

## Meeting Minutes

### First Business Meeting:

Friday, August 24, 2018 - 13:30-15:30 (Kuala Lumpur)

**Location:** Kuala Lumpur Convention Center, Meeting Room 401

### SC members

#### Present in person:

Leslie Kuo, Anne Barnhart, Kenji Murakami, Teona Shainidze Krebs, Shelli Lake, Oddbjørn Hansen, Theresa Byrd, Maria Neryueva, Razina Akhter, Lan Gao, Jason Zhang

#### via Zoom:

Yang Le, Adjoa Boateng

#### Apologies:

### Observers

Rakel Solbu, Ellen Ovenstad, Garry Starr, Nick Demetriades, Sora Kim, Anouk Bousquet, Eleonore Clavreul, Valerie Beaugier, Nurain Pulin Sayau, David Hirsch, Geneve Belantau Anak Vendrick, Shanifah Rashid, Arpah Adenan, Dhonfah Zainuddin, Norsharorina Abd Rahman, Siti Noor Leele Husain, Thamayanth Joseph

1. Welcome & document check. (Lan Gao, acting Chair)  
SC members present confirmed they had received the following documents prior to the conference via email:
  - Agenda
  - Midyear Meeting 2018 Minutes
  - Award plan information
  - Chair's Report
2. Introductions, member activity updates
3. Chair's report - Adjoa Boateng (see related document)
  - Current discussion around IFLA structure changes
  - Newsletter
  - This year's WLIC Session
  - Action Plan 2018-2019
  - Planning & implementing the new Multicultural Libraries Award
  - Global Report
4. 2018 Mid-year Meeting (Timisoara) Minutes were approved.
5. Information Coordinators report; Communication Strategy update.  
(Lan Gao, Leslie Kuo)

Lan Gao reported on her work as Information Coordinator:

- Communications team met in November 2017 on Zoom.
- IFLA website was updated with 2016 WLIC and 2017 Midyear minutes as well as 2017-2018 WLIC information and social media information
- 3 Basecamp teams set up by Lan for the section

## Meeting Minutes

- Newsletters were published for Winter 2017 and Summer 2018 – thanks to Pam Ryan and her team at the Toronto Public Library
- 2018 Midyear Meeting website was created
- Papers from our section's 2017 Satellite, 2017 WLIC and 2018 WLIC events were published on the IFLA website.

Leslie Kuo's report on her work:

- Content Review of our section's area of the IFLA website (as requested by IFLA) in preparation for IFLA's move to a new website.
- Drafted a communications strategy available on the Communication Group's Basecamp.
- Established an Instagram account and grew all three social media accounts (to approx. 2000 FB followers, 1000 Twitter followers and 200 Instagram followers). Volunteers needed to contribute to social media.

### 6. Finance overview (Adjoa Boateng)

The Section paid registration fees for three WLIC Speakers: day rates for Dr. Ortiz and Bernadette Lopez and student registration for Leslie Kuo. We have also paid for 2 years' Social media enhancements. The remaining monies are approximately €700 depending on currency conversion fluctuations.

### 7. Financial working group update. (Shelli Lake)

- Marketing and Financial working groups are in the process of clarifying purpose, goals and activities. We are deciding what we need funds for and how to obtain these (pursuing sponsorships, fundraising activities, etc.).
- This discussion will need to happen in coordination with developing the plans for our new award.
- Shelli asked everyone to speak to her after the meeting if they had ideas for potential sponsors.

### 8. Multicultural Library Manifesto Toolkit Update (Lan Gao)

Report of updates:

- Chinese translation (Jason/Lan): finished, now in the final proofing process. Broken links need to be resolved after English version is updated.
- Spanish translation (Kirsten Bloomberg): Main document is finished, still working on appendixes.
- Japanese draft (Yasuko Hirata): translation is finished, waiting to be reviewed after English version is updated.
- Bengali translations (Anita Basak, Razina Akhter) are finished. Now in the final proofing process.

Lan asked for volunteers to take on the coordination of the project, and to fix the links and inconsistencies in the English version. This is the top priority.

Ideally, we should provide the Toolkit in the 7 IFLA official languages. But we decided at Midyear to put this on hold until further notice.

Lan thanks all the translators for the hard work!

## Meeting Minutes

8. Gathering member input for Division Meeting at WLIC (Lan Gao, Leslie Kuo)
- Lan explained that Leslie and Lan are serving as Acting Officers and will bring the section members' input to the Division Leadership Forum tomorrow.
  - Lan gave an overview of the IFLA Development Road Map and planned restructuring of IFLA that were explained to us by Gerald Leitner earlier today.
  - Leslie also gave some context from the Professional Committee's Officer's Meeting.

8a. Visit from the President-Elect

The President-Elect, Christina Mackenzie, joined us as a surprise visitor and gave her insights into the restructuring and strategic planning. She asked for questions and input.

- Question asked about moving WLIC a few weeks earlier due to conflict with US academic calendar. Pres.-Elect said all feedback is welcome; on the other hand, every date is difficult for some country.
- It was noted WLIC costs are a barrier to including underrepresented people and countries. Pres.-Elect notes this is a good point, says IFLA does not have bottomless funds and hopes that technology/Zoom can help include more people.
- SC member asked about more support for doing what the law library section talked about at the PC meeting today. Pres.-Elect says this is noted.
- In role as Division III Secretary as well as Section Chair, AB raised to Division III discussion. Division III noted as being heterogeneous affecting Sections ability to define identity.
- Challenges in communication with HQ raised. Slow responses and some unanswered Enquiries had affected the work of members. Pres.-Elect apologized explaining that it been a demanding few years for HQ.
- Question was asked about the financial position of the Congress. Pres.-Elect says that the conference is important source of income for IFLA. The legacy funding from Gates Foundation is limited to certain uses so we need profits from WLIC which go through a holding company. IFLA does also go to countries knowing it will make no profit or even a loss.
- Question was asked about future planning. What changes are being considered around updating the format and rules for congress and satellite conferences – the activities of competitor conferences raised. Pres.-Elect responded giving the example of streaming as a successful new initiative.

**Action: Section to put feedback into writing and send to HQ as requested by the Pres.-Elect**

9. **Nomination/election timetable.** (Lan Gao, Leslie Kuo)  
Recruiting new members at WLIC.

## Meeting Minutes

Lan read/summarized the following information from Joanne Yeomans, our IFLA Professional Support Officer:

*After the Congress, the calls for nominations will begin for all leadership positions in IFLA: Governing Board Members, Division Chairs, Standing Committee Members, etc. Please use the WLIC as an opportunity for recruitment for your Standing Committee or working groups, and for asking questions and learning more if you are interested in nominating for a position in one of IFLA's governing positions. All Officers are eligible to stand for the position of Division Chair for their Division.*

*For information here are the estimated dates for this process:*

- *October 2018: nomination call starts for all positions.*
- *January 2019: deadline for SC nominations*
- *February 2019: deadline for nominations for President-elect, Governing Board, Division Chairs, Professional Committee Chair.*
- *February – April 2019: Election period (if needed) - dates relevant to each election will be announced.*

Open discussion about what it means to serve on a Standing Committee.

The benefits and interesting aspects of being on a standing committee were explained and highlighted by members.

Discussion on the current membership and prospective members. It was explained that diversity is about ranges such as age, life experiences, background as well as the common ranges such as origin and culture. Section currently has two members not responding to correspondence. One Section member said they were able to reach out to one person. The remaining member would be referred to IFLA HQ to be removed from SC.

Susan Appleby had stepped down during the past year. Colleagues registered their thanks and she will be missed.

Solutions were discussed that might encourage ongoing/better diverse recruitment. It was acknowledged that the cost of the Congress means that it is arguably elitist at some level, an association for library directors. It was asked if travel might be funded through the section. For this year such a solution would be difficult owing to restrictions on using funds and not enough time for fundraising.

The idea of the section being disruptive, using technology, to find ways to make MCULTP section more inclusive regardless of finances.

**How to become a Standing Committee member or Officer:** Lan Gao gave details of how to be nominated and who can nominate. She shared her own story and encouraged people to join. See link for nomination process - <https://www.ifla.org/officers-corner/nomination-election-process> Others shared

## Meeting Minutes

stories of experiences and section emphasized that we are an approachable group and we will help you figure out nomination.

**Action:** ALL SC members to help find/canvass new Members

Adjoa/Lan to verify number of vacant positions and current members intentions.

Adjoa to liaise with HQ to update SC list

10. Lan gave an overview of our session theme and the topics of the talks and reminded everyone to join. She explained the format with the round table and asked for volunteers. Shelli shared her experience with the format from WLIC 2017 and explained what one does at a moderator.

Volunteers were requested to facilitate discussions:

Volunteers: Anne, Oddbjørn, Razina, Theresa

---

### Second Business Meeting:

Monday, August 27, 2018 - 13:30-16:00 (Kuala Lumpur)

**Location:** Kuala Lumpur Convention Center, Meeting Room 304

#### SC members

##### **Present in person:**

Leslie Kuo, Razina Akhter, Lan Gao, Teona Shainidze Krebs, Shelli Lake, Oddbjørn Hansen, Maria Neryueva, Theresa Byrd, Kenji Murakami, Jiangshun (Jason) Zhang, Alireza Afshari, Anne Barnhart

##### **via Zoom:**

Yang Le, Adjoa Boateng

**Observers:** Salomon Hellman, Thora Erinsonn, Elisabet Rundquist, Celia Joe-Olsen, Steve Stratton, Te Paea Taiuru, Grace Liu, Andreas Kempf, Clara Lukin, Thomas Simiele, Ahmed Almalki, Nick Demetriades, Deborah Viereck, Clara Lukin

### 13. **WLIC 2019 Planning – Satellite Meeting**

Due to a visit from colleagues from our sister Section - Indigenous Matters, the agenda was adjusted:

*a) WLIC is in Athens. Should we plan a 2019 Satellite Conference?*

*- If yes then it would need to be registered with IFLA.*

*Information is here - <https://www.ifla.org/node/10297>*

*- Volunteers would be needed. Guidance and support will be given by experienced colleagues*

Te Paea Taiuru and Celia Joe-Olsen from IM: invite MCULTP to hold a joint pre-congress Satellite in 2019.

## Meeting Minutes

There was a brief discussion on feasibility, resources and what was required.  
Discussion of location, Athens or elsewhere.

It was agreed to work with Indigenous Matters on 2019 Satellite meeting in Georgia).

**Satellite Committee volunteers:** Cellia-Joe, Steve, Te Paea, Elisabeth (Indigenous Matters Section). Adjoa, Theresa and Ali (MCULTP). Other members might join later

**Action:** Te Paea will email committee about next steps.

11. Welcome & document check review of key points from first meeting (Lan Gao, acting Chair)
  - Section session reminder
  - Nominations reminder

### 13. **WLIC 2019 Planning**

#### **Mid-Year Meeting**

SC member Teona and colleagues invited section to their library.

The purpose of Midyear was raised and discussed and whether it is worth the expense. Open discussion on this topic. Consideration was given to alternative possibilities to facilitate the meeting – Zoom, mixed, in-person.

It was suggested that the Marketing group could work on getting sponsors to subsidize speakers or the meetings.

Members also expressed desire that Chair should be present in person if possible  
It was summarized that there was general consensus that the section should facilitate both in-person and Zoom attendance.

Question was asked about minimum numbers of attendance. Discussion on feasibility of meeting with minimum numbers.

Move raised to agree to have a Midyear Meeting in Colorado Springs, Colorado. U.S.A.

Seconded.

Motion passed.

**Action: Adjoa to email SC members by end of September to indicate likely attendance. Teona and Adjoa will discuss dates after the meeting.**

#### **Athens 2019 Session planning**

The proposed theme for our IFLA session will be guided by the Annual Conference theme which is: **Dialogue for Change**.

Discussion:

Call for Papers was advocated as being more inclusive. The need for a person to coordinate a call was noted. Question was asked about members past experience. The role of committee was summarized: Decide on a theme. A question papers should answer. Publicise - on IFLA website, various channels, request abstracts.

## Meeting Minutes

Committee must read abstracts and select speakers and liaise with the speakers and make sure they are able to attend. Reviewing abstracts could happen at Mid-Year. One suggested theme- Refugee crisis

I was asked whether IFLA has standards for writing papers? What about the other official languages?

This question was referred to the IFLA website.

### Visit from Tanja Clusen (IFLAHQ)

Tanja confirmed that a request for all papers to be submitted in English can be made. Presentations do not have to be in English, interpreters may be used. Section is not obligated to accept papers in other languages.

Suggested made to change "Call for Papers" to "Call for Speakers" or something that might make process more approachable and put people at ease.

It was also discussed having people present on what they're doing in the context of launching the award. We could launch the award in 2019 or 2020. Perhaps 2019 preferable as it was Year of Indigenous Languages.

A reminder given that potential speakers need to submit papers to get funding. Sometimes the quality of papers is variable.

The award could be another way of facilitating their funding.

**Action: To invite newer members to participate on committees providing a more experienced member as support.** Action as response to comment noted from Jason

### 14. Tanja information from IFLA HQ (Cultural Heritage)

#### Can we get her report in writing?

- Advocacy Team - with Steven Wyber and Esmeralda
- Next year IFLA wants to work with UN SDP goals as well as Indigenous Languages
  - UN told HQ they want to hear from libraries

### 15. Strategy and Action plan 2018-2019 discussion

A "Quality Board" was established to decide details for candidates.

#### Volunteers for the board: Jason, Maria, Oddbjørn, Shelli, Leslie, Teona, Adjoa

Leslie provided a review of the Award document and actions to date.

Suggestion made that that Section should wait two years after launching.

Further suggestion made towards launching in 2019.

It was suggested that launching at public session at WLIC could also be a way to attract people to the session.

Methods of promotion were discussed such as a video promotion for the award  
Noted that Award could emphasize video, approachable

Sensible suggestion made that Section should look at other IFLA awards

It was raised that Environmental SIG award is from different corporate sponsors, while MetLib is individual donors. MCULTP could collaborate with another section/SIG.

## Meeting Minutes

General consensus that Money is not so important to libraries; they want recognition. Award should provide Certificate and a logo for their site. What about a prize?

Question about what platform will be used was briefly discussed.

Member suggested offering a certification or standard.

It was noted that this had been considered but it is not viewed to be sustainable strategy using only volunteers.

SC agreed that offering a certification or standard should be considered in the long-run.

**Action:** Shelli will send an email to the team will meet by October to agree the details.

**Action:** No monetary prize. Award will be launched at WLIC 2019 Open Session. Award committee to also plan WLIC 2019 session; 2019 WLIC Session will be based on the award.

### 15. **A.O.B**

Lan reported on Officer's Meetings:

- Division Program for Division III will happen next year.
- Action Plan due in November
- New website, WordPress based, will be launched before 2019 WLIC

Lan thanked all SC members for their time and contributions. Reminder given to attend and be available to help at upcoming Kuala Lumpur 2019 Session.

- END-