Introductions and welcome
   a. Apologies: Suzanne Samir, Stacey Greenwell, Kathleen De Long

b) Welcome and introductions:

   of the Members present:

   Primoz Juznic (Slovenia), Susmita Chakraborty (India), Lisa Davis (USA), Barbara Schultz-Jones (USA), Mitsuhiro Oda (Japan), Seamus Ross (Canada), Clara M. Chu (USA), Ulrike Lang (Germany), Kendra Albright (USA), Maria Witt (France), Saif Al-jabri (Oman), Felipe Martinez (Mexico), Jennifer Paustenbaugh (USA), Joan Weeks (USA), Dongrong Zhang (China), Elizabeth Perelajo (Philippines), Albina Krymskaya (Russia), Elham Sayyad Abdi, Joan Weeks

   Of the Observers Present:

   Ismail Abdullahi, Patrick Dunowski, Chelza Gladia, Helpicqwet, Jaya Raju, Clara M Chu, Thomas Chaimbault, Zitva Hyttinen, Satu Salmela, Device Atkins, Alison Kaplan, Natalia Fibrich, Maria Witt, Maria Musoke, Dietmar Wolfram, Bill Fisher.

Approval of the Agenda for the meeting: agreed.

Confirmation of the Minutes of SC-I Meeting held in WLIC 2017, Wroclaw, Poland: Minutes of the last meeting was accepted.

Planning, Proposal and discussion of SET Program for IFLA 2018:

Since WLIC 2018 is in Asia, Susmita will be the Chair of the program of SET Open Session 2018. Probable area is curriculum development, teaching methodologies and collaboration. Seamus Ross suggested including topics like students’ perception about technology change/ curriculum change. It will be of one hour (if we collaborate with others, it may increase).

Another Open Session program will be done by BSLISE. There will be another program of 1 hour on accreditation to be conducted by Clara and the BSLISE Group.
There will be one pre-conference satellite session of SET at Calcutta University, India in association with RSCAO. Clara and Susmita will be the co-chairs of the 2018 Satellite Session (pre-conference) to be held in Calcutta University in association with RSCAO. Probable topic might be LIS Education.

LTR has expressed interest. We can collaborate with LTR and have a joint longer program.

We can also talk with IFLA HQ to get two extra hours.

Ismail Abdullahi suggested about collaboration in LIS education curriculum in Asia. Susmita said that Calcutta University may take that up in the pre-conference satellite.

2018 Program Session. Jointly with LTR, 2 + 2 hours.

2019 Competency framework SET with probably Information Literacy.

Interest shown for joint programs for 2019: LTR, S n T.

**Strategic Plan and Action Plan 2016-2018:** Primoz Juznic and Suzanne Samir designed the 2016-17 Strategic Plan. Primoz Juznic, outgoing Chair of SET discussed the Strategic Plan of 2016-17. Membership was a key issue. Another important activity was the formation of three working groups. Saif Al-Jabri and Kendra Albright told that they would shortly prepare draft action plan and draft annual report and would circulate those among SC members.

New Strategic Plan is to be formulated soon by the new chairs of SET. Clara commented that templates designed by IFLA are available for developing strategic plans. This template includes items like activity/timeline/action leader/volunteers

**Planning for collaborative programs:** Patrick Dunowski (Chair, S n T) has expressed interest to join SET in 2019 Open Session. Possible subject: Research data curation competency.

**Award Update:**

Jennifer and Kendra would collaborate with Ulrike to work out solution for the award. Ulrike reported that she had tried contacting IFLA HQ regarding this award so that IFLA could waive the registration fees of the winner. Otherwise, with only $500, it would be impossible to support the awardee to attend IFLA WLIC and present his/her paper.

Kendra informed that we could combine with Libri who would pay $500. If IFLA pays $1000, then with $1500 (and a possible registration waiver by IFLA), it would be possible to support the awardee.

Several members reported that SET LIS Student Award should consider Master’s Dissertation. Initial recommendations would come from the concerned teachers/supervisors which would act as an initial quality filter.

**Report of SIG on LIS Education in Developing Countries:** A new convener for LIS Education in Developing Countries SIG is nominated by Felipe Martinez, the outgoing SIG convener. LIS Education in Developing Countries SIG reported that they are thinking of having one hour Open Session and one satellite session.

**Budget for SET:** Susmita Chakraborty reported that the annual budget for SET is Euro 300 and it has not been used this year.
Discussion on future SET Publication(s): All potentials will be explored.

SET Research Program: Clara M. Chu reported in detail about BSLISE activities and gave some indication of future activities of writing white paper and presenting that to ALISE conference for better visibility. She asked for more volunteers to work on BSLISE. She said that about 700 responses has come from about 100 countries. She also proposed 2019 satellite meeting to present a clear framework for transferability, equivalence. Jaya added cultural contextuality to this. Kendra suggested that bottom-up process would be very useful for this study. Ismail asked why presenting white paper in ALISE. Clara results would be placed here in the open session, then to ALISE as a good venue.

Other Business (if any): Seamus Ross said that we already have done a lot on accreditation. He also suggested looking for support from funding agencies like Gates Foundation.

Ismail Abdullahi reported that Federation of African Library Associations and Institutions is working on accreditation and standards. New Convener of SIG also enquired about the modalities of this project.

Seamus Ross cautioned that there should be strategy for monitoring work and engaging all existing SC members by assigning different activities to them.

Clara M Chu reported that a global database of LIS schools is available as a result of past SET research. It is a few years old. Interested SET members can get it from Clara. She said that it needs updating.

Ulrike Lang recommended the use of social media for better communication. Saif and Susmita commented that we should start using Basecamp, the IFLA project management tool for internal communication.

Several members stressed upon the need of building bridges with LIS schools.

New Business:

Ulrike stressed the importance of designing a logo for SET. It would help in increasing visibility. Joan volunteered for designing the logo.

Close of Meeting with Vote of Thanks: Saif Al-Jabri and Kendra Albright, the new chairs, thanked everyone and closed the meeting.
