

Action plan 2019 – 2021

Name of Professional Unit: **Subject Analysis and Access**

Focus Area 1			
Automated processing of subject analysis and access			
IFLA Strategic Direction			
2. Inspire and Enhance Professional practice			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Identify and describe relevant case studies	Working Group	Sep-Feb 2020
<input type="checkbox"/>	Perform literature review	Working Group	Sep-Feb 2020
<input type="checkbox"/>	Report on findings	Working Group	Jan-Jun 2020
	Dissemination of Report and findings		2020-2021
How will you communicate your activities and results?			
Section's website, Metadata Newsletter, relevant mailing lists / listservs, possibly also through thematic issue of CCQ, Twitter			
How will you measure the impact of your activities?			
Number of case studies found, amount of positive case studies, identification of networks formed / future collaborations, downloads of report, works citing the report			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
Cataloguing, Knowledge management, IT, Big Data SIG DCMI Automated Subject Indexing IG (external)			

Focus Area 2			
Use of genre/form in subject analysis and cataloguing			
IFLA Strategic Direction			
2. Inspire and Enhance Professional practice			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Compile a list of vocabularies and basic references related to genre/form, and make it available to the community	Working group	Ongoing
<input type="checkbox"/>	Revise and redefine the terms of references, main goals and tasks of the working group.	Working group / Subject Analysis and Access Section	2019-2020
<input type="checkbox"/>	Analyze and explore possibilities of organizing events about or related to the use of genre/forms	Working group	2020-2021
How will you communicate your activities and results?			
Group's IFLA webpage, Metadata Newsletter, relevant mailing lists/ listservs, Twitter			
How will you measure the impact of your activities?			
Participation in events, number of entries/responders in the compilation, number of downloads of the compilation, citation analysis			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
Cataloguing, Rare books, Audiovisual, Art libraries			

Focus Area 3			
Subject Analysis and Access Education and Training			
IFLA Strategic Direction			
2. Inspire and Enhance Professional practice			
Key Initiatives			
2.3	Develop standards, guidelines, and other materials that foster best professional practice		
Funding Needed	Projects/Activities	Tasks & Responsibility	Timeframe
<input type="checkbox"/>	Survey of SAA education in LIS programs worldwide and training opportunities by professional organizations	Working Group	2019-2020
<input type="checkbox"/>	Identifying the key professional skills and competences in SAA	Working Group	2019-2020
<input type="checkbox"/>	Liase and collaborate with relevant IFLA groups (BSLISE Working Group, Education and Training Section (SET), LIS Education in Developing Countries Special Interest Group (LISEDG SIG), and Library Theory and Research (LTR) Section), library associations projects worldwide, international societies and fora focusing on LIS education (ALISE), and on knowledge organization and subject access (ISKO, NKOS)	Working Group	2019-2021
<input type="checkbox"/>	Gap analysis and recommendations	Working Group	2019-2021
How will you communicate your activities and results?			
Webinars, workshops in collaboration with other organizations, conference presentations, potential publication of findings			
How will you measure the impact of your activities?			
Number of events, participants in webinars/workshops, networks formed, use of report			
Identify other Unit(s) which may be interested in this Focus Area, or with which you could collaborate on projects/activities.			
Education and Training, Cataloguing			