



Minutes

IFLA Library Services to Multicultural Populations Mid-Year Meeting 2017							
Date:	Friday 10 March						
Time:	08.00 – 13.00						
Venue/Location:	London / British Library						
Type of meeting:	Mid-Year Meeting 2017						
Chair:	Jack Leong						
Note taker:	Mathilde Servet						
Present:	Jack Leong (Section Chair), Adjoa Boateng (Information Coordinator), Mathilde Servet (Secretary), Vickery Bowles (Editor MCULTP Newsletter), Alireza Afshari, Susan Appleby, Simona-Marilena Bursasiu, Fred Gitner, Yasuko Hirata, Tomoko Harada, Christiana Ikeogu, Susan Schnuer, Stephen Stratton, Tess Tobin						
Apologies:	Siri Razina Akhter, Siri Tidemann-Andersen						
1. Welcome							
Jack Leong welcomed members to the Standing Committee.							
2. Round table – Introduction and sharing of projects/work							
Each person introduced themselves. This session provided a broad range of information relevant to each country and institution represented around the table.							
3. Chair’s report							
Jack Leong reviewed the section’s action plan, work schedule and upcoming activities, mainly the satellite meeting in Berlin and the program in Wroclaw in August 2017.							
<table border="1"> <thead> <tr> <th>Action Items</th> <th>Person Responsible</th> <th>Date Due</th> </tr> </thead> <tbody> <tr> <td>-Check if the IFLA toolkit manifesto has actually been approved by UNESCO and if it will appear on their webpage</td> <td>Jack</td> <td>ASAP</td> </tr> </tbody> </table>		Action Items	Person Responsible	Date Due	-Check if the IFLA toolkit manifesto has actually been approved by UNESCO and if it will appear on their webpage	Jack	ASAP
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4. Secretary’s report							
Regarding nominations to our Committee, we have 11 new members. This is very satisfying and we are happy to work together soon. We should, however, be more careful with nominations in the future to ensure that members are as diverse as possible. Ideally, they should come from a wide range of countries. We should also try to help more with the nomination of colleagues who are very active such as Razina Akhter.							
5. Information report							
<ul style="list-style-type: none"> -There are many problems with the emails as not everybody is receiving them. If a name is misspelled or if there is another problem, Adjoa can’t change it herself. People must contact the webmaster. -It would be good to have another administrator for the Facebook page. -Adjoa suggested creating a website for the satellite group so that people can pay for their subscription on it and get all necessary information. 							

-A new editor is needed.

Action Items	Person Responsible	Date Due
Create a website for the satellite meeting	Adjoa	Done
New administrator	Steve	Done
New editor	Vickery nominated Pam Ryan from Canada	

6. Financial report

- We don't really have money. We are just selling a few objects. When we did a bank transfer once, we lost a lot of money. Now we can use an IFLA account.
- Susan Schnuer volunteered for the finance after Tess
- Jack will send the bank account number to Susan
- We should make out the money one deposit and maybe do an e-transfer with a bank account
- Jack has \$200 from selling t-shirts (last year) plus the another \$300.40.
- The money is meant to cover specific expenses such as people who can't afford their dinner fees
- Marketing: do we have other ideas regarding items we could sell? USB sticks, t-shirts, new t-shirts?
- Susan suggested that we ask vendors for donations because it makes more money
- Some associations like BSF (Bibliothèque sans frontière, a French organization that helps migrants) could perhaps support us financially for the satellite meeting

Action Items	Person Responsible	Date Due
Money Transfer	Jack / Susan	August 2017
Marketing strategy: new items, vendors	all	During SC meeting in Poland
Ask for financial support for the satellite meeting	Jack	done

7. Manifesto Toolkit

- Jack is saying that there are no new translations for now. The deadline for new versions will be the SC in Poland
- IFLA does not translate itself in the 7 official languages
- Would it be possible to get project money? Why is it not automatically translated?
- A review of the manifesto has to be done, since the first version was written 8 years ago.
- Maybe we should link it with sustainable goals for 2020 because the money is there

Action Items	Person Responsible	Date Due
-List the new translated versions	Jack	SC in Poland
Review of the toolkit	Jack / Fred / Susan	August 2017

8. WILIC 2 hours session main conference in Poland

- Each speaker will get 5 slides and 5 minutes
- Each speaker will be at a table
- All participants will be able go to all tables
- Susan will organize everything
- Everybody will bring a handout
- The idea is to encourage discussions
- It would be good to have people from all parts of the world and all types of libraries

Action Items	Person Responsible	Date Due
Organization	Susan / Ali / Yi Han?	ongoing

9. Satellite meeting

-The satellite meeting will be held in Berlin on two days August 16-17 (local partner SBB Jochen Haug, Head of Academic Services, Staatsbibliothek Berlin): Half day on August 16 starting at 1-5pm; full day August 17, 9-4

-A website will be created

-We can charge a registration fee for the satellite session

-SC has to do the registration on its own

-Adjoa will set up Eventbrite for payment page; WordPress for the promotion

- We need to advertise locally in Berlin

- We need funds for lunch one day and refreshments both days

- Registration deadline: June 30th

- We need keynote/closing speakers

- 8 papers have been submitted: Sweden (Akerberg) Yes / Germany (Hamburg) Yes for keynote United States X2 / Yes for Fisher on Jordan / Brazil – Yes / Czech Republic (in Spanish) /Chile (in Spanish)

-Schedule:

August 16 -- section intro (Adjoa), keynote, 2 papers presented, panel discussion (Stephen facilitates)

• 1:00 Registration

• 1:30-1:45 Intro (Adjoa)

• 1:45-2:45 Keynote -- Barckow from Hamburg

• Break

• 3:00-3:30 First paper -- Akerberg

• 3:30-4:00 Second Paper -- Fisher (Jordan)

• 4:00-4:30 Panel

August 17

• 9:15-9:45 First Paper -- Labigalini from Brazil

• 9:45-10:15 Second Paper -- Zavala from Chile

• Break

• 10:30-11:00 3rd Paper -- Obodoruku from NY about Tanzania

• 11:00-11:45 Panel (Stephen)

• 12-1:00 Lunch

• 1-2:15 Discussion

• 2:15-2:30 Report Back

• 2:30-3:30 Closing Speaker -- Musa from University of Kansas

• 3:30-3:45 Thank you and promotions (Stephen)

• 4:00 - Meet at the pub

Action Items	Person Responsible	Date Due
Contacting all the speakers and establish a program	Steve	Done
Creating a website	Adjoa	Done
Organisation with the Staatsbibliothek	Adjoa	Done

10. Case studies

-For the case studies, we could contact all the people who could not participate at the satellite meeting and use a summary of the participants of the satellite meeting

-We need a simple format for the case studies

-IFLA is asking about our communication plans, we need to keep it lively

Action Items	Person Responsible	Date Due
Collecting the case studies		

Next SC meeting to be held in Poland in August 2018

DRAFT