



**INTERNATIONAL FEDERATION OF LIBRARY ASSOCIATIONS  
AND INSTITUTIONS  
WORLD LIBRARY AND INFORMATION CONFERENCE  
74<sup>th</sup> IFLA GENERAL CONFERENCE, QUEBEC CITY – 8-15 AUGUST 2008  
STANDING COMMITTEE  
CATALOGUING SECTION**

Meetings:      Standing Committee I                              Saturday, 9 August, 11.30-14.20  
                         Standing Committee II                              Friday, 15 August, 11.00-13.50

Chair: Anders Cato

Secretary: Ulrike Junger (stand-in for Ben Gu)

**AGENDA**

**Standing Committee I: Saturday, 9 August, 11.30-14.20**

*1. Welcome and introductions*

The Chair welcomed the members of the Standing Committee, who briefly introduced themselves.

*1.1. Permission for observers to attend*

The Chair welcomed observers, who were granted permission to attend. They introduced themselves.

*2. Agenda*

The members approved the agenda.

*3. Minutes of 2007 meetings in Durban*

The minutes were approved as written.

*4. Announcements*

*4.1. Division and Section programmes* The open programme of the section on August 14<sup>th</sup> from 8:30-10:30 will include 4 papers and a report on IME-ICC. The papers are given by Pat Riva (“FRBRoo: enabling a common view of information from memory institutions”); Françoise Leresche (“Bibliothèques et archives: partager des normes pour faciliter l'accès au patrimoine”); Elizabeth O’Keefe (“Sharing standards and expertise in the early 21st Century: moving toward a collaborative,

‘cross-community’ model for metadata creation”) and Anita Goldberga (“Synergy towards shared standards for ALM: Latvian scenario”).

Patrice Landry, the Chair of Division IV, introduced the division’s open programme on August 11<sup>th</sup>, 16:00-18:00, where 4 papers will be presented under the topic of “New challenges in bibliographic control”.

- 4.2. *Division IV social hour, Tuesday 12. August 17.00-18.00* A location is organized by Jo-Anne Bélair, member of the Classification and Indexing Section. Meeting place is the main lobby of the conference centre, at 16:45.
- 4.3 *Satellite meeting for WLIC 2009* There will be no satellite conference of the Cataloguing Section at the IFLA conference in Milan 2009. But there will be a meeting organized by the Italian Library Association in Florence on August 20<sup>th</sup>/21<sup>st</sup> 2009 where the new Italian cataloguing code and system of subject headings will be presented.
- 4.4. *Thanks to translators* There are translations of the papers of the section’s open programme into almost all IFLA languages available. The Chair thanked all the translators.
- 4.5 *Poster session* The Chair announced a poster session presented by David Miller and Rebecca Mugridge with the title “The Program for Cooperative Cataloguing: International Collaboration for Better Access”.

## 5. Reports

- 5.1. *Coordinating Board of the Division of Bibliographic Control* Patrice Landry reminded the attendees of the following:
  - to wear their badges
  - of the printing service for papers
  - to consider submitting their papers to ICBC or IFLA Journal
  - of the Question and Answer Session on Statutes Revision on August 10<sup>th</sup>, 10:45 to 12:45
  - of the section officers’ meeting on August 11<sup>th</sup>; where the revision of the IFLA structures and procedures will be discussed.Several colleagues have been denied visas to Canada. This should be addressed openly.  
There are around 3800 participants in this year’s conference.  
ASTED (Association pour l'Avancement des Sciences et des Techniques de la Documentation) plans to do a podcast and will be approaching speakers.
- 5.2. *SCATNews* The last issue covered a broad span of topics. Contributions are always welcome, not only by SCAT members. Bill Garrison will send a reminder through CATSMail.

- 5.3. *IFLANET Cataloguing site* Besides the usual updates the FRBR amendments and the final draft of the IME-ICC report were published. John Hostage reported that IFLA plans to do a relaunch of its website; a mock-up is presented at the IFLA booth.
- 5.4. *FRBR Review Group and subgroups* Pat Riva reviewed the activities of the various groups as outlined in her report attached (see Appendix I). The Expression Entity Amendment is already translated in several languages: It is available in a marked-up and a clean version via the IFLA website.
- 5.5. *ISBD Review Group and subgroups* Elena Escolano reviewed the activities of the various groups as outlined in her report attached (see Appendix II). The definitive edition of the consolidated ISBD is supposed to be published in 2009. A workshop on the consolidated ISBD should be considered for the next IFLA conference. The Study Group on Material Designation will be submitting the results of its work (substituting the stipulation 1.2) for worldwide review and approval by the SCAT in 2008. The new stipulation will be added to the ISBD afterwards.
- 5.6. *Working Group on Metadata Recommendations for Digital Objects* Erik Thorlund Jepsen summarized his report (see Appendix III) and once again pointed out that the working group would have needed additional members with expertise in metadata exchange to be able to fulfill its mandate fully.
- 5.7. *IFLA Meeting of Experts for an International Cataloguing Code* The formal announcement of the publication of the IME-ICC 5 proceedings will be on Tuesday, August 19<sup>th</sup>. Barbara Tillett reported that the Working Group on IME-ICC received 60 comments on the report, most in favour of continuing the process. It is working on the final changes to the document which will be put out for final approval in the months to come aiming for publication still in 2008.
- 5.8. *Satellite Meeting on RDA, 8<sup>th</sup> of August 2008* About 110 participants took part in the meeting which was sponsored by the Cataloguing Section and the Joint Steering Committee for Development of RDA; the meeting arrangements were handled by the Canadian Library Association. Speakers included Anders Cato, Gordon Dunsire, Pamela Gatenby, Christel Hengel, Deirdre Kiorgaard, Chris Oliver, and Barbara Tillett. The presentations which contained both theoretical and practical information will be amended and published on the IFLA website. There will be a summary in SCATNews. Also a brochure on RDA in the IFLA languages is available.
- 5.9. *Liaison to American Library Association cataloguing committee* John Hostage reported that the committee is concerned about the development of RDA (postponement of the final draft, uncertainty about the form of publication, certain changes to terminology and content). Bill Garrison who is a member of the RDA

implementation task force will provide links via CATSMail to RDA training materials once they are available.

5.10. *FRAD* Glenn Patton reported that the Working Group on FRAD is still working on the comments it received from the worldwide review. The idea of an international standard number for authority data is no longer being pursued. The finalized document will be sent to Division IV to seek approval for publication. K.G. Saur will publish the FRAD.

5.11. *FRSAR* There was no report on FRSAR because Marcia Zeng was not present.

5.12. *ICABS* Caroline Brazier reported that the ICABS Advisory Board will meet on Sunday August 10<sup>th</sup>. ICABS is currently in a discussion about future directions. The intention is to broaden the scope and refocus on digital developments. Nevertheless the core activities, e.g. UniMARC, will be further supported.

5.13. *Other Cataloguing Section projects*

*Anonymous Classics* Françoise Leresche reported that the document now is ready for publication after Nadine Bodard and Ben Gu had prepared the section on Chinese literature. A later version will be amended with other Asian works.

*Names of Persons* The document is currently out of print but the publisher wants to publish an updated version. Judy Kuhagen volunteered as coordinator but she needs the support of the other SC members especially in identifying responsible experts in the various countries. A work file already exists. The update should be available both electronically and printed. Anders Cato will contact K.G. Saur to clarify details.

6. *Future Cataloguing Section programmes*

6.1. *75th WLIC in Milan: August 2009 / Theme: "Libraries create futures: building on cultural heritage"* The theme of the open programme will be "New principles and new rules for new catalogues". Mauro Guerrini suggested two presentations on the new Italian code of cataloguing; two papers should be sought from a call for papers.

6.2. *76th WLIC in Brisbane: August 2010* So far no theme has been set for this conference. An idea for the section's open programme could be "Cataloguing of digital objects".

7. *Reports from other institutions or organizations*

7.1 *CNI workshop on authority control* Barbara Tillett and Judy Kuhagen represented IFLA in a workshop of the Coalition on Networked Information in Washington, DC, in February 2008. Libraries and representatives of the publishing and information industry discussed possible cooperation especially regarding unique identifiers for persons and problems of authentication of

personal information, with few results. Members of the SC stated that there are similar discussions elsewhere but so far a general sustainable model is lacking.

8. *Adjournment* The Chair adjourned the meeting at 14:10.

### MEETING AGENDA, continued

#### **Standing Committee II: Friday, 15 August, 11.00-13.50**

##### 10. *Welcome and introductions*

10.1. *Permission for observers to attend* The Chair welcomed observers, who were granted permission to attend. SC members and observers briefly introduced themselves.

11. *Agenda* The agenda was approved as suggested.

12. *Announcements* Sjoerd Koopman, Coordinator of Professional Activities at IFLA Headquarters, addressed the future of IFLA's publication *International Cataloguing and Bibliographic Control (ICBC)*. There has been a deficit of 10.000 euros in 2007 because of a lack of subscriptions. Unless a solution will be found for this situation the journal will be discontinued. Among the ideas discussed were: publication as electronic version only; finding a publisher to take over the publication; soliciting more subscribers. IFLA Headquarters is open to any ideas and offers.

Patrice Landry, Chair of Division IV, reported that IFLA's webmasters responded positively to the suggestion to create an IFLA name space for IFLA standards (e.g. FRBR, FRAD, FR SAR, ISBD). Seeking IFLA's Professional Committee approval will be the next step. He also reminded SC members of the new divisional structure about to be installed and expressed his hope that the topic of bibliographic control will remain on the agenda. Starting in October, all current officers will elect one of them as the chair of the new division "Library Services".

##### 13. *Current projects: update on Québec meetings*

13.1. *ISBD* Elena Escolano reported on the three meetings the ISBD Review Group held during the conference (see Appendix IV).

13.2. *FRBR* Pat Riva gave a summary of the meetings of the FRBR Review Group as well as the Working Group on Aggregates (see Appendix V).

13.3. *Working Group on Metadata for Digital Objects* The Working Group met once during the Québec conference. Erik Thorlund Jepsen reported that it worked on finishing its report which is due for internal review by the Standing Committee in December 2008. After that the WG will be disbanded. Nevertheless a closer cooperation with the Working Group on Digital Guidelines was agreed upon.

- 13.4. *FRAD* This Working Group also met once during the Québec conference further preparing the final draft of the “Functional Requirements for Authority Data”. Glenn Patton will send the FRANAR numbering paper to the Chair of the SC.
  - 13.5. *FRSAR* Anders Cato presented a report by Marcia Zeng stating that the Working Group which had a meeting in May 2008 and one during the conference has been continuously discussing conceptual issues. Nevertheless a draft of the “Functional Requirements for Subject Authority Records” will be submitted for worldwide review in early 2009.
  - 13.6. *World Digital Library Working Group on Digital Library Guidelines* The survey which the Working Group (which is an IFLA WG) conducted has drawn 400 responses. The results will be published by Marcia Zeng as part of a book.
14. *ICABS update* According to Caroline Brazier ICABS decided to change its name to ICADS (IFLA – CDNL Alliance for Digital Strategies) to reflect the future focus of this core activity on digital library issues. The National Library of Australia will host the ICADS website. ICADS will continue to fund working group activities but put more emphasis on defined projects. Maria Inés Cordeiro added that the UniMARC activity will remain with ICADS:
15. *Special Report: DAISY Cataloguing and Report from the Cataloguing Group of the Libraries for the Blind Section* Marcus Westlind from the Swedish Library of Talking Books and Braille gave a report on the activities of the Cataloguing Group of the Libraries for the Blind Section. This group is striving to establish global cataloguing guidelines using the DAISY standard.
16. *Strategic Plan 2007-2009. Possible actions?* The Standing Committee reviewed the Strategic Plan (for details see Appendix VI).
- 16.1. *Establishment of Working Group on International Cataloguing Principles?* See comments on the Strategic Plan 1.5. (Appendix VI).
  - 16.2. *Cooperation with Classification and Indexing Section on MulDiCat?* Currently no work is being done on MulDiCat. As Barbara Tillett pointed out, work on MulDiCat will be facilitated with the new IFLA website.
17. *Finances*
- 17.1. *Financial report, August 2008* The report was approved as submitted. (see Appendix VII). The Section has had no expenditures in 2008, therefore the allotted money goes back to IFLA.
  - 17.2. *Budget for 2008/2009* The budget proposal was approved as submitted.

18. *Future Cataloguing Section programmes: more ideas*

18.1. *75th WLIC in Milan: August 2009*

*Theme: "Libraries create futures: building on cultural heritage"* As already discussed in the SC I, the theme of the open programme will be "New principles and new rules for new catalogues". Mauro Guerrini specified his proposal for papers by A. Petrucciani on the new Italian cataloguing code (which he edited) and M. Gentili-Tedeschi on the new Italian rules for cataloguing of music. Members of the SC pointed out that in 2009 the library public would expect presentations on the consolidated ISBD and the finalized ICC. Besides the sections are now obliged to publish a call for papers. It was therefore suggested to either integrate the two Italian papers into one or to invite the presenters to the Cataloguing Section's meetings.

18.2 *76th WLIC in Brisbane: August 2010* Still no theme has been set for the conference. Members of the SC agreed that a satellite meeting or pre-conference on RDA is desirable. A decision has to be taken by October/November 2008.

19. *Evaluation of Québec Cataloguing Section programme* This year's open programme was considered a success. This showed itself also in the many questions from the audience. A closer liaison to the archives world is desired.

20. *Any other business* There was no other business.

21. *Adjournment* The Chair adjourned the meeting at 13:50 with thanks to all attendees.

**Attendance SC I**

**Standing Committee members present**

<b>Name</b>	<b>Institution</b>
Caroline Brazier	The British Library, London, UK
Anders Cato	Kungliga Biblioteket, Stockholm, Sweden
Elena Escolano Rodríguez	Biblioteca Nacional, Madrid, Spain
William A. Garrison	University of South Florida, Tampa, USA
Renate Gömpel (stand-in: Christel Hengel-Dittrich)	Deutsche Nationalbibliothek, Frankfurt, Germany
Mauro Guerrini	University of Florence, Florence, Italy
Bodil Gustavsson	Stockholm University Library, Stockholm, Sweden
John Hostage	Harvard Law School Library, Cambridge, USA
Ulrike Junger	Staatsbibliothek zu Berlin, Berlin, Germany
Judith A. Kuhagen	Library of Congress, Washington, USA
Jaesun Lee (corresponding)	National Library of Korea, Seoul, Republic of Korea
Françoise Leresche	Bibliothèque nationale de France, Paris, France
Cristina Magliano	Ist. Centrale per il Catalogo Unico delle Biblioteche Ital. (ICCU), Rome, Italy
Eeva Murtomaa	Helsinki University Library, Helsinki, Finland
Pat Riva	Bibliothèque et Archives nationales du Québec, Montréal, Canada
Margaret Stewart	Library and Archives Canada / Bibliothèque et Archives Canada, Ottawa, Canada
Erik Thorlund Jepsen	Danish Library Agency, Copenhagen, Denmark
Jay Weitz	OCLC Online Computer Library Center, Dublin, USA
Elena Zagorskaya	National Library of Russia, St. Petersburg, Russian Federation



**Members absent**

<b>Name</b>	<b>Institution</b>
Catherine Argus (corresponding)	National Library of Australia Canberra, Australia
Ana Barbarić	University of Zagreb, Zagreb, Croatia
Marion Chibambo (corresponding)	University of Swaziland Library, Kwaluseni, Swaziland
Elena Gorodiskaya (corresponding)	Russian State Library, Moskow, Russian Federation
Ben Gu	National Library of China, Beijing, People's Republic of China
Minoru Inahama (corresponding)	National Diet Library, Tokyo, Japan

**Observers present**

<b>Name</b>	<b>Institution</b>
Jo-Anne Bélair	Bibliothèque - Université Laval, Québec, Canada
Anna Swärd Bergström	Umeå University Library, Umeå, Sweden
Françoise Bourdon	Bibliothèque nationale de France, Paris, France
Katharina Breuer	Österreichische Nationalbibliothek, Vienna, Austria
Lois Chan	University of Kentucky, Lexington, USA
Maria Inés Cordeiro	National Library of Portugal, Lisboa, Portugal
Patrick Danowski	Staatsbibliothek zu Berlin, Berlin, Germany
Rosa Galvão	Biblioteca Nacional de Portugal, Lisbon, Portugal
Lynne Howarth	University of Toronto, Toronto, Canada
Mireille Huneault	Bibliothèque et Archives nationales du Québec, Montréal, Canada
Yvonne Jahns	Deutsche Nationalbibliothek, Leipzig, Germany
Natalia Kasparova	Russian State Library, Moscow, Russia
Irena Kavčič	National and University Library, Ljubljana, Slovenia

<b>Name</b>	<b>Institution</b>
Deirdre Kiorgaard	National Library of Australia, Canberra, Australia
Karin Kleiber	Österreichische Nationalbibliothek, Vienna, Austria
Jaesun Lee	National Library of Korea, Seoul, Korea
Agnès Manneheut	Agence Bibliographique de l'Enseignement Supérieur (ABES), Montpellier, France
Laura May	Concordia University, Montréal, Canada
Dorothy McGarry	University of California, Los Angeles, USA
Birdie McLennan	University of Vermont, Burlington, USA
David C. McQuillan	University of South Carolina, Columbia, SC- USA
David Miller	Curry College, Milton, Mass./USA
Machiko Nakai	National Diet Library, Tokyo, Japan
Chris Oliver	McGill University, Montréal, Canada
Federica Paradisi	National Central Library, Florence, Italy
George A. Prager	New York University Law School, New York, USA
Sandy Roe	Illinois State University, Normal, USA
Miriam Säfström	BTJ, Stockholm, Sweden
Patricia Thurston	Yale University, New Haven, USA
Barbara Tillett	Library of Congress, Washington, USA
Chris Todd	National Library of New Zealand; Wellington, N.Z.
Hilde von Wijngaarden	National Library of the Netherlands, The Hague, Netherlands
Mirna Willer	University of Zadar, Zadar, Croatia

**Attendance SC II**

**Standing Committee members present**

<b>Name</b>	<b>Institution</b>
Ana Barbarić	University of Zagreb, Zagreb, Croatia
Caroline Brazier	The British Library, London, UK
Anders Cato	Kungliga Biblioteket, Stockholm, Sweden
Elena Escolano Rodríguez	Biblioteca Nacional, Madrid, Spain
William A. Garrison	University of South Florida, Tampa, USA
Renate Gömpel (stand-in: Christel Hengel-Dittrich)	Deutsche Nationalbibliothek, Frankfurt, Germany
Mauro Guerrini	University of Florence, Florence, Italy
Bodil Gustavsson	Stockholm University Library, Stockholm, Sweden
John Hostage	Harvard Law School Library, Cambridge, USA
Ulrike Junger	Staatsbibliothek zu Berlin, Berlin, Germany
Judith A. Kuhagen	Library of Congress, Washington, USA
Françoise Leresche	Bibliothèque nationale de France, Paris, France
Cristina Magliano	Ist. Centrale per il Catalogo Unico delle Biblioteche Ital. (ICCU), Rome, Italy
Eeva Murtomaa	Helsinki University Library, Helsinki, Finland
Pat Riva	Bibliothèque et Archives nationales du Québec, Montréal, Canada
Margaret Stewart	Library and Archives Canada / Bibliothèque et Archives Canada, Ottawa, Canada
Erik Thorlund Jepsen	Danish Library Agency, Copenhagen, Denmark
Jay Weitz	OCLC Online Computer Library Center, Dublin, USA
Elena Zagorskaya	National Library of Russia, St. Petersburg, Russian Federation

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<b>Name</b>	<b>Institution</b>
Catherine Argus (corresponding)	National Library of Australia Canberra, Australia
Marion Chibambo (corresponding)	University of Swaziland Library, Kwaluseni, Swaziland
Elena Gorodiskaya (corresponding)	Russian State Library, Moskow, Russian Federation
Ben Gu	National Library of China, Beijing, People's Republic of China
Minoru Inahama (corresponding)	National Diet Library, Tokyo, Japan
Jaesun Lee (corresponding)	National Library of Korea, Seoul, Republic of Korea

**Observers present**

<b>Name</b>	<b>Institution</b>
Jacques Ammann	Bibliothèque et Archives nationales du Québec, Québec, Canada
Julianne Beall	Library of Congress, Washington, USA
Jo-Anne Bélair	Université Laval – Bibliothèque, Québec, Canada
Françoise Bourdon	Bibliothèque nationale de France, Paris, France
Maria Inés Cordeiro	National Library of Portugal, Lisboa, Portugal
William Denton	York University, Toronto, Canada
Rosa Maria Galvão	National Library of Portugal, Lisboa, Portugal
Dave Hudson	University of Western Ontario, Canada
Mireille Huneault	Bibliothèque et Archives Nationales du Québec, Montréal, Canada
Natalia Kasparova	Russian State Library, Moscow, Russia
Irena Kavčič	National & University Library of Slovenia, Ljubljana, Slovenia
Ngian Lek Choh	National Library, Singapore, Singapore
Agnès Manneheut	Agence Bibliographique de l'Enseigne- ment Supérieur, Montpellier, France

<b>Name</b>	<b>Institution</b>
Dolcé Martine	Bibliothèque Nationale d’Haiti, Port-au-France, Haiti
Dorothy McGarry	University of California, Los Angeles, USA
David C. McQuillan	University of South Carolina, USA
David Miller	Curry College, Milton, Mass./USA
Machiko Nakai	National Diet Library, Tokyo, Japan
Sirje Nilbe	National Library of Estonia, Tallinn, Estonia
Patricia Oyler	Simmons College Grad. School of Library & Information Science, Boston, USA
Federica Paradisi	National Central Library of Florence, Florence, Italy
George Prager	New York University Law School, New York, USA
Miriam Säfström	BTJ, Stockholm, Sweden
Marguerite St. Araud	Bibliothèque et Archives Canada / Library and Archives Canada, Gatineau, Canada
Patricia Thurston	Yale University, New Haven, USA
Barbara Tillett	Library of Congress, Washington, USA
Chris Todd	National Library of New Zealand, Wellington, NZ
Marcus Westlind	The Swedish Library of Talking Books and Braille, Enskede, Sweden
Nancy Williamson	University of Toronto, Toronto, Canada
Mirna Willer	University of Zadar, Zadar, Croatia

## Appendix I



### **IFLA Cataloguing Section's FRBR Review Group Report of activities 2007-2008**

#### ***Expression Entity Amendment***

In November 2007 the Cataloguing Section Standing Committee approved the final text of this amendment, the first amendment to FRBR. The last adjustments resulting from comments received during the world-wide review held in late 2006 were incorporated during the meetings in Durban. A great deal of work by the Working Group on the Expression Entity, chaired by Anders Cato, went into getting this just right. The report in *SCATNews* 28 (December 2007) "What's New with the FRBR Entity Expression" by Pat Riva and Anders Cato, explains in detail the WG's task and the process followed in preparing and approving the amendment. Their *ICBC* article "Modifications to the FRBR Entity *Expression*" (v.37, no.1 (January/March 2008), p.2&17) focuses on the content of and rationale for the changes.

#### ***Namespace Project***

To further encourage and facilitate the uptake of FRBR in implementations, in 2007 the Review Group initiated a new project to define namespaces for FRBR in RDF. The Review Group felt that it is appropriate that this work be carried out authoritatively under the auspices of IFLA. As the members of the Review Group did not have the technical expertise required, Gordon Dunsire, co-chair of the DCMI RDA Task Group which is establishing a namespace for RDA elements, agreed to serve as a volunteer consultant to carry out this project. The Review Group has received a report for consideration and further action at this conference.

#### ***FRBRoo***

Substantial progress has been made towards completing FRBRoo -- the object-oriented definition of FRBR developed within the framework of the CIDOC CRM. In January 2008, a complete text, version 0.9 of the document, was issued for comment. The co-chairs of the working group prepared an update on the work for *ICBC*. "Harmonising CIDOC CRM and FRBR" by Patrick Le Boeuf and Martin Doerr appeared in v.36, no. 4 (Oct./Dec. 2007). The paper "FRBRoo : Enabling a Common View of Information from Memory Institutions" prepared jointly by Pat Riva, Martin Doerr and Maja Žumer will be presented at the Cataloguing Section program on Thursday August 14, 8:30-10:30.

#### ***FRBR Bibliography***

Patrick Le Boeuf has continued to update the bibliography which is now is 55 pages long. The most recent update at <[http://infoserv.inist.fr/wwsympa.fcgi/d\\_read/frbr/FRBR\\_bibliography.rtf](http://infoserv.inist.fr/wwsympa.fcgi/d_read/frbr/FRBR_bibliography.rtf)> (version 13.2) is dated July 17th, 2008. Many of the resources in the bibliography are for online documents, which

are subject to URL changes over time. This year David Miller checked all the links and was able to find current addresses for the majority of the documents.

### **Web Site**

Additions to the website focussed on providing an updated current text of FRBR in PDF and HTML, incorporating the expression entity amendment and a number of corrections discovered over the years.

The amendment and errata are also posted as separate documents, to assist translators and to retain the history of changes. The full original 1998 text of FRBR remains available. A new page provides a select list of basic readings intended as a place to start finding out about FRBR. Many thanks to John Hostage for his ongoing cooperation.

### **Discussion List**

The [frbr@infoserv.inist.fr](mailto:frbr@infoserv.inist.fr) listserv, hosted by INIST in France, currently has 743 subscribers (another year of slight growth). Pat Riva and Patrick Le Boeuf are co-listowners. The listserv archive is available to subscribers from <http://infoserv.inist.fr/wwwsympa.fcgi/info/frbr>. The list has been particularly quiet this year, mainly carrying announcements of projects and publications with relevance to FRBR. Other threads: relationships between expressions, the nature of the relationship between a work and a commissioning body, extension of FRBR to archival materials.

### **Working Groups**

The **Working Group on Aggregates**, chaired by Ed O'Neill, continued its work. The discussion paper, *Modeling Aggregates*, presenting three alternative views of the modeling of aggregate works and comparing their application to two cases was the focus of lively discussion in Durban.

The **Working Group on FRBR/CRM dialogue**, co-chaired by Patrick Le Boeuf and Martin Doerr for CIDOC CRM, held two meetings this year: December 4-7, 2007 in Nuremberg, Germany and May 12-15, 2008 in Heraklion (Crete, Greece). In addition to preparing the draft definition of FRBRoo that was released for comment in January 2008 and considering the comments, progress was made on the definition of a FRBRoo “core” model and on Meta CRM.

Pat Riva  
Chair of the FRBR Review Group  
July 26, 2008

## Appendix II

### **ISBD Review Group work in 2007-2008**

Report by Elena Escolano Rodriguez, Chair, ISBD Review Group

The International Standard Bibliographic Description (ISBD) – preliminary consolidated edition has been published by K.G. Saur. It was presented at the World Library and Information Congress in Durban, South Africa, in August 2007.

The Review Group is working very hard in many different ways:  
The ISBD is being revised to present a definitive edition in 2009. The work is carried out area by area, considering the suggestions remaining from worldwide review that were postponed at that moment for many reasons, such as contradictions among them.

Emails to the Audiovisual and Multimedia Section, and to the Art Libraries Section have been sent requesting from them suggestions in order to review further the stipulations for those resources where old ISBDs have not been revised recently, that is ISBD(PM) and ISBD(NBM); The requested time for receiving comments will be July 2008.

The current revision continues the goals of increasing the consistency between revision continues the goals of increasing the consistency between the stipulations for the description of all types of resources, harmonizing them for compatible descriptive cataloguing, generalizing wording and when possible simplifying it.

The continued work of the members, who are very busy, presented a problem of time organization, so the group investigated to have a site to share the documents and establish a protocol and organization of work to follow. In organizing this way of working we have been involved from September until December, 2007. Finally the result has had many advantages for all of us, because it gives the members time for organizing their time and making contributions when is better for them; this has increased the participation, which is in the interest of the work and; it is more economical as until now it has avoided the need for face to face meetings, in spite of the important issues dealt with. In this regard, I would like to acknowledge John Hostage for all his effort invested in the developing, testing, etc., and also give recognition for her constant support in this task to Dorothy McGarry, who helped in transferring the documentation from the Libteam site in the University of California space to the new site ISBD Review Group wiki.

One objective that the Review Group wants to develop further is the close relationship with rule making bodies. In this sense the Group has had contacts with the Commission for the RICA development, and also very intense dialog with the Joint Steering Committee for Development of RDA.

Many translations of ISBD are on course. I have to highlight the direct collaboration between some translation commissions such as the French, Italian and Spanish commissions; but there have also been contacts with other non roman script commissions such as the Chinese and Korean, because of the difficulty, some times, of transferring the concepts expressed in ISBD into another language, so experiences from these commissions have been exchanged to help in the uniform understanding that will result in a general homogeneity.



In addition, the Review Group considered that examples are very important to understand and apply the ISBD. The Review Group set up a Study Group to prepare a publication of full examples, as a supplement to the ISBD. This group is chaired by William Garrison and Jaesun Lee. William Garrison sadly left the group for other commitments during this year but Jaesun Lee has continued carrying on with the work. Many National Libraries have been contacted, and asked to send examples. The examples have been collected and now are posted for revision by the entire Review Group. This publication will satisfy the requests received for material for better application, teaching, training on ISBD.

The other Study Group on Material Designation has presented a draft for substitution of the stipulation 1.2 General Material Designation, which was sent to the entire Review Group for consideration and comments on 15<sup>th</sup> May, for response by June 15<sup>th</sup>. The draft has influences in many other areas, and for this reason must be carefully considered. We are conscious that this announced publication is much expected.

As Chair, I would like to thank the members of the Review Group for their interest and constant work and for their many contributions to the discussions. I also wish to acknowledge the editorial work being carried out by John Hostage and Dorothy McGarry.

Respectfully submitted,

Elena Escolano Rodríguez  
Chair, ISBD RG

Madrid, May 26, 2008

### Appendix III

## **Working Group on Metadata for Digital Objects**

### **Activities since Standing Committee meeting in Durban**

The working group met in Paris on the 17-19 march 2008.

During these meetings the WG came to the following conclusions:

- Since it has not been possible to attach members from outside the Cataloguing Section, the WG lack some central competences and knowledge to be able to fulfil the charge completely.
- Nevertheless, we will write a report that we hope can generate some interest outside our own section of IFLA.
- The final report will not include a comprehensive list of central and common Metadata for different actors and domains, since the WG find:
  - That this has already been tried by the Cataloguing Section
  - Our point of view probably differs too much from the view of especially publishers, distributors and access providers like digital repositories and book stores.

### **Report and recommendations**

The report will be published for electronic review by the Standing Committee in December 2008.

The preliminary structure of the report is sketched out below:

1. Introduction
  - 1.1. Charge and background for the report
  - 1.2 Working group membership
  - 1.3 Working group activities and accomplishments
  - 1.4 Recommendations for IFLA Division IV
  - 1.5 Structure/Outline of the report
2. Resource lifecycle and metadata:
3. Actors, roles and metadata
4. Resource lifecycle, actors, roles and metadata. Cases
  - 4.1. Case: Swedish dissertations
  - 4.2. Case: Digital music
5. The jungle of standards, formats and rules
6. Conclusions and perspectives: potential use of report
7. Definitions
  - Roles/definitions
8. Literature

The general recommendation will be that, whoever works with Metadata should consider potential reuse and refinement of metadata. In order to support this point of view, the report includes some models and schemes, which can be used in the analysis of which metadata can be reused and how can metadata become reusable. To illustrate models and schemes, I have attached Figure 1. and 2. from the preliminary report. Cases are incorporated in the report in order to facilitate the understanding of the schemes.

Erik Thorlund Jepsen  
Working Group on Metadata for Digital Objects

### Appendix: Figures from preliminary report.

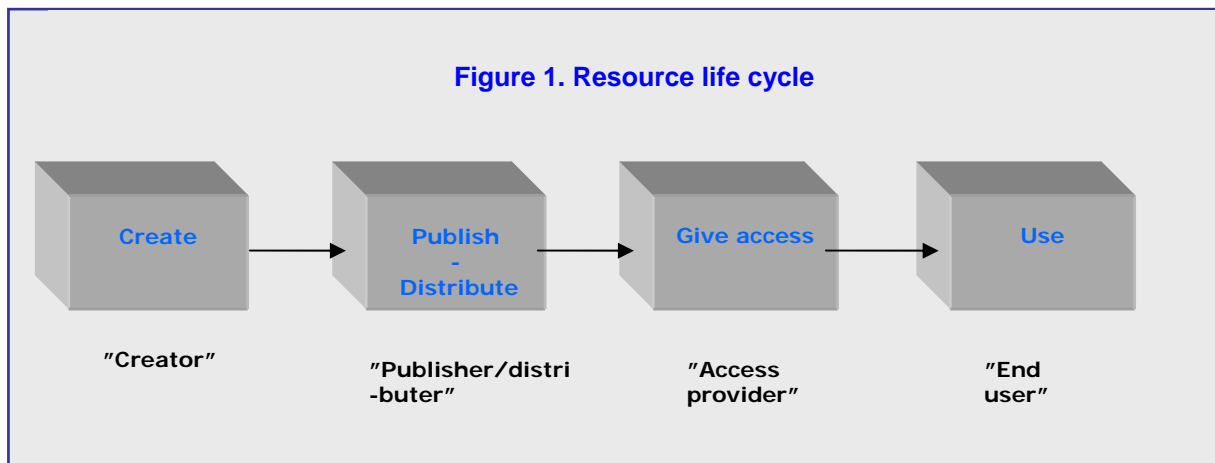
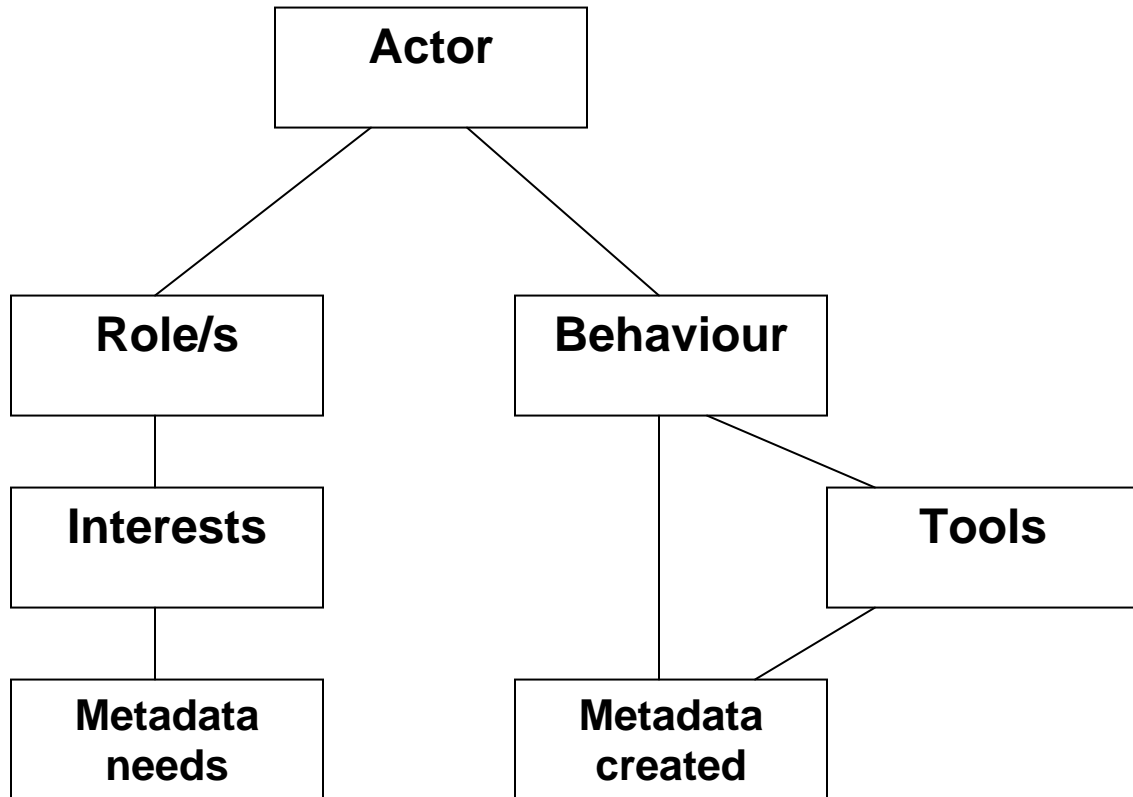


Figure 2: Model for analysis: high level



Appendix IV



**IFLA Cataloguing Section  
ISBD Review Group**

Summary of Meetings held in Quebec:

Monday, Aug. 11, 2008, 10:45-12:45

Tuesday, Aug. 12, 2008, 14:00-17:00

**Wednesday, Aug. 13, 2008, 10:45-13:45**

Members present: Françoise Bourdon, Elena Escolano Rodríguez (chair), Mauro Guerrini, John Hostage, Lynne Howarth, Jaesun Lee, Dorothy McGarry, Eeva Murtomaa, Glenn Patton, Mirna Willer, Marg Stewart (JSC liaison), Agnès Manneheut (corresponding member).

Apologies: Renate Gömpel (Christel Hengl attended as her representative), Ben Gu

Observers: Françoise Leresche, Elena Zagorskaya, Natalia Kasparova, Cristina Magliano, Sara Shatford Layne, Chris Oliver, Judith Kuhagen, Chris Todd, Deirdre Kiorgaard, Sandra Roe, and others that attended the first meeting but didn't sign.

The group met three times, on Monday for two hours, and on Tuesday and Wednesday for three hours each. It was not possible to avoid a conflict in our last meeting with another working group meeting, and for this reason some of our members could not attend.

It was possible to treat all the agenda topics. The conclusions are as follow:

- To support the motion presented from the FRBR Review Group for a name space extended for all the models and standards of IFLA, as there are many definitions in ISBD useful for users.
- Working with the wiki was evaluated as very advantageous. It is comfortable in terms of distribution of time for the members, to make contributions and meeting the timeline. It is easier to follow a debate on an issue. It is helpful to collect the thoughts and debate and prepare the resulting document. John Hostage was congratulated, and also Dorothy McGarry for her help. Interest in this way of working was shown by other groups and sections of the Division. John Hostage will be contacted by these groups for his assistance.
- Translations of the ISBD in progress or finished reflect problems that exist as a result of changes in wording. The group has decided to create a FAQ in the website for translators. Nevertheless, given that the procedure is to get permission for translation from the Cataloguing Section, it could be helpful if there is a list in the Section where the institutions (persons) in charge are shown, in order to avoid translations being made into the same language by different persons.  
It was announced, during the IFLA General Conference, that the second translation of the consolidated ISBD (the first was into Chinese) into French is accessible on line at: <http://www.bnf.fr/PAGES/zNavigat/frame/infopro.htm>
- Publication of the updated edition of the consolidated ISBD is intended for 2009. The Review Group proposes to the Cataloguing Section that it be published first on IFLANET, and then in a printed edition, in order not to delay online access as much as it had been with the Preliminary edition. It will allow having the information showing what changes were made.
- The group agreed to work on training material, centered on definitions, structure and use of the ISBD for rule making bodies and in general for teachers, cataloguers, etc. On this basis it could be possible to organize a Workshop or a training seminar next year at the IFLA Conference to acquaint colleagues with the features of the consolidated version. If possible, a request for a workshop should be confirmed to the Cataloguing Section before January 2009.
- The Review Group, considering it very important to keep a close relationship with rule making bodies and international associations has decided to establish official relations with the ISSN Network, the International Association of Musical Libraries, Archives and Documentation Centres (IAML), and the Permanent Unimarc Committee. Given the relationship established with the Joint Steering Committee for Development of RDA, the group has decided to establish relations with other rule making bodies, taking advantage of the list of such bodies collected for IME ICC, to contact them and ask for a representative from each. Other possible institutions to contact include the International Federation of Film Archives (FIAP), Dublin Core Metadata Initiative.

- From the Study Group on Examples-- examples have been received in 15 languages, and in the next weeks two more languages will be added. It has been decided to publish the examples as an Appendix of the ISBD. The estimated time for sending the examples to the Cataloguing Section will be the end of the year. The Review Group also approved the timeline and procedures proposed by the Study Group on Examples (see the attached report from the chair of the Study Group). The timeline is:  
Beginning of October to November 2008 submission to ISBD Review Group for approval

15<sup>th</sup> November 2008, submission of the final draft to the Standing Committee of the Cataloguing Section for approval. Final days of December 2008 ready for publication.

- Study Group on Material Designation, which sent a draft on May 16 for Review Group consideration, reports that there have been three agreements:

- The ISBD Review Group affirmed the importance of and necessity of a Content/carrier component within the bibliographic description
- This component warrants its own area of description, that will be Area 0, and it will consist of three elements\_ 1- Content form category; 2 Content qualification; 3 – Broad carrier type category.

The Material Designation Study Group will review the broad carrier type terms contained in the current proposal from Lynne Howarth, to determine where the equivalents may be constructed to be more readily understood by catalogue users, and be less complex.

- The Review Group approved the recommendations from Material Designation Study Group to develop an XML Schema. This has been considered important for the ISBD updating, so the Review Group proposes the establishment of a Study Group for this task. The SG was formed with the following members:

Mirna Willer (Chair)

Lynne Howarth

Françoise Bourdon

Dorothy McGarry

Elena Escolano

Accepted by the Cataloguing Section Standing Committee, the Study Group will provide the reasons and advantages for this development in a document that will be submitted to the Standing Committee.

-Other technical issues were addressed concerning consistency in ISBD and with FRBR.

- The new timeline for updating the ISBD:
- 15<sup>th</sup> October the content/carrier component draft will be sent for world-wide review - 2 months. Deadline December 15<sup>th</sup>
- 1<sup>st</sup> of February, the content/carrier component could be sent for the approval of the Cataloguing Section. 1 month.
- 15<sup>th</sup> April, the ISBD could be sent for world-wide review- 2 months: 15<sup>th</sup> June deadline.

- 15<sup>th</sup> July, sent to the Cataloguing Section for approval. 15<sup>th</sup> August deadline.

Finally, we remind the Cataloguing Section that next year is an election year and there is a vacancy in the Review Group. We have received some expressions of interest.

The meetings concluded on time.

Respectfully submitted,

Elena Escolano Rodríguez  
ISBD Review Group, Chair  
September 5, 2008



## Appendix V

### FRBR Review Group Report for Cataloguing Section SC II meeting, August 15, 2008

The FRBR Review Group held two meetings during IFLA, August 11, 8:30-10:30 and August 13, 16:00-18:00. 6 members and several observers were present. The Aggregates Working Group met on August 14, 10:45-12:45.

#### Meeting highlights, August 11:

The RG took stock of the past year's activity in comparison with section 2 of the Cataloguing Section's strategic plan for 2007-2009.

Translations of FRBR: The Chinese translation was completed during the year, the first to incorporate the expression amendment. Several translations were updated with the revised expression definition, either as a separate file, or by issuing a new updated document. Translators for other languages are encouraged to make available an accompanying file with the amendment text. The Portuguese, Russian and also Vietnamese translations have been listed as in progress for several years, the RG would appreciate updates on the status of these projects, and if complete, would like the full citations to list them on the website.

Namespace initiative: The RG considered the recommendations in Gordon Dunsire's 25 July 2008 report that the RG had commissioned. The RG agreed to pursue the implementation of an FRBR namespace in an appropriately "branded" domain clearly associated with IFLA. The FRBR RG would be responsible for validating the content of the namespace. As the establishment of namespaces clearly has potential applicability to other IFLA conceptual models (FRAD, FRSAR) or standards (ISBD, UNIMARC) the method chosen should be readily extensible to them.

#### Meeting highlights, August 13:

This meeting focussed on the version 0.9 FRBRoo draft. The consensus was that the document is basically sound. A number of comments and suggestions will be forwarded to the joint WG, namely:

- a) Improvements to the explanations of notation conventions and declaration,
- b) Expand or provide explanation of certain figures,
- c) Verify the class and property hierarchies,
- d) Re-examination of the relation of the class F11 Corporate Body with related CRM classes.

The RG expressed interest in further cross-community work, potentially with the archives community, and this will be explored further as a result of the CIDOC conference in Athens September 2008.

The RG will be exploring using a wiki for evaluating and preparing further amendments. The present process is cumbersome and has not been as effective as would have been desirable.

Aggregates WG meeting, August 14:

The group had a very intense discussion of the latest draft of their working document. Quite a bit of work remains to be accomplished to meet the deadline of presenting concrete revision proposals for Milan in 2009.

Appendix VI

## Cataloguing Section

### STRATEGIC PLAN

#### 2007-2009

##### Mission

The Cataloguing Section of IFLA is the leader of international developments in cataloguing theory, activities, and standards development. The Section analyzes the principles and functions of cataloguing activities for all types of materials and media, including both bibliographic and authority information, for the benefit of all kinds of users. The Section proposes and develops cataloguing rules, guidelines, and standards for bibliographic information, taking into account the developing electronic and networked environment in order to promote universal access to and exchange of bibliographic and authority information.

The Section also provides leadership in the development of various standards and guidelines related to data modeling (e.g. FRBR, FRAD, FRSAR), bibliographic activities, such as corporate name headings, authority entries, OPAC displays, and metadata standards. Co-operation with other sections is in many of these cases needed and desired.

##### Goals

#### 1. Promote the development of an international cataloguing code for bibliographic description and access.

*(Pillar: Profession; Professional priorities: (f) Promoting resource sharing; (h) Developing library professionals; (i) Promoting standards, guidelines, and best practice)*

- 1.1 Share the draft statement of international cataloguing principles of the IFLA Meeting of Experts on an International Cataloguing Code (IME ICC) as updated at Seoul in 2006 and at Pretoria in 2007 with former meeting attendees and with other IFLA sections, especially the Classification and Indexing Section and the Bibliography Section.  
**Done.**
- 1.2 Encourage translations of the draft statement of international cataloguing principles and glossary; make those translations and other information available on the meeting Web sites.  
**Done.**
- 1.3 Prepare the report in 2007 for IME ICC5 (Pretoria) to submit to publishers in 2008.  
**Done.**

- 1.4 Conduct a worldwide review of the draft statement in 2008 to determine the final statement of cataloguing principles and publish it in 2008; encourage translations of the final statement for posting on IFLA Web sites and possible IFLA publication in the IFLA Bibliographic Control series.  
*Partially done.*
- 1.5 In 2008, begin the work of a Working Group on an International Cataloguing Code for description and access to create a code for rule-makers. Take into account subject cataloguing as relevant. Collaborate with the Bibliography Section, the Classification and Indexing Section, and other sections as appropriate. Include review of existing and recently updated codes.  
*The IME-ICC Working Group will be formed in 2009 and hold its first meeting during the IFLA conference in Milan. The WG will be initially chaired by Barbara Tillett, she will also make a suggestion for the charge of the WG. A call for participation will be sent out by the Chair of the SC. The members of the SC accepted this procedure.*

## 2. Continue development and use of the Functional Requirements for Bibliographic Records (FRBR) model.

*(Pillar: Profession; Professional priorities: (f) Promoting resource sharing; (h) Developing library professionals; (i) Promoting standards, guidelines, and best practice)*

- 2.1 Maintain and develop the FRBR model in entity-relationship formulation by issuing amendments, following world-wide reviews.
  - Issue the amendment to section 3.2.2 (expression entity) by end of 2007;  
*Done.*
  - Assess any amendments to be recommended by the Working Group on Aggregates;  
*On course.*
  - Assess other reviewing suggestions and follow through as appropriate.
- 2.2 Make plans to adjust the model to reflect the work of the FRANAR and FRSAR groups and the work on the object-oriented formulation of FRBR.  
*In a preliminary stage.*
- 2.3 Develop an object-oriented formulation of FRBR jointly with CIDOC-CRM.
  - Complete version 1.0 of FRBRoo and issue it for comment in 2008;  
*Done.*

- Develop a "core" model for implementation;  
*On course.*
- Support the development of an implementation prototype.  
*On course.*
- 2.4 Liaise with appropriate bodies in other communities (such as the Dublin Core Resource Description and Access Task Force) and explore opportunities to express FRBR in other conceptual models and applications.
  - Complete a project to create RDF namespaces for FRBR entities in 2008.  
*Work in progress.*
- 2.5 Develop, update and make available guidelines and interpretative documents to assist those applying the FRBR model.
  - Update the FRBR Bibliography semi-annually;  
*Done.*
  - Prepare new FAQs for the FRBR pages on IFLANET, starting with those on the expression entity;  
*To be done.*
  - Provide interpretive text on the treatment of aggregates within FRBR.  
*To be done.*
- 2.6 Continue representation on the IFLA Working Group on Functional Requirements and Numbering for Authority Records (FRANAR) and on the IFLA Working Group on Functional Requirements of Subject Authority Records (FRSAR).  
*On course.*
- 2.7 Maintain liaisons between the FRBR Review Group and the ISBD Review Group and with rule-makers in order to have the main principles of FRBR reflected in cataloguing codes.  
*On course.*
- 2.8 Liaise with ICABS, other IFLA units, vendor groups (such as the ALA FRBR Implementers' Group), and with other relevant groups to assure widespread awareness and use of FRBR.  
*On course.*
- 2.9 Monitor and publicize translations of the FRBR document.  
*All translations that were reported to the Working Group were publicized.*

### 3. Continue ISBD revision.

*(Pillar: Profession; Professional priorities: (f) Promoting resource sharing; (i) Promoting standards, guidelines, and best practice)*

- 3.1 Develop a policy recommendation on formulation and use of material designators in bibliographic records in 2008 for publication in 2009.  
*On course.*
- 3.2 Begin the work on the first revision to the consolidated ISBD for publication in 2009.  
*On course.*
- 3.3 Develop a supplement of examples to submit to publishers in 2008.  
*Examples will be sent out in December 2008.*
- 3.4 Provide leadership in encouraging harmonization of existing cataloguing rules with the ISBD through communication with rule-making bodies internationally, with the Joint Steering Committee for Development of RDA, and with the new Working Group on an International Cataloguing Code that is to be formed in 2008.  
*Liaison with JSC on course.*
- 3.5 Liaise with ICABS, the IFLA/IPA Steering Group, with other IFLA units, and with other relevant groups to assure widespread use of the ISBD as a metadata content scheme.  
*There were no special activities in that respect.*
- 3.6 Encourage translations of the consolidated ISBD.  
*Done.*

### 4. Provide leadership in defining cataloguing processes, the role of cataloguing activities and the cataloguer in particular in the context of digital publishing; develop guidelines for organizing the expanding amount of digital resources.

*(Pillar: Profession; Professional priorities: (f) Promoting resource sharing; (i) Promoting standards, guidelines, and best practice; (k) Representing libraries in the technological marketplace)*

- 4.1 Include a paper at Québec open session on the treatment of metadata in DAISY books in co-operation with the Libraries for the Blind Section.  
*The Open Programme has to be reorganized, therefore the DAISY report was included into the SC meeting.*
- 4.2 Include a paper at Québec open session on the sharing of standards within libraries, museums and archives to facilitate cultural heritage discovery.  
*Done.*

- 4.3 Begin developing guidelines for bibliographic data for digital objects.  
*See the reports of the Working Group on Metadata of Digital Objects.*
- 4.4 Begin identifying appropriate partners in digital publishing and tool-makers for digital publishing for consultation and promotion of bibliographic standards.  
*Will be part of the Working Group on Digital Library Guidelines' charge.*

**5. Develop additional approaches, standards, rules, and lists for information that provide access to bibliographic and authority data in all languages.**

*(Pillar: Profession; Professional priorities: (d) Providing unrestricted access to information; (f) Promoting resource sharing; (i) Promoting standards, guidelines, and best practice)*

- 5.1 Publish *Anonymous Classics, Part 3, Africa*. Distribute *Part 4, Asia*, for review. Develop contacts for work on *Part 2, Latin America*.  
*Partially done. Barbara Tillett and Bill Garrison will try to win colleagues in Columbia and the Carribean for this task. Jaesun Lee will work on the Korea part; for the Japanese section the corresponding member of the SC will be contacted.*
- 5.2 Monitor Unicode activities and keep the Section members informed of new developments via the Section newsletter.  
*There were little activities.*
- 5.3 Support the work on the virtual international authority file (VIAF) project and share information about the project.  
*There will be a VIAF meeting on August 16<sup>th</sup>, 2008. A call for participation for additional libraries will be issued soon.*
- 5.4 Continue updating *Names of Persons*. Invite comments, additions, and updates. Add Chinese section.  
*K. G. Saur wants to publish another edition of Names of Persons. Judy Kuhagen will inform the Professional Committee about that.*

**6. Explore opportunities for promoting cataloguing activities, especially for developing countries.**

*(Pillars: Society, Members, Profession; Professional priorities: (c) Promoting literacy and reading; (f) Promoting resource sharing; (h) Developing library professional; (i) Promoting standards, guidelines, and best practice)*

- 6.1 Ensure that the section standards, guidelines, and reports are available in print and/or on IFLANET.  
*Fulfilled.*
- 6.2 Continue to promote bibliographic standards and information about cataloguing developments around the world via documents from Standing Committee groups, the Section newsletter, and information in *International*

*Cataloguing and Bibliographic Control.*

Done.

- 6.3 Provide updated information for the division's listing of standards.

Not fulfilled.

**7. Provide information about the work of the Section and Standing Committee.**

*(Pillars: Members, Profession; Professional priorities: (a) Supporting the role of libraries in society; (d) Providing unrestricted access to information; (f) Promoting resource sharing; (h) Developing library professionals; (i) Promoting standards, guidelines, and best practice)*

- 7.1 Assure distribution of all relevant documents to all Section members.
- 7.2 Continue communication of Section and Standing Committee activities through the Section newsletter, the open programme of the Section, IFLANET, ICBC, CATSMail (the Section list) etc.

Fulfilled.

- 7.3. Post the strategic plan of the Section on IFLANET and encourage translations.

Fulfilled, except for translations.

- 7.4. Encourage translations of Section documents and of open programme papers.

Fulfilled.

**8. Promote membership in the Section, emphasizing a broader geographic representation on the Standing Committee.**

*(Pillars: Members, Profession; Professional priorities: (f) Promoting resource sharing; (h) Developing library professionals; (i) Promoting standards, guidelines, and best practice)*

- 8.1 Involve more representatives from existing institutional members in attending meetings of the Standing Committee and in participating in the various Working Groups of the Section by emphasizing opportunities in the Section newsletter and via CATSMail (the Section list).

On course.

- 8.2 Send information on the activities of the Section to library associations in underrepresented regions of the world, to IFLA offices for Asia and Latin America, and to chairs of sections in IFLA Division VIII.

Done, but little response. The SC now has one corresponding member from Africa.



Appendix VII

**IFLA CATALOGUING SECTION  
2007/2008 FINANCIAL STATEMENT  
July 1, 2008**

**I. Administrative account for 2008**

Allotment from IFLA Headquarters/Current balance	€ 815
<b>Balance</b> after approval	<u>€ 815</u>

*Comments:* There were no costs for production of *SCATNews* and no costs for copying at WLIC Durban. The balance in the account is to be returned to IFLA at the end of 2008; sections are not allowed to carry balances in administrative accounts into the next budget year.

**II. Consolidated ISBD special projects account**

ISBD Examples publication	€ 986
ISBD Updating	€ 2903
<b>Balance</b> , July 1, 2008	<u>€ 3889</u>

*Comments:* Reimbursements may be authorized before the end of 2008 when the balance is to be returned to IFLA Headquarters.

**III. International Meeting of Experts on an International Cataloguing Code (IME ICC)**

These project funds are kept in the Division's account and are handled by the division.

As the above states, no claims for reimbursements have been made, so all funds are still available.

Anders Cato, Chair/Treasurer, Cataloguing Section

Appendix VIII

**IFLA CATALOGUING SECTION  
2008/2009 BUDGET PROPOSAL  
July 1, 2008**

**Administrative account**

Expected amount from IFLA Headquarters	€ 815
Production of <i>SCATNews</i>	€ 0
Copying during WLIC Québec	€ 50
<b>Balance</b>	<b>€ 765</b>

*Comments:* Because Bill Garrison didn't report any expenses for the production of *SCATNews* in 2008 (his institution supported that activity), an amount for that activity isn't being included for 2009. Amounts may need to be added for other activities related to revision of the Section's strategic plan in Milan.

**Consolidated ISBD special projects account**

ISBD Examples publication	€ 986
ISBD Updating	€ 2903
<b>Balance, July 1, 2008</b>	<b>€ 3889</b>

*Comment:* More reimbursements may be authorized by the Chair (Standing Committee approval not needed for a special projects account) before the end of 2008 when the balance is to be returned to IFLA Headquarters.

Anders Cato, Chair/Treasurer, Cataloguing Section