**Business Meeting Division II (Leadership Forum) - Session 064**

**Sunday, August 24, 2019**

**Athens, Greece**

**Attending:**

Ann Okerson, DII Chair (also LibPub SIG)

Jerome Fronty, Acq &CD

Lilly Ho, ACD

Lidia Uziel, ACD

Beacher Wiggins, ACD

Debbie Benrubi, AVMS

Peter Collins, DocDel

Petra Hauke, ENSULIB

Thomas Chaimbault, LGBTQ

Cornelia Butz, GIOPS

James Church, GIOPS

Chihfeng P. Lin, LocGen

Laila Moustafa, LocGen

Takashi Nagatsuka, LocGen

Cecilia Salvatore, LocGen

**Alenka Kavčič-Čolić, P&C**

Russell Lynch, P&C

Becky Ryder, P&C

Danielle Culpepper, RBSC

Daryl Green, RBSC

Helen Vincent, RBSC & Incoming DII Chair

Gaelle Bequet, SOCRS

Meg Mering, SOCRS

Theron Westerfelt, SOCRS

**1. Ann Okerson convened the meeting** at 8:30 a.m. Peter Bae, Division II Secretary, could not attend; Russell Lynch volunteered to take minutes.

**2. Attendees introduced themselves**, and Ann introduced Helen Vincent (Chair of Rare Books) as the incoming Chair of Division II.

**3. Division II Secretary.** Cecilia Salvatore (LocGen) volunteered to serve as Division II Secretary. The responsibilities include taking minutes at the WLIC Division meeting; sending polls for Zoom calls; arranging ZOOM calls; and taking minutes during the ZOOM calls.

**4. Questions About What is Expected of Officers.** The IFLA web site has valuable information for officers, particularly in the Officers Corner (<https://www.ifla.org/officers-corner>). Communications from the Professional Support staff at IFLA, as well as communications across officers, is done via a tool called Basecamp, licensed team communications software. IFLA HQ will send login information to all incoming officers.

Ann reminded everyone of the Officers Capacity Building meetings during the week. Each officer should attend one of the sessions (they will cover the same content). (Session 170 and 225)

**5. Officers’ Briefing Review:** Helen asked for the “mood in the room” regarding Saturday morning's Officers’ Briefing. Comments included:

**A. Governance Review and IFLA re-structure**. Officers found it interesting how much time will be spent on the governance plan. Many officers are curious about the process the Governing Board (GB) will be following in the discussions. Ann explained that there is not yet a defined process for the re-structuring. Facilitated workshops will be held at the December 2019 and April 2020 Board meetings. The governance re-structuring will include IFLA Headquarters, the Governing Board, the Professional Committee, and the Congress (WLIC).

Officers asserted that the process needs to be transparent and clear. IFLA HQ needs to inform officers and committees early of their restructuring ideas.

Helen said she would try to communicate preliminary information to the DII officers after this coming Friday’s Professional Committee (PC) meeting. Ann noted that feedback from the PC meeting may need to wait for minutes to be circulated.

**B. Reviewing Standing Committees and SIGS.** Special Interest Groups (SIGs) are reviewed by the PC every four years. It would help if Sections (and their Standing Committees) had a regular review also. We have qualitative checks for Sections but no qualitative review. It was noted that we have a SIG (ENSULIB), which was told that the process of becoming a Section was paused during the restructuring. The high expectations of a SIG for Action Plans and delivery with only one official post were discussed.

C. It would help to also know the **purpose of the restructure**. IFLA should not change just for the sake of change.

D. Officers had questions about **helping IFLA with membership growth**. Are sections supposed to invite institutions to join? It is extremely difficult to accomplish this task when contact information is incomplete (largely because of GDPR requirements). At this time, identifying potential institutional participants is too bureaucratic with too many rules. Committees can identify and invite individuals to become personal members (75 euro per year), but there may be a risk of undermining institutional membership.

**E. Reaction to new IFLA strategy**. Officers found it helpful to hear directly from the Secretary General (Gerald Leitner), the President (Gloria Salmeron-Perez), and the President-Elect (Christine Mackenzie) rather than only from Division Officers.

**F. Focus Areas.** Ann asked if the group would like to take time to discuss the new action plan and how to develop Focus Areas.Everyone preferred to spend their committee time on Focus Areas and Division II meeting time on other topics. Helen encouraged the group to choose actions their committees can celebrate upon completion.

**6. Any Other Business?**

A. Ann reminded the group of **Upcoming Due Dates:**

October 15th: Action Plans/Focus areas are due to IFLA-HQ, along with project funding requests. There was a question about the funding process – what sections can request, and whether, as this is a 2-year plan, funding applications covering both years were expected this year.

October 30th: Annual reports are due to IFLA-HQ.

B. **Information Coordinators.** There was consensus that ICs have a significant role and should be designated as officers.

C. **Selection of the Congress Venue**. Selection isn’t very transparent. Officers asked about the choice for 2021. They also inquired whether IFLA expects to make a profit at each Congress venue. Ann explained that a profit is not expected. IFLA hopes that it breaks even at every congress but also has to weigh the desirability of the location against the risk of taking a loss.

**7. Adjournment.** The meeting was adjourned at 10:15 a.m.