



Education and Training Section

Minutes

1st Standing Committee meeting during the IFLA Conference in Glasgow, Scotland, UK, on Saturday, August 17, 2002

Participating:

Standing Committee Members Present: Judith Elkin, Assumpcio Estivill, Judy Field, Lars Høglund, Claude Horizio, Susan Lazinger, Françoise Lerouge, Jennefer Nicholson, Niels Ole Pors, Hans-Jürgen Schubert, Terry Weech.

Corresponding Member Present: Diann Rusch-Feja

Round Table Chairs Present: Ann Ritchie (CPERT), Jesus Lau (User Education)

Standing Committee Members Absent: Ismail Abdullahi, Monica Ertel, Maria Gajo, Rosemary Gitachu, Ken Haycock, Lars Høglund, Aira Lepik, Anna Shirinyan, Natalia Zhadko.

Observers: Linda Ashcroft, Russell Bowden, Emma Farrow, Bill Fisher, Michelle Lang, Pat Oyler, Sheila Webber

I. INTRODUCTION AND WELCOME

- **Introduction of New Members/Role of Members, Corresponding Members, Observers.**
- **Susan Lazinger**, Chair, called the meeting to order, welcoming members and observers. Members and observers introduced themselves. Susan reviewed the rules and responsibilities of IFLA SET members (to be fluent in at least one official language, to attend at least three of the four annual conferences, to contribute actively, to observe deadlines, and to respond to IFLA Headquarters requests and to be available to respond to advice from other sections).
- **Approval of Agenda.** Susan asked for additions and corrections to the Agenda. It was noted that under Conference Program Planning, Linda Ashcroft had replaced Christensen as a member of the Glasgow 2002 Program Planning Committee. This revision was made to the agenda. The agenda was adopted.
- **Approval of Minutes** The minutes for the August 18 and 24th meetings of the Standing Committee held in Boston, Mass. were approved as submitted.

III. OFFICER REPORTS

Chair. Susan Lazinger, Chair, had distributed her report by email and indicated that it was published in the July SET Bulletin, which is available on the Web, linked from IFLANet. She noted that shortly after her term began, the *Strategic plan for the Section on Education and Training: 2002 – 2003* was drafted and the World Guide Project was funded. Noting other accomplishments in her report, Susan Lazinger felt that we all could take pride in the accomplishments of the Section in the past year. Susan did report that SET had been asked to send representatives to the Division VIII - Regional Activities meeting. Three people present volunteered to attend the meetings on Asia, Oceania, and Latin America.

Secretary: Terry Weech, Secretary, reported on the plans for this year's Open Session and Workshop and reported that a large number of paper proposals had been received in response to the call for papers. Most of the papers had successfully been translated into the IFLA official languages and made available on IFLANet. He also noted that the minutes for past meetings, the agenda and supporting documentation and the list of members of the Standing Committee had now been posted on IFLANet.

Treasurer.. Terry Weech, Treasurer, reported a balance of \$581.32 in the Section's bank account. Of this, \$500 is to be encumbered to cover the cost of the July SET Bulletin, leaving a balance of \$81.32 at the end of the year. It is anticipated that based on our current membership 243 members, the Section should receive 1020 Euros for next year. If we can increase our membership to over 251, we would receive an additional 205 Euros based on the Levels of Funding IFLA provides Sections. He encouraged the Section to consider ways of recruiting more personal members to SET.

IV. CONFERENCE PROGRAM PLANNING

Glasgow 2002 (Elkin, Ashcroft, Ertel). Judith Elkin, Chair of the Glasgow Program Planning Committee reviewed the plans for the Open Session and the Workshop. A signup list was circulated for the Workshop since attendance at the lunch is limited to 50 people. The theme for the Open Session is: Think local, Act global: enhancing competencies for a diverse world. The Workshop is on the topic "Driving Change in the Profession" and will take place off-site Court Senate Suite, Collins Building, University of Strathclyde, Thursday, August 22.

Berlin 2003 (Weech, Morizio, Schubert). Terry Weech, Chair of the Berlin planning committee, distributed a proposal for an Open Session originally planned as a joint session with the AV and Multimedia Section and a proposal for a joint Workshop with the School Library Section. Terry reported that at the Division VII meeting on Friday, August 16th he learned that Berlin Conference Open Sessions will be limited to 2 hours, even if joint sessions were planned. In light of this development, Terry proposed that SET plan to coordinate its Open Session with the AV and Multimedia Section and they request to have their two hour Open Sessions scheduled sequentially.

The theme of the coordinated Open Session with IFLA's Section on Audiovisual and Multimedia is "Audiovisual and Multimedia as part of the Curricula in Library Schools and Continuing

Education - Visions and Realities." The call for papers for the Open Session will focus on the diversity of study programs and contents, learning labs, exams contents and infrastructure to gain competencies in audiovisual and multimedia in libraries. Included in the scope of interest is the use of audiovisual and multimedia as teaching tools (products designed in the prospect of self training for instance) and/or audiovisual and multimedia as objects to be dealt with, or from the perspective of bibliographic purposes (description, access modalities etc.) The call for papers would also ask for proposals covering how AV and Multimedia is included in the content of curricula in library education and training programs to educate current and future librarians in the methods and techniques of developing and utilizing AV and Multimedia in their professional activities in libraries. SET would develop a joint call for papers and share in the selection of papers for presentation so that both sections' interests would be represented in the final papers. The topic of this proposed joint forum is consistent with the theme of the Berlin Conference. "Access Point Library: Media - Information - Culture"

The Workshop would be a full day workshop with the morning focusing on LIS Education in Germany and the afternoon a joint session with SET and the School Library Section on "The Education and Training of School Library Media Specialists - Resource Management, Instruction, and Cultural Connections." After some discussion both the Open Session and the Workshop proposals were approved. It was suggested that Workshop papers be invited papers to obtain a balance in coverage on the topic of Education and Training of School Library Media Specialists rather than issuing a call for papers.

After discussion of the proposal, both the plans for the Open Session and the Workshop were approved by the Standing Committee. Hans-Jurgen Schubert agreed to be the on-site SET representative for the Berlin Conference Planning.

PROJECTS AND PUBLICATIONS

New Project Proposals

Library Matchmaker Proposal (Michelle Lang):

A proposal to establish an online database to facilitate contact among librarians in developing and developed countries was presented by Michelle Lang of Michelle Lang, Graduate Service Librarian, Pace University, White Plains, NY. The proposal presents a plan to facilitate the quick and seamless connection of librarians, with librarians, all over the world. Her idea is a web page whereby globally curious and helpful librarians could be connected with aspiring librarians or librarians seeking to further their experiences and competencies abroad. The goal is to gain the support of IFLA and specifically of SET because it seems to fit nicely into the theme of the Section on Education and Training: "Think Local, Act Global: enhancing competencies for a diverse world."

Should IFLA/SET decide to support this page, Michelle would then approach possible sponsors like: OCLC, Innovative Interfaces etc., who have an interest in furthering their visibility in a global library community. Specifically she is exploring the possibility of a CB Short Term Grant

for funding of approximately \$1000 for one year to get the project going and would like to have SET's support for CB funding. She is also approaching CPERT for support of the proposal.

After extensive discussion, it was decided that Michelle should revise her proposal to emphasize the information exchange aspects of the proposal instead of the mentoring aspects since the Standing Committee felt that as presented it was not really a mentoring project. Concerns were expressed about quality control of the information exchanged. Michelle was invited to revise her proposal and re-present it at the August 23d meeting of the Standing Committee.

Continuing Project Proposals

- **World Guide to Library and Information Studies Education (Daniel):** Susan Lazinger reported on the progress on the World Guide project and indicated that Evelyn Daniel will be sending the members of the Standing Committee a progress report. Dr. Daniel hopes that further funding will be available from UNESCO or other sources and that by the Berlin conference of IFLA, she can give an update on the progress. Susan Lazinger called for regional editors to volunteer. Russell Bowden suggested using the Regional Officers of Division VIII: Regional Activities. Susan asked if he would explore that with Division VIII. Russell Bowden indicated he would contact regional officers in Division VIII to recruit volunteers to become regional editors for the World Guide project.
- **Revision of Guidelines for Teaching Management and Marketing (Abdullahi)** Susan Lazinger announced that there would be a meeting on Sunday, August 18th on this cooperative project with the Section on Management and Marketing and asked if someone present at today's meeting could attend as a SET representative. Judy Field volunteered to attend.
- **Survey of Education for Management in LIS Programs [cosponsor with Section on Management and Marketing] (Zhadko).** This project was completed by the Section on Management and Marketing last year without SET's involvement.
- **History of the Section [Bowden/Harbo].** Russell Bowden indicated that he was not aware of any progress on this . He suggested that the Chair contact Ole Harbo to see if any progress had been made. It was suggested that the Chair ask Ole Harbo to present a timetable for completion of the project by September 30th. If a timetable was not forthcoming, it was recommended that the project be deleted from the Projects List of SET.
- **Proposal for Regional Seminars (Bowden).** Russell Bowden indicated that he thought it was still a good idea, but since no progress had been made that the item be deleted from the Projects List.
- **Membership Development/Brochure (Nicholson).** Jennefer Nicholson handed out the SET brochure. It was suggested that we attempt to translate the brochure into other official languages of IFLA.

The August 17, 2002 meeting of the Standing Committee was adjourned at 11:40 am.

2nd Standing Committee meeting during the IFLA Conference in Glasgow, Scotland, UK, on Friday, August 23, 2002

Participating:

Standing Committee Members Present: Ismail Abdullahi, Assumpcio Estivill, , Rosemary Gitachu, Claude Horizio, Susan Lazinger, Aira Lepik, Francoise Lerouge, Jennefer Nicholson, Niels Ole Pors, Hans-Jurgen Schubert, Terry Weech.

Corresponding Member Present: Diann Rusch-Feja

Round Table Chair Present: Ann Ritchie (CPERT)

Discussion Group Chair Present: Al Kagan (Social Responsibility).

Standing Committee Members Absent: Judith Elkin, Monica Ertel, Judy Field, Maria Gajo, Ken Haycock, Lars Hoglund, Anna Shirinyan, Natalia Zhadko.

Observers: Mouna Benslimane, Russell Bowden, Bill Fisher, Bernadette Guedon, Nazha Hachad, Nerses Hayrapetyan, Ian Johnson, Stan Kalkus, Ute Krauss-Leichert, Michelle Lang, Pat Oyler, Valentyna Pashkova, Kerry Smith, Peter Vodosek, Sheila Webber.

I. INTRODUCTION AND WELCOME TO THE AUGUST 23, 2002 MEETING

1. Susan Lazinger, Chair, welcomed those present and asked for all members and observers to introduce themselves.
2. The Agenda for August 23d was approved.

II. CONFERENCE PROGRAM PLANNING

- **Glasgow 2002** (Elkin, Ashcroft, Ertel). Susan Lazinger reported on the Glasgow Open Session and Workshop since none of the members of the program committee could attend this meeting of the Standing Committee. The Open Session was a success with more than 200 people present. It may have been one of the largest attendances that a SET Open Session has had at an IFLA conference. The workshop on Thursday was less well attended. About 60 people had signed the roster to attend, but only about 37 people attended and fewer than 30 stayed for lunch. The scheduling of the library visits in Edinburgh were thought to be the cause for the lost attendance. But those who did attend were treated to an excellent program and lunch. The program planning committee was complimented for their excellent programs.
- **Berlin 2003T** (Weech, Morizio, Schubert). Terry Weech, Chair of the Berlin planning committee, reported that he had met with the representatives of the Audiovisual and Multimedia Section and will proceed on coordinating the Open Session in Berlin with a joint call for papers and will attempt to sequentially schedule the sessions. Terry and Claude Morizio also met with the Berlin Workshop liaison from the School Library Section, James Henri, Deputy Director of the Centre for Information Technology in

School and Teacher Education, at the University of Hong Kong. Hans-Jurgen Schubert will work on local arrangements and is exploring the possibility of holding the Workshop at Postdam, which is accessible via S-Bahn from Berlin.

- **2003 Satellite Meeting:** Francoise Lerouge distributed a budget and specific plans for joint PreConference institute in Geneva for 2003 on "E-Learning for Training in Marketing and Management of Libraries." The Institute would be co-sponsored by SET and the Section on Marketing and Management. Presentations and discussion on experiences and products of e-learning in marketing and management of libraries would be covered. It was noted that the satellite meeting must recover costs through the registration fee since neither SET nor IFLA funds would be available to support and that IFLA required 100 Euro fee for use of the IFLA name.
- **Buenos Aires 2004** (Abdullahi, Estivill, Pors). Ismail Abdullahi reported on plans for Buenos Aires. He suggested the theme of "*The North South Dialogue in the Education of Library and Information Professionals.*" After considerable discussion about the stated theme, it was suggested that a subtitle or other steps be taken to clarify that the program is not just about North and South America or about northern and southern hemisphere. The Buenos Aires program committee will further refine the title. Concerns were also raised about the ability to fund the lunch for the workshop. Although it was noted that in the past the host institution had provided the lunch, if participants were notified in advance that they were to purchase their own lunch at the workshop and a food service was available near by, no one should object to paying for their own lunch.
- **Oslo, Norway 2005:** Niels Ole Pors was appointed chair of the planning Committee for the 2005 IFLA Conference in Oslo. He was asked to select his own committee members and inform the Standing Committee next year in Berlin the names of the committee members.

III. AFFILIATED GROUPS: RELATIONSHIPS AND REPORTS

Continuing Professional Development and Workplace Learning Section - Chair (formerly: Continuing Professional Education Round Table - CPERT), Ann Ritchie, reported that they would be actively recruiting members since they are now a section.

Social Responsibilities Discussion Group. - Al Kagan reported on the decision to discontinue the Social Responsibilities Discussion Group. He distributed a Professional Resolution entitled "A Resolution on Follow-up of the Work of the Social Responsibilities Discussion Group" and requested that the Standing Committee of SET endorse it so it could be sent forward to IFLA. The Standing Committee did vote to endorse the resolution.

IV. CORRESPONDING MEMBERS FOR 2002-2003

The Secretary reported that he has received communications regarding the desire of Mohammed Benjelloun from the School of Information Science in Rabat, Morocco, who wished to be reinstated as a corresponding member. After discussion of the requirements for appointment as corresponding member, it was decided to postpone further consideration until 2003 conference when the next election would take place for Standing Committee members. The Secretary indicated that he had been asked by IFLA Headquarters to limit the number of corresponding

members to the section and that one of the criteria for maintaining corresponding membership is to maintain regular contact with the Officers and other Committee members, contributing their opinions and active support through involvement in projects, preparation of translations, etc. (IFLA Rules of Procedure, Section 12.31-12.32) Corresponding members who do not respond or communicate with the Standing Committee may be replaced prior to the expiration of their two year term.

V. PROJECTS AND PUBLICATIONS

Library Matchmaker Proposal (Michelle Lang): Michelle Lang presented a revised proposal for her Matchmaker project. After extensive discussion, the Standing Committee felt that more prior research should be undertaken before SET approved of the project. Some of the specific suggestions made included a study of prior mentoring and professional assistance projects to identify the strengths and weaknesses to determine how to make future projects successful. Concern was also expressed that the Matchmaker Proposal was not supported by a major institution or organization that would sustain the project after the initial test period. The Standing Committee indicated that they supported the concept, but would like to see more institutional support and prior research supporting the feasibility of the project before supporting the proposal for IFLA funding.

VI. BUDGET FOR BY 2003:

Administrative Costs including Newsletter: The Treasurer noted that under IFLA Guidelines, the Section would receive approximately 1000 Euros for 2003 Administrative Costs. Administrative costs are to go to the operation of the Section, such as expenses for copying, communicating, and the production and distribution of the Newsletter. After discussion, the Standing Committee approved a budget of 1000 Euros to be expended on the costs of producing and distributing the Newsletter.

Translation Costs for Conference Papers: This year, some of the IFLA translators that were recommended by IFLA Headquarters indicated that they would charge for translations. The Standing Committee decided not to budget funds for these translations, but rather depend on volunteers to translate SET conference papers in the future. This year, translators were used that would provided by IFLA and by John Harvey, the SET Information Officer. An effort will be made next year to send the papers to volunteers as early as possible to expedite the translations.

World Guide: The chair, Susan Lazinger, reported that she had learned that \$10,000 would become available from UNESCO to support the World Guide project, with 50% of this amount available at the end of 2002 and 50% at the end of 2003. Saur Publishing has also expressed interest in supplying a significant sum to help support this project next year. The amount from Saur has not yet been determined, but it hopefully will be sufficient to meet the total costs of the project. This is in addition to the funding from IFLA.

Teaching of Management and Marketing Guidelines(Judy Field): Judy Field attended the meeting on this project organized by the Management and Marketing Section on August 18th,

2002. It was the sense of the Standing Committee that Judy Field should continue to be our representative on this project.

VII. OTHER BUSINESS

Newsletter: The Standing Committee discussed the Section's Newsletter editor, John Harvey's request for more involvement of SET officers and membership in the production of content for the Newsletter. It was suggested that the Chair and the Secretary work with editor of the Newsletter to get more contributions from members of the Standing Committee by issuing a call to all Standing Committee members two or three months before the publication deadline to contribute articles of interest to SET members. The specific suggestions included calling for summary news articles on events and activities of interest to the SET membership as well as translations of interesting papers and articles appearing in one of the official IFLA languages on topics of interest to SET membership. For example, articles in French, German, Spanish, or Russian, might be translated into English or articles in English translated into one or more of the other official languages to the benefit of the profession and library educators and trainers. Permission for these translations would have to be obtained, of course, from the publishers and authors of the original articles. In response to the editor's expression of concern that the officers of SET were not very involved with the planning and production of content of the Newsletter, the Standing Committee members suggested that the Chair and Secretary form an unofficial advisory board to the editor to assist in the acquisition of appropriate materials for the Newsletter.

The meeting was adjourned at 12:15 p.m.

Minutes of August 23, 2002 submitted by Terry Weech, Secretary.