

## **Minutes**

### **Reference and Information Services Standing Committee (RISS) Meeting #2 Wroclaw, Poland, 21<sup>st</sup> August, 2017**

#### **Members Present:**

Christine Brown (chairperson)/ Canada; Edwin Qobose(Secretary)/Botswana; Marydee Ojala/USA; Laverne Page /USA; Philippa Anderson/ Sweden; Fabiola Elena Rosales/Mexico; Laura Ballestra /Italy

#### **Apologies:**

Julie Edwards/USA, Lillianna Nalewajska/Poland, Melissa Miller/USA, Jane Sanchez/USA, Jin Hongya/China, Hong Jiang/China, Jooza Al Marri/Qatar, Veronica Kulczewski/Chile

#### **Absent/Leaving Committee**

Carme Fenoll Clarabuch/Spain, Mijin Kim/Canada, Trude Faerevaag/Norway, Najwa Hendrickse/South Africa

#### **Observers:**

Peza Shahrabi/ Iraq, Lyn Kleinveldt/,South Africa; Sakae Sadano/Japan; Seiko Kojima/Japan; Aleksandra Blake/Canada; Cherry-Ann Smart/Jamaica; Maaik Toonen/The Netherlands; Natalia Scierinil/USA; Fatme Charafedding/Lebanon; Nicole Classew/Germany; Elena Sanchez/Spain; Swihantra Telang/India; Andrey Guskov/Russia; Jacqueline Calderon/Colombia; Vilma Yamile Pulido/ Colombia; Ketty Tshisikule/South Africa; Alfredo Menedez/Colombia; Souleymane Sogoba/Mali; Allan Mulondo/Luxemburg; Anne Lisa Pedersen/Denmark; Anne J Sheluerdine/Austria; Polly Boruff-Jones/USA;

**1. Welcome:** The chair welcomed all attendees to the second meeting. She also welcomed observers who came in large numbers. She went on to outline the agenda.

**2. Agenda** approved without change.

The chair noted that minutes from 2016 were approved via email and added to the RISS section on the IFLA website.

**3. Introductions** -- The chair invited attendees to introduce themselves briefly.

#### **4. Satellite Meeting 2018**

The chair announced that the **2018 RISS Satellite meeting** in Kuala Lumpur will again be a joint satellite with the Information Technology section. IT members present endorsed the cooperation between the two sections and pledged to work together to make it a success.

Some of the suggestions included; showcase IT Technology to support reference and information work, including digital scholarship services.

## 5. RISS Session at IFLA Main Conference

The **theme for the Session** is being finalized, but should be aligned to the main conference theme of 'transformation'.

The call for the RISS session in Kuala Lumpur should be sent out in mid-November. Some of the topics suggested included: *Government official information; Evaluating e-reference; reference information technology; approaching outreach marketing services; Staffing competency development for reference Librarians; evaluation on-site, Competencies for reference work* (all in alignment with the theme)

**Agreed:** those absent should be encouraged to send suggestions

## 6. Action Items for 2018 activities

IFLA HQ expects that the Standing Committee engage in work beyond organizing satellite meetings and sessions at the conference. We have taken on some projects in the past and do have creation of reference standards/guidelines as one project underway. We discussed ideas for other projects. It is desired that every member of the committee contribute in some way. This can involve working on projects that would be beneficial to reference and information services in a variety of countries. Those present at the meeting felt that this would provide opportunities for members who have limited working ability in English to make contributions in their native languages. Below is a list of ideas.

- 1) Committee members can plan and delivery webinars on specific topics
  - IFLA has software we can use (Zoom) to provide these sessions
- 2) Finish revising/creating Reference & Information Services Standards/Guidelines
  - Jane Sanchez and Rania Sharaway started this work. Laura Ballestra and Edwin Qobose volunteered to assist as well.

Agreed that members not present will be encouraged to submit ideas for activities.

## 7. Section Logo

Chair reminded members about the call to for each Section to have a logo, and that one has been proposed for RISS, and invited comments if there is need for modifications One suggestion was that it should be designed such that the two people appear "talking to each other."

Everyone agreed that we do not have time to re-design a new logo but will see if the current version can be edited to according as suggested above. If not, we agreed we can live with this for the time being.

## 8. Sharing Documents

IFLA has a communications platform called Basecamp. We can share documents on this site but we cannot edit documents on this site. It is simply a place to store files that everyone can access and view files and messages.

Christine will create a site for documents for the satellite meeting to be stored and shared with the IT section.

If we need to jointly edit documents we will need to email them or use Google Docs.

## **9. Division Issues**

The concept of “Friends of the section’ was mentioned. It was explained that this is different from corresponding members, but that more information would be shared at the upcoming Divisional meeting

The chair called for volunteers to facilitate at Division III: Session 212 – *Disruptions in library services*

Finally, attendees were invited to attend RISS paper presentation session 122- *story telling for sustainability and solidarity* on the 21 August