeting agenda was pre-distributed as Powerpoint Slides. These are available separately.*

Ann started the meeting by welcoming the attendees (a very good turnout, thank you!) and used the PPT slides as the framework for discussion.

### **1. Professional Committee (PC) meeting Report**

Ann reported mainly on the Professional Committee (PC) and somewhat about the GB meeting, held December 11-13, 2017. The PC meeting agenda is available at <https://www.ifla.org/node/11182> The PC paper 17.12.2.2 “*Dynamic Professional Units: how to work smarter for increased impact and reach*” was discussed at the PC meeting, and Ann will share the document with the attendees, who were encouraged to share it with their committee members and to seek comments.

### **2. Congress Evaluation**

Ann reported that a small committee on the PC level is being formed to review the WLIC programming and propose adjustments to refresh and update a structure that's been in place for many years now.

The idea for Lighting Talks was discussed at the PC, and D II attendees commented on the topic as below:

- A lighting talk needs careful coordination and speaker preparation to be an effective one.
- These should consider concurrent (open programme) sessions because one lighting talk will not cover all the topics audience would hear.
- There are topics that do not fit into a specific Open Session theme, and those topics would be a good candidate for the Lighting Talk.
- The schedule should not compete with other programmes organized by each section.
- Can we get the simultaneous translation? (Ann clarified that IFLA HQ's ability to support SI are based on a combination of factors, such as size of audience, fair allocation over the years, and the profile of the proposed topic -- as well as availability and cost.

Issues were raised regarding the Conference papers being deposited into the IFLA Library. Until now, one has been able to post only the complete paper to the IFLA library, but many presenters have just the PowerPoint slides and presentation notes. For many presenters, it is not easy to prepare both Presentation Slides and the Full Paper. Thus their presentation is not being uploaded to the IFLA Library.

**Action Item:** Ann will check with HQ to see whether only the PPT slides are acceptable to the IFLA Library. Also, attendees requested that she inquire about updated Guidelines for the open programmes.

### 3. 2018 Satellite Meetings

Ann reported that due to a major Islamic religious holiday (August 22<sup>nd</sup>, Eid al Adha) celebrated in Singapore, Malaysia, and many other countries), some satellite meetings had to be canceled/deferred to 2019. The main reason for the cancellation was concern regarding the local audience who might not be able to attend. IFLA has a list of international holidays, which will be consulted for scheduling future programs.

### 4. Project Funding

PC has been assigned the same budget for Projects (50,000 euros) as in past years, and at the PC meeting, the funding limits and exceptions were discussed. When the PC meeting minutes are available, a detailed list of accepted projects will be listed. And it is pointed out that the list will help other sections to prepare their own projects in future.

### 5. SIG

The review of existing SIGs is postponed until Aug. 2018. There will be instruction from HQ on the review process. The SIG conveners will prepare the essential materials for the review process, with support and input from their sponsoring Section.

In the December meeting, the PC approved one new SIG: Global and Disaster Health. The Library Publishing SIG proposal was returned with a request for more information.

### 6. LGBTQ SIG's letter to HQ

25 sections endorsed the LGBTQ SIG's letter to HQ regarding the selection of Kuala Lumpur as the 2018 WLIC host location. Both the Secretary General (Secretariat) and the IFLA Governing Board took the issue very seriously and have responded in a positive way. Ann thanked the LGBTQ SIG for their consciousness-raising efforts.

Some D II attendees expressed their own concerns on attendance at WLIC in Kuala Lumpur, because their institutional policy does not allow participation in a meeting hosted in a location like Malaysia. There were also concerns regarding impact on Standing Committee Membership rule, which requires attendance at the WLIC.

**Action Item:** Ann will further clarify with IFLA HQ regarding those who cannot attend the WLIC because of their institutional policies. She noted that IFLA is very generous in understanding that not all members can attend all meetings -- it really is up to each Committee to determine whether a member who cannot attend a given WLIC is, nonetheless, active and should stay on. Usually that is the case.

Ann also reached out casually to ALA on this type of circumstance (i.e., whether significant social issues have resulted in the cancellation of a conference), and she was informed that "*show up and testify*" is the general practice of the ALA. In other words, once a venue decision is made, the organization then stays with the plan, while making its position clear to members and others.

### 7. Structural issues in IFLA

There are documented instances in which IFLA's sections appoint people to position titles (such as co-chair, or advisor, etc.) that are not identified in IFLA's rules. Also, voting for officers has sometimes taken place outside of the standard IFLA rules for elections. Ann pointed out that all committees need to

follow consistent rules and guidelines. These are not intended to curtail any activities, but to offer a systematic framework for more efficient and fair organization. D II attendees noted that each section might have a unique situation, which can make it difficult to apply the same rule to each.

## **8. Preservation Survey**

The Preservation Survey results were recently tabulated. Although there were some personnel changes among those who spearheaded the survey project, the efforts to follow up on this significant work will be continued, and several sections in our division will be interested in participating in the short-term working group that will be launched early in 2018.

## **9. Coaching Pilot by CPDWL**

The Continuing Professional Development & Workplace Learning Section (CPDWL) will start a Coaching Pilot program in Kuala Lumpur. CPDWL aims for this to become a demonstration prototype that other Sections can use as well.

## **10. R and R policy**

A draft policy for Reimbursement and Remuneration is currently under discussion, and the final policy guideline will be published upon completion - later in 2018?

## **11. IFLA support for Units.**

Attendees discussed IFLA HQ's efforts to make each unit more effective, via training and communication. One of the examples is the *Clinics* during the WLIC. In these, officers have the opportunity for a one-on-one meeting with the HQ staff.

There were other suggestions from attendees regarding this matter:

- There are too many IFLA-HQ meetings scheduled during the WLIC. This scheduling feels unbalanced, compared to the time allocated to section meeting(s) -- which several feel are more important than the IFLA-offered training meetings.
- Activities organized by HQ for the section leadership were useful, but could they be outside the IFLA Program schedule, so that they do not overlap with other important programs?
- For those officers who already have experience in their role, some of the HQ programs are repetitive, so might some programs may be offered bi-annually or offered only in the year when there is an election, and new officers come on board?

## **12. Barcelona Meeting**

It was noted that the 2017 Athens Vision meeting was helpful for networking, and the sessions were especially well prepared and facilitated. The Barcelona will be focused on how IFLA can implement the findings from the 2017 Visioning activities.

## **13. The next D II Zoom meeting will be held after the March PC meeting and Barcelona activities.**