

## ACTION PLAN 2016-2017

This action plan lists the objectives of the [Reference and Information Services Section Standing Committee](#). Updates on this plan will be reported in the committee's [annual report](#).

### Objective 1:

*Create engaging program call for our main session at the 2017 Conference.*

- Project/Activity:
  - Members brainstorm and draft proposal.
  - Chair and Information Coordinator assist in finalizing the call for papers and submit to IFLA.
  - Promote on social media and RISS website.
  - Organize proposal review subcommittee.
- Key Initiatives:
  - Session title is: “Storytelling for Sustainability and Solidarity.” Participants will be telling attendees how they can use story telling to advocate on the impact of reference and information services that will address the changing attitudes and perceptions, international advocacy programme and advancing leadership initiatives.
- Alignment with [IFLA Strategic Directions](#):
  - [Libraries in Society](#)
  - [Capacity Building](#)

### Objective 2:

*Collaborate with [the Information Technology Section](#) to hold a Satellite meeting in 2017.*

- Project/Activity:
  - Create planning documents, including timeline and budget worksheet.
  - Finalizing the call for papers and submit to IFLA.
  - Promote on social media and committee websites.
  - Organize planning subcommittees.
    - Proposal review.
    - Local planning.
  - Seek sponsorships.
- Key initiatives:
  - Session title is: “Innovation and the User Experience: Evaluating and Implementing Discovery Systems” Participants will share how they are working to use, design, implement and improve discovery systems. This supports the libraries with a changing environment initiative (Libraries & Societies).

- Alignment with [IFLA Strategic Directions](#):
  - [Libraries in Society](#)

### Objective 3:

Create updated [Guidelines](#) for Reference & Information Services.

- Project/Activity:
  - Review standards and create new document for sharing with broader committee.
  - Consult IFLA Officers section to determine what is required for preparation of this document.
  - Members continue to edit document based on work completed in 2016.
  - Chair will circulate relevant information that is sent to her.
- Key initiative:
  - Promotion of best practices in reference and information services.
- Alignment with [IFLA Strategic Directions](#):
  - [Libraries in Society](#)

### Objective 4:

Create a Communications plan that will help us to reach out to our section members and other interested librarians.

- Project/Activity:
  - Survey other SC communication activities in search for ideas.
  - Get a list of Section members so that we can create a mailing list to enlist others in RISS activities.
- Key initiatives:
  - Determine how to improve communication of RISS activities and engage more members and interested others in RISS activities.
- Alignment with [IFLA Strategic Directions](#):
  - [Capacity Building](#)