

## Action plan 2019 – 2020

Name of Professional Unit: ISBD Review Group

Focus Area 1			
Revise and develop the ISBD Standard according to international bibliographic needs and IFLA's LRM Conceptual Model			
IFLA Strategic Direction			
2: Inspire and enhance professional practice			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input checked="" type="checkbox"/>	ISBD Revision – 1 <sup>st</sup> Phase: Produce an <i>Update to the ISBD Consolidated Edition 2011</i> to provide for the urgent needs of communities of users	<i>ISBD Content Update Task Force</i>	<i>Mid Nov.- Draft Aug 2020 - Publishing end 2020/early 2021</i>
<input checked="" type="checkbox"/>	ISBD Revision – 1 <sup>st</sup> Phase: Produce the <i>ISBD for Manifestation</i> <ul style="list-style-type: none"> <li>• Develop a set of stipulations for describing a manifestation according to LRM</li> <li>• Reflection on Transforming the ISBD into a Full Implementation of the LRM</li> </ul>	<i>ISBD for Manifestation Task Force</i>	<i>Mid Nov. – Draft Aug 2020 - Publishing end 2020/early 2021</i>
<input type="checkbox"/>	Continue activities on harmonization on the treatment of serials between ISBD, ISSN and RDA and monitor development of other national and international standards	<i>ISBD RG</i>	<i>Ongoing</i>
How will you communicate your activities and results?			
<p><i>Progress Reports to the Committee on Standards (CoS) - IFLA Metadata Newsletter – Future CoS Newsletter</i>  <i>Through ISBD RG mailing list, webpage, social media - Through IFLA's website and IFLA mailing lists</i>  <i>Communication with the RSC and ISSN through the formal liaisons</i>  <i>IFLA WLIC sand other relevant and dedicated conferences</i></p>			
How will you measure the impact of your activities?			
<p>From comments received by the concerned and relevant IFLA sections, liaised bodies, and worldwide review Committee on Standards' feedback and endorsement</p>			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
<p>IFLA Cataloguing Section, IFLA Bibliography Section, IFLA Rare Books and Special Collections Section, BCM Review Group, Permanent UNIMARC Committee (PUC), Bib-LD Study Group, LIDATEC, Liaised Bodies: RDA RSC, ISSN Centre,... National Cataloguing Agencies, other library networks</p>			

<b>Focus Area 2</b>			
Optimizing the ISBD vocabulary to the semantic web and Linked Open Data to support its adoption and use by Libraries, Archives and Museums (LAM) and IT communities			
<b>IFLA Strategic Direction</b>			
2: Inspire and enhance professional practice			
<b>Key Initiatives</b>			
2.1	Produce, communicate and distribute key resources and materials that inspire the profession		
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
2.4	Provide tools and infrastructure that support the work of libraries		
<b>Funding Needed</b>			
<b>Funding Needed</b>	<b>Projects/Activities</b>	<b>Tasks &amp; Responsibility</b>	<b>Timeframe</b>
<input type="checkbox"/>	Update the ISBD vocabularies and work with LIDATEC to upload and test them in the new IFLA namespaces Registry (MMA server)	<i>Representatives of the ISBD RG in the Bibliographic Standards in Linked Data Study Group (Bib-LD SG)</i>	<i>As requested by LIDATEC</i>
<input type="checkbox"/>	Revise and update ISBD RG relevant documentation as needed, i.e. <a href="#">Guidelines for Use of ISBD as Linked Data (2016)</a> , <a href="#">Guidelines for translations of the IFLA ISBD namespace in RDF (August 2017)</a> , ISBD Application Profile	<i>Representatives of the ISBD RG in the Bibliographic Standards in Linked Data Study Group (Bib-LD SG)</i>	<i>Not before June 2020 – TBD</i>
<b>How will you communicate your activities and results?</b>			
<p><i>Progress Reports to the Committee on Standards - IFLA Metadata Newsletter – Future CoS Newsletter</i></p> <p><i>Through ISBD RG mailing list, webpage, social media - Through IFLA’s website and IFLA mailing lists</i></p> <p><i>Communication with the RSC and ISSN through the formal liaisons</i></p> <p><i>IFLA WLIC sand other relevant and dedicated conferences</i></p>			
<b>How will you measure the impact of your activities?</b>			
Via LIDATEC			
Through regular contacts with interested bodies, liaisons and potential users			
<b>Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.</b>			
LIDATEC, Bib-LD Study Group, BCM Review Group, Permanent UNIMARC Committee (PUC), RDA RSC, ISSN Centre			

## Project Funding Request 2019 – 2020

Name of Professional Unit: ISBD Review Group

Project or activity  
*Use your list above*

Developing and maintaining bibliographic standards and tools to support the work of libraries is an IFLA's 2019-2024 and all time strategy.

In August 2018 the ISBD RG started a four-year work plan in two stages for the revision of ISBD 2018-2021, in the double objective of:

- Aligning the ISBD with LRM to keep a consistency between IFLA standards by providing the overarching conceptual model with an ISBD implementation.
- Ensuring that the ISBD continues to fulfil the needs of its user communities as expressed by the proposals submitted to the ISBD RG.

These two objectives were proceeded to 'subsequently' by a sub-group formed in August 2018, the ISBD Editorial Group (IEG), and re-formed in May 2019 with a new chairmanship and some changes in membership. The work progress and the achievements of both IEGs were communicated as follows:

1. Impact of the IFLA LRM on the ISBD: Preliminary recommendations and questions (report by the IEG Chair in November 2018)  
[https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg\\_preliminary\\_recommendation\\_s.pdf](https://www.ifla.org/files/assets/cataloguing/isbdrg/ieg_preliminary_recommendation_s.pdf)
2. Update on the Work of the ISBD Editorial Group (Presentation in WLIC 2019 by the Chair of the new IEG)  
[https://www.ifla.org/files/assets/cataloguing/isbdrg/updateontheworkofisbdrevision\\_9-8-2019.pdf](https://www.ifla.org/files/assets/cataloguing/isbdrg/updateontheworkofisbdrevision_9-8-2019.pdf)

Acknowledging the achievements of both IEGs and recognizing the challenges to advance the two objectives simultaneously, it was decided, in a daylong meeting of the IEG and the ISBD RG, following IFLA WLIC 2019, to work in two parallel tracks with clear terms of references and deliverables each, to tackled by two separate Task Forces:

**ISBD Content Update Task Force**, to produce an Update to the ISBD Consolidated Edition 2011 to provide for the urgent needs of communities of users.

**ISBD for Manifestation Task Force**, to work out an alignment for the ISBD with LRM on the

	<p>manifestation level and produce a reflection document on the future ISBD.</p> <p>The reorganization into two Task Forces will allow both tracks of the Revision to be proceeded to in parallel and will ensure to keep up with the original revision timeframe, or with a fair delay. It will also permit greater focus on the tasks.</p>
<p><b>Resources and Amount of Funding</b></p> <p>For what do you need resources in relation to this task? What is the estimated amount of funding required for these resources? Refer to the Project Funding Request Criteria.</p>	<p>Resources are requested for two three-day face-to-face meetings for each of the ISBD Content Update and ISBD for Manifestation Task forces: meetings to be held in Winter/Spring and Autumn 2020.</p> <p>The largest part of the work will be carried on remotely. However, based on previous experiences face-to-face meetings are essential for the good planning and efficient progress of the work. Money is requested to cover travel and hotel expenses for members who do not have other sources of funding for the working meeting.</p> <p>A full day extra-meeting of the ISBD Review Group has to be planned in Dublin, August 2020, connected with WLIC 2020, in order to discuss the ongoing work with the Task Forces. That meeting will be organised at no costs for IFLA and is open to observers.</p> <p>Two or three meetings of the Task forces and a full day meeting connected with WLIC are foreseen in 2021, for the second stage of the work, the same will be in the following years.</p>
<p><b>Estimate time and cost.</b></p> <p><i>Give a breakdown of the tasks in your project that require funding . Give an estimate for the work time and funds dedicated to each task.</i></p>	<p>4000 - 5000 euros (ideally 5000 euros) from the Professional Committee funds, or from the funds allocated to the Committee on Standards.</p> <p>The amount is based on previous meetings of the ISBD RG and subgroups held in the last few years, although the venues and dates varied; 1000 -1200 euros per meeting is the typical cost, depending on the number of attendants who are not funded by their institutions.</p> <p>As in previous occasions, every effort will be made to meet in a location where meeting space can be contributed and at a date that minimizes travel expenses, and members not able to attend will follow the meeting remotely, or will be contacted at the end of each day in order to communicate the decisions.</p>
<p><b>Reimbursement.</b></p> <p><i>When would the money need reimbursement? Usually reimbursements are made following completion of the work, however, pre-payment can be arranged in some circumstances</i></p>	<p>Reimbursement will be requested after each concluded meeting.</p>